

**Charter Township of Canton
Board Proceedings – December 14, 2021**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, December 14, 2021, in-person and virtually. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman
Members Absent:

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as amended adding C-10, C-11 and G-13. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist supported by Sneiderman to approve the November 23rd, 2021 and November 30th, 2021 Board minutes as presented. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens supported by Sneiderman to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF December 14, 2021		
101	GENERAL FUND	1,187,049.18
204	ROADS FUND	626,819.04
206	FIRE FUND	606,027.71
207	POLICE FUND	818,307.07
208	SUMMIT OPERATING (General)	95,536.84
219	STREET LIGHTING	21,722.29
230	CABLE TV FUND	53,503.84
246	TWP (COMMUNITY) IMPROVEMENT	13,750.17
248	DDA - CANTON	63,918.56
261	E-911 UTILITY	20,636.80
265	ORGANIZED CRIME - DRUG ENFORCEMENT	47,605.43
274	CDBG	63.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	187.84
401	CAP PROJ - ENERGY PROJECT	95,754.00
402	CAP PROJ - SUMMIT CONSTR	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	36,590.67

592	WATER & SEWER FUND	928,897.81
596	SOLID WASTE	391,121.41
661	FLEET	51,714.32
701	TRUST & AGENCY FUND	7,817.50
702	CONSTRUCTION ESCROW	0.00
736	POST EMPLOYMENT BENEFITS	1,298,547.36
852	SPECIAL ASSESSMENT DEBT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE FUND	0.00
TOTAL - ALL FUNDS		6,365,570.84

Presentation:

- 1) **Legislative Update**
Presented by Stephanie Johnson
- 2) **Intern Project Video**
Presented by Sarah Shock

Resolution:

Item R-1. Consider Resolution Encouraging Residents to Decline to Sign the Secure MI Vote Petition

Motion by Siegrist, supported by Foster to approve the resolution as presented encouraging residents to decline to sign the Secure MI Vote petition.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Encouraging Residents to Decline to Sign the Secure MI Vote Petition

Whereas constitutional amendments to strengthen voting rights and ballot access were submitted to, and overwhelmingly approved by, Michigan voters as Proposal 18-3 at the November 6, 2018 general election;

Whereas current state legislative efforts in Michigan put ballot access at risk for vulnerable populations and walk back many of the popular reforms that have resulted in historic turnout in Michigan elections;

Whereas the Secure MI Vote ballot initiative seeks to use a portion of the Michigan Constitution to enact proposed legislation without a vote of the electorate. Many Michigan voters may not realize the impact of signing the petition could potentially allow a small minority of voters to help the Legislature pass “veto-proof” legislation, restricting voter rights;

Whereas the Secure MI Vote initiative includes some of the most restrictive portions of a 39-bill election reform package introduced earlier this year in the Michigan Legislature, including restrictions on absentee voting, stricter ID laws and limits on volunteer support of elections; and

Whereas Canton Township supports equitable and easier access to the ballot box through federal and state standards around early voting, absentee voting, and voter registration; now, therefore be it,

Resolved that the Board of Trustees of the Charter Township of Canton does hereby encourage residents to decline to sign the Secure MI Vote petition.

Motion carried unanimously.

Consent Calendar:

Item C-1. Consider Establishing Board of Trustees Meeting Dates for 2022

Motion by Siegrist, supported by Borninski to move to establish the Canton Township Board of Trustees meeting scheduled for the year 2022 as follows: The Township Board shall meet on the first, second, third, fourth, and fifth Tuesdays of each month in regular session, excluding May 17th, July 21st, August 2nd, and November 8th. On the first, third, and fifth Tuesdays, the Township Board shall meet in a work or study session at 6:00 p.m. and all other meetings shall be at 7:00 p.m.

Meetings are normally held in the Board of Trustees meeting room on the First Floor of the Charter Township of Canton Administration Building, 1150 Canton Center South, Canton, Michigan. Meetings may be canceled based on the needs of the Township. All adjustments to this schedule to be posted individually on the Canton Website as well as posted on the Announcement Boards at the Township Administration Building. Motion carried unanimously.

Item C-2. Consider Approval of 2022 Building Board of Appeals Meeting Dates

Motion by Siegrist, supported by Borninski to move to establish the Canton Township's Building Board of Appeals meeting scheduled for the year 2022. Meetings will be scheduled as needed and will be held at the Charter Township of Canton Administration Building, 1150 S. Canton Center Road. Motion carried unanimously.

Item C-3. Consider 2022 Planning Commission Meeting Dates

Motion by Siegrist, supported by Borninski to move to set the 2022 Planning Commission Meeting scheduled at 7:00 p.m. on the following dates: January 3rd, February 7th, March 7th, April 4th, May 2nd, June 6th, July 11th, August 1st, September 12th, October 3rd, November 7th, and December 5th. Motion carried unanimously.

Item C-4. Amend Planning Services and Building & Inspection Services Fee Schedules for Zoning Board of Appeals Fees

Motion by Siegrist, supported by Borninski to move to approve revisions to the Planning Services and Building & Inspection Services Fee Schedules for fees associated with Zoning Board Appeals applications, effective December 15, 2021. Motion carried unanimously.

Item C-5. Consider Approval of an Agreement with Wayne County to Provide Winter Maintenance on 9.28 Miles (18.21 Lane Miles) of County Roads

Motion by Siegrist, supported by Borninski to move to approve the agreement with Wayne County to provide additional winter maintenance for 9.28 miles (18.21 lane miles) of County local roads and authorize the payment of \$27,038.94 from Account #101-447-03.801_0050 (ROW Maintenance - Professional & Contractual Services) and authorize the Township Clerk to sign the agreement resolution on behalf of Canton. Motion carried unanimously.

Item C-6. Authorization to Pay Bills in 2022 when no regular Board Meeting is scheduled

Motion by Siegrist, supported by Borninski to move to authorize the payment of the Township's bills as normally scheduled in 2022, subject to prior review by the Clerk and Treasurer, when no regular Board Meeting is scheduled. Motion carried unanimously.

Item C-7. Consider Renewal of CivicPlus Website Hosting Services & Renewal of AudioEye Website ADA Services

Motion by Siegrist, supported by Borninski to move to approve a purchase order in the amount not to exceed \$38,886.69 payable to CivicPlus, Inc. for a renewal of hosting services, website ADA services, software support, and maintenance services provided by CivicPlus covering a period of one (1) year and authorize the budget adjustment as noted below:

Increase Expenditures: 101-228.801_0050	Professional and Contractual Services	\$7,350
Increase Revenues: 101-000.695	Fund Balance Appropriation	\$7,350

Motion carried unanimously.

Item C-8. Consider Three-Year Agreement and Payment of Annual GIS Software Maintenance Fees to ESRI (Environmental Systems Research Institute, Inc.)

Motion by Siegrist, supported by Borninski to move to approve the 3-year agreement with ESRI for maintenance and support services of the Geographic Information System (GIS) and authorize the payment to ESRI for Maintenance and Support from March 2022 to March 2023 for a total cost not-to-exceed \$55,000. Motion carried unanimously.

Item C-9. Consider Payment of CityView Annual Software Maintenance Fees

Motion by Siegrist, supported by Borninski to move to authorize the payment to Harris Computer Systems for the CityView annual software maintenance fees for a total cost not-to-exceed of \$65,479.26. Motion carried unanimously.

Item C-10. Consider a Request to Relinquish Township-Held Donation Funds to the Canton Firefighters' Charity Foundation

Motion by Siegrist, supported by Borninski to move to approve relinquishing all Township-held donation funds in the cash account # GL 702.006_0009, to the Canton Firefighters' Charity Foundation. The approximately account balance is at or near \$35,000. Motion carried unanimously.

Item C-11. Consider Approval to Schedule Show Cause Hearing for One Property Subject to Dangerous Building Hearing Orders

Motion by Siegrist, supported by Borninski to move to approve the date of January 25, 2022 at 6:15 pm for the purposes of conducting show cause hearings for the properties that failed to comply with the deadlines imposed by the Dangerous Buildings Hearing Officer for those properties. Motion carried unanimously.

General Calendar:

Item G-1. Consider Approval of 2021 Budget Adjustments

Motion by Siegrist, supported by Slavens to move to approve the listing of budget adjustments to the 2021 budget as presented. Motion carried unanimously.

Item G-2. Consider Authorization of a Purchase Order to OHM Advisors for Professional Engineering Services for the 2022 Water System Improvements

Motion by Siegrist, supported by Slavens to move to approve a purchase order contract for the 2022 water main improvements to OHM Advisors in the amended amount of \$107,050. Motion carried unanimously.

Item G-3. Consider Approval to Purchase a Toro Aerator for Pheasant Run Golf Club.

Motion by Siegrist, supported by Slavens to move to approve the following budget amendment:

Increase Revenue

Green Fees	#584-773-75.607_0001	\$27,755.83
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Increase Expense

Capital Outlay Machinery & Equipment	#584-773-50.970_0030	\$27,755.83
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Further, move to waive the purchasing policy for the purchase of a Toro Aerator for Pheasant Run Golf Club and to award the purchase of a Toro Aerator from Spartan Distributor, 487 West Davidson Street, PO Box 246, Sparta, MI 49345 in the amount of \$27,755.83 to be paid from account #584-773-50.970_0030 Capital Outlay Machinery and Equipment.

Motion carried unanimously.

Item G-4. Consider Approval of Contract with ACE Pyro, LLC

Motion by Siegrist, supported by Slavens to move to waive the bidding policy and approve a 5-year contract with ACE Pyro, LLC, 13001 E. Austin Rd, Manchester, MI 48158, pending approval of the final contractual language by the Township Attorney. Motion carried unanimously.

Item G-5. Consider Extending the Temporary Wage Increase for Part-Time, Seasonal and Variable Employees

Motion by Siegrist, supported by Foster to move to approve extending the \$2.50 per hour wage incentive for all current and new hire Leisure Services and Facilities Maintenance positions in Levels A – 9 on the Part-Time/Seasonal/Variable Wage Scale through March 31, 2022.

And further move to approve extending the referral incentive to any current Canton Township employee who recruits a Part-Time/Seasonal/Variable employee in position Levels A – 9 on the Part-Time Wage Scale through March 31, 2022, to receive \$100 per employee. To qualify for this incentive, the applicant must write the referring employee's name on their application when they apply and work 250 hours within the first 6 months.

Motion carried unanimously.

Item G-6. Consider Approving the Purchase of a One-Year Service Agreement for the Motorola Radio and Dispatch Console Equipment

Motion by Siegrist, supported by Borninski to move to approve the 2022 purchase of a Motorola Solutions oneyear service agreement for the Motorola radio and dispatch console equipment in the amount of \$33,568. Motion carried unanimously.

Item G-7. Consider Approval of Security Items & Installation for Clerks Office

Motion by Siegrist, supported by Slavens to approve the purchase of security-related items from Interstate Security, not to exceed \$20,000 and to amend the Election Budget as indicated:

Decrease Expenditures:

Operating Supplies: 101-262.760: 101-262.760 **\$12,965.43**

Part Time Wages: 101-262.703_0015: **\$3,030**

Communications: 101-262.850: **\$2,000**

Fringe Benefits FICA: 101-262.724_0010: **\$2,005**

Increase Expenditures:

Professional Contractual Services: 101-262.801_0050: **\$20,000**

Motion carried unanimously.

Item G-8. Consider Approval for the creation of a Temporary Redistricting Auditor Position and Permanent Clerk III Position in the Clerk's Office.

Motion by Siegrist, supported by Borninski to approve the creation of a Temporary Redistricting Auditor Position and Permanent Clerk III Position in the Clerk's Office and to amend the 2022 Clerk's Budget as indicated:

Increase Expenditure:

Salaries and Wages Full-time - Civilian:	101-215.703_0010: \$44,414
Fringe Benefits Various:	101-215.724_XXXX: \$14,657

Decrease Expenditure:

Salaries and Wages Part-time:	101-215.703_0015: \$14,500
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Increase Revenue:

Fee Various:	101-000.607_XXXX: \$20,000
Fund Balance Appropriation:	101-000.695: \$24,571

Motion carried unanimously.

Item G-9. Consider Approval of Two Resolutions Approving Settlement Agreements in the National Opioid Litigation

Motion by Siegrist, supported by Slavens to move to approve Resolution Approving Entry of State Local Government Intrastate Agreement Concerning Allocation of Settlement Proceeds in the National Opioids Litigation and authorize the Township Supervisor to sign any necessary documents in order to effectuate the settlement.

Further, move to approve the Resolution Authorizing Entry of Participation Agreements in Partial Settlement of the National Prescription Opiate Litigation and authorize the Township Supervisor to sign any necessary documents in order to effectuate the settlement.

Motion carried unanimously.

Item G-10. Consider Approval Of 2.00% Across the Board Wage Increase for Merit (Full-Time, Non-Union) Employees and Elected Officials for the 2022 Fiscal Year

Motion by Siegrist, supported by Slavens to move to approve the amended approval of a 2.00% across the board wage scale increase for Merit Employees (full-time nonunion employees) elected officials and appointed officials for the 2022 fiscal year.

Item G-11. Consider a Request to Waive the Bidding Process and Approve an Agreement for Consulting Services Between Canton Township and Capitol Relations, LLC with an Associated Budget Adjustment

Motion by Siegrist, supported by Sneiderman to move to waive the bidding process and approve a two-year agreement with Capitol Services, LLC for consulting services.

Further, move to approve the budget adjustment as follows:

Increase Expenditures:

Professional Services:	101-261.801_0050	\$36,000
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Increase Revenues:

Fund Balance Appropriation:	101-000.695	\$36,000
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Further, move to authorize the Township Supervisor to sign on behalf of Canton Township

Motion carried unanimously.

Item G-12. Consider Approval of Premium Bonus to Essential Employees other than Elected Officials and the Deputy Supervisor Working During Pandemic

Motion by Siegrist, supported by Borninski to move to approve a \$1,000 premium bonus to all full-time employees other than elected officials and the Deputy Supervisor and a \$500 premium bonus to all continuing part-time, part-time staff levels 10 and above not part of the \$2.50/hour premium incentive, and all Public Safety Aides who work during the pay period ending January 22, 2022, and the related budget amendment as listed below:

Increase Revenues:

285-000.528_0003	Other Grants Federal	\$450,000
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Increase Expenditures:

285-706.703_0010	Salaries & Wages Miscellaneous	\$450,000
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Motion carried unanimously.

Item G-13. Consider Appointment and Reappointment to the Planning Commission

Motion by Siegrist, supported by Foster to move to appoint Brian Watkins to the Canton Township Planning Commission, with a term to expire December 31, 2024.

Further, move to reappoint Dawn Zuber to the Canton Township Planning Commission, with a term to expire December 31, 2024.

Motion carried unanimously.

Additional Public comment was held.

Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn the meeting at 9:36 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk
December 14, 2021

Anne Marie Graham-Hudak, Supervisor
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