



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
DECEMBER 13, 2022**

To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Canton Township residents; the Canton Township Board of Trustees will also offer this meeting by video teleconference.

Individuals may attend the meeting in person or join the video teleconference by going to:
<https://us02web.zoom.us/j/88676997610>

Or One tap mobile:
13092053325 (88676997610#) or 1-312-626-6799 (88676997610#)

Or Telephone:
1-309-205-3325 or 1-312-626-6799

Webinar ID: 886 7699 7610

International numbers available: <https://us02web.zoom.us/u/kccnUVPBRk>

6:00 P.M.:

CALL TO ORDER
ROLL CALL: BORNINSKI, FOSTER, GANGULY, GRAHAM-HUDAK, SIEGRIST, SLAVENS,
SNEIDEMAN
ADOPTION OF AGENDA
APPROVAL OF MINUTES: NOVEMBER 22 & 29, 2022 and DECEMBER 6, 2022
PUBLIC COMMENT ON AGENDA ITEMS ONLY
PAYMENT OF BILLS

**CLOSED SESSION: UPDATE ON UNION NEGOTIATIONS & DISCUSSION TO CONSIDER
PURCHASE OR LEASE OF REAL PROPERTY**

RECOGNITIONS:

- 1) PROMOTION RECOGNITION – POLICE LIEUTENANT
- 2) RESOLUTION RECOGNIZING THE RETIREMENT OF DEPUTY POLICE CHIEF CRAIG WILSHER

PRESENTATIONS:

- 1) YOUTH ADVISORY COMMITTEE
- 2) COMMUNICATIONS ASSESSMENT SUMMARY

CONSENT CALENDAR:

- 1) REQUEST AUTHORIZATION TO PAY BILLS IN 2023 WHEN NO REGULAR BOARD MEETING IS SCHEDULED (FBD)
- 2) CONSIDER PAYMENT OF CITYVIEW ANNUAL SOFTWARE MAINTENANCE FEES (ITI)
- 3) CONSIDER APPROVAL OF THE CANTON TOWNSHIP STORMWATER STANDARD OPERATING PROCEDURES (MSD)
- 4) CONSIDER SECOND READING AND ADOPTION OF AN AMENDMENT TO APPENDIX A – ZONING OF THE CODE OF ORDINANCES REGARDING MARKHAM REZONING (MSD)
- 5) CONSIDER APPROVING AN INCREASE TO THE BLANKET PURCHASE ORDER ISSUED TO THE MICHIGAN HUMANE SOCIETY (POLICE)
- 6) CONSIDER REQUEST TO INCREASE PUBLIC SAFETY BLANKET PURCHASE ORDER FOR UNIFORMS (POLICE)
- 7) REQUEST FOR RESOLUTION OF LOCAL BODY OF GOVERNMENT TO RECOGNIZE “PCS BOWLING BOOSTERS CLUB” AS A NONPROFIT IN THE COMMUNITY FOR PURPOSES OF MAKING AN APPLICATION FOR A “CHARITABLE GAMING LICENSE” TO THE MICHIGAN GAMING CONTROL BOARD (CLERK)
- 8) CONSIDER 2023 MEETING DATES FOR THE COMMISSION FOR CULTURE, ARTS & HERITAGE (CLS)

GENERAL CALENDAR:

- 1) CONSIDER AUTHORIZATION OF A PURCHASE ORDER TO SPALDING DEDECKER AND ASSOCIATES, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE 2023 RESIDENTIAL ROAD IMPROVEMENT PROGRAM (MSD)
- 2) CONSIDER APPROVAL OF 2022 BUDGET ADJUSTMENTS (FBD)
- 3) CONSIDER APPROVAL OF UPGRADE TO TOWNSHIP FIREWALLS (ITI)
- 4) CONSIDER RENEWAL OF CIVICPLUS WEBSITE HOSTING SERVICES AND RENEWAL OF AUDIOEYE WEBSITE ADA SERVICES (ITI)
- 5) CONSIDER APPROVAL OF THE MDARD AGREEMENT FOR THE 2022 SPECIALTY CROP BLOCK GRANT (CLS)
- 6) CONSIDER APPROVAL TO PURCHASE 3 SOLAR LIGHT POLES FOR CANTON’S PARKS (CLS)
- 7) CONSIDER BID AWARD FOR BOARD ROOM AUDIO, VIDEO EQUIPMENT (CLS)
- 8) CONSIDER APPROVING A THREE-MONTH EXTENSION TO THE EMBEDDED SOCIAL WORKER CONTRACT WITH HEGIRA HEALTH, INC. (POLICE)
- 9) CONSIDER REQUEST FOR INTERSTATE SECURITY TO INSTALL POST-CONSTRUCTION SECURITY CARD READERS IN PUBLIC SAFETY BUILDING (POLICE)

10) CONSIDER APPROVING THE PURCHASE OF A ONE-YEAR SERVICE AGREEMENT FOR THE MOTOROLA RADIO AND DISPATCH CONSOLE EQUIPMENT (POLICE)

11) AUTHORIZE THE SUPERVISOR TO SIGN A THREE-YEAR AGREEMENT TO KEEP SHIFMAN FOURNIER AS SPECIAL LABOR COUNSEL FOR CANTON TOWNSHIP (SUPERVISOR)

PUBLIC COMMENT

BOARD COMMENT

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Rachelle Howell, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice. A complete copy of the Access to Public Meetings Policy is available at www.canton-mi.org.

**Charter Township of Canton
Board Proceedings – November 22, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, November 22, 2022, in-person. Supervisor Graham-Hudak called the meeting to order at 7:01 p.m.

Members Present: Borninski, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman
Members Absent: Foster

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as amended removing item G-15 and adding G-0, G-0A, and G-0B. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Slavens to approve the minutes from October 25, November 1, and November 15, 2022.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens supported by Borninski to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF November 22, 2022		
101	GENERAL FUND	1,052,037.55
204	ROADS FUND	543,853.37
206	FIRE FUND	879,934.04
207	POLICE FUND	694,999.97
208	COMMUNITY CENTER FUND	44,193.83
219	STREET LIGHTING FUND	0.00
230	CABLE TV FUND	12,221.32
246	COMMUNITY IMPROVEMENT FUND	11,985.00
248	DDA - CANTON	11,748.04
260	INDIGENT DEFENSE FUND	18,364.50
261	E-911 UTILITY	280,506.77
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG FUND	0.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	247,551.84
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00

584	GOLF FUND	18,872.18
592	WATER & SEWER FUND	2,019,803.00
596	GARBAGE & RUBBISH COLLECTIONS	2,251.18
661	FLEET MAINTENANCE FUND	31,666.38
701	TRUST & AGENCY FUND	928.00
702	CUSTODIAL FUND	5,381.00
736	POST EMPLOYMENT BENEFITS FUND	0.00
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		5,876,297.97

Recognition:

- 1) Sergeant Bergsma and Sergeant Posont
- 2) Lieutenant Shulman and Lieutenant Mullally
- 3) Captain Kennedy and Captain Bialy

Public Hearing:

Motion by Siegrist, supported by Slavens to open the public hearing at 7:16 p.m. to hear comment regarding the proposed Fiscal Year 2023 Budget. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to close the public hearing at 7:18 p.m. after hearing no comments on the proposed Fiscal Year 2023 Budget. Motion carried unanimously.

Motion by Siegrist, supported by Borninski to adopt the resolution as presented for the Fiscal Year 2023 Budget. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF
CANTON, MICHIGAN**

Public Hearing and adoption of Fiscal Year 2023 Budget

Whereas, Act 359 of 1947, The Charter Township Act, requires that the annual budget be adopted by resolution;

Whereas, pursuant to MCLA 141.412 and .413, notice of a Public Hearing on the proposed 2023 budget was published in a newspaper of general circulation on November 10, 2022 and a Public Hearing on the proposed budget was held on November 22, 2022, now, therefore, be it;

Resolved, that estimated total revenues and expenditures for the 2023 fiscal year are hereby appropriated on a fund level basis. Totals by fund are as follows:

<u>Fund #</u>	<u>Fund Description</u>	<u>2023 Proposed Budget</u>
101	General Fund	\$ 37,544,993
204	Roads Fund	\$ 6,575,000
206	Fire Fund	\$ 18,719,500
207	Police Fund	\$ 27,592,697
208	Community Center Fund	\$ 4,670,416

219	Street Lighting Fund	\$ 291,650
230	Cable TV Fund	\$ 1,761,408
246	Community Improvement Fund	\$ 3,445,242
248	Downtown Development Authority	\$ 1,692,658
260	Indigent Defense Fund	\$ 400,000
261	911 Service Fund	\$ 499,328
265	Organized Crime-Drug Enforcement	\$ 631,000
274	CDBG Fund	\$ 395,000
301	Energy Project Debt Service	\$ 425,322
302	Capital Projects Debt Service	\$ 1,369,874
401	Capital Projects Fund	\$ 1,817,822
584	Golf Course Fund	\$ 5,398,495
592	Water & Sewer Fund	\$ 40,716,829
596	Garbage & Rubbish Collection	\$ 4,953,936
661	Fleet Maintenance Fund	\$ 2,152,109
736	Post Employment Benefits Fund	\$ 5,234,250
852	Special Assessment Debt Service Fund	\$ 152,208

Further Resolved, that the Township Supervisor has the authority to approve budget adjustments between departments based upon recommendation by the appropriate Department Director and the Finance and Budget Director in accordance with adopted policies;

Further Resolved, that the Charter Township of Canton Board adopts the 2023 budget for the various funds on a fund level. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each fund;

Further Resolved, that the millage levy previously approved by the Board on September 13, 2022 will be utilized to support the 2023 budget

Further Resolved, that there shall not be any new positions created that shall result in an increase in employee headcount within a department or division without prior Township Board approval;

Further Resolved, that the Township Supervisor has the authority to fill existing vacant and budgeted positions and reclassified positions based upon the recommendation by the appropriate Department Director and the Finance and Budget Director; and

Further Resolved, that claims against the Township shall be approved by the Charter Township of Canton Board prior to being paid. The Township Clerk and the Township Treasurer may authorize payment of certain claims prior to approval by the Township Board to avoid late penalties, service charges and interest, for example utilities and payroll, in accordance with approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of those claims paid prior to approval, for approval at the next Board meeting.

Consent Calendar:

Item C-1. Consider Adoption of a Resolution for Approval of Application for Additional MERS Service Credit by Employee (Johnson)

Motion by Siegrist, supported by Sneideman to adopt the Resolution allowing the purchase of additional service credit by Edward Johnson. Motion carried unanimously.

Item C-2. Consider Adoption of a Resolution for Approval of Application for Additional MERS Service Credit by Employee (Kennedy)

Motion by Siegrist, supported by Sneideman to adopt the Resolution allowing the purchase of additional service credit by Michael Kennedy. Motion carried unanimously.

Item C-3. Establish Board of Trustees Meeting Dates for 2023

Motion by Siegrist, supported by Sneideman to establish the Canton Township Board of Trustees meeting schedule for the year 2023 as follows: The Township Board shall meet on the first, second, third, fourth, and fifth Tuesdays of each month in regular session, excluding April 18th, July 4th, August 8th, October 31st, November 7th, and December 26th. The first, third and fifth Tuesdays, the Township Board shall meet in a work or study session at 6:00 p.m. and all other meetings shall be at 7:00 p.m.

Meetings are normally held in the Board of Trustees meeting room on the First Floor of the Charter Township of Canton Administration Building, 1150 Canton Center South, Canton, Michigan. Meetings may be canceled based on the needs of the Township. All adjustments to this schedule to be posted individually on the Canton Website as well as posted on the Announcement Boards at the Township Administration Building. Motion carried unanimously.

Item C-4. Consider Approval of 2023 Building Board of Appeals Meeting Dates

Motion by Siegrist, supported by Sneideman to establish the Canton Township's Building Board of Appeals meeting schedule for the year 2023. Meetings will be scheduled as needed and will be held at the Charter Township of Canton Administration Building, 1150 S. Canton Center Road. Motion carried unanimously.

Item C-5. Consider 2023 Planning Commission Meeting Dates

Motion by Siegrist, supported by Sneideman to set the 2023 Planning Commission Meeting schedule at 7:00 p.m. on the following dates: January 9th, February 6th, March 6th, April 3rd, May 1st, June 5th, July 10th, August 7th, September 11th, October 2nd, November 6th, and December 4th. Motion carried unanimously.

Item C-6. Consider 2023 Zoning Board of Appeals Meeting Dates

Motion by Siegrist, supported by Sneideman to set the 2023 Zoning Board of Appeals meeting schedule for 7:00 p.m. on the following dates: January 12th, February 9th, March 9th, April 13th, May 11th, June 8th, July 13th, August 10th, September 14th, October 12th, November 9th, and December 14th. Motion carried unanimously.

Item C-7. Consider Increasing Blanket Purchase Order for Municipal Services

Motion by Siegrist, supported by Sneideman to approve amendment to the following purchase order: PO#2022-00000071 Dominic's Cement Works Inc. increase from \$60,000 to \$71,000 using account # 592-536.930_0050 Maintenance and Repair Infrastructure. Motion carried unanimously.

Item C-8. Amend Planning Services Fee Schedule for Temporary Outdoor Dining Permits

Motion by Siegrist, supported by Sneideman to approve revisions to the Planning Services Fee Schedule associated with a Certificate of Compliance for Temporary Outdoor Dining, effective November 23, 2022, to add a fee of \$100 for re-reviews of applications from the prior year that have made no plan changes in the following year, which lowers the current \$350 fee for these applications. Motion carried unanimously.

Item C-9. Consider Request to Decrease/Increase Police Blanket Purchase Orders

Motion by Siegrist, supported by Sneideman to approve decreasing the blanket purchase order issued to Allie Brothers by \$2,500, and increasing the blanket purchase order issued to Priority One by \$2,500 to accommodate the Police Department's uniform purchases for 2022. Motion carried unanimously.

General Calendar:

Item G-0. Consider Approval of 3.00% Across the Board Wage Increase for Merit (Full-Time, Non-Union) Employees, Elected Officials and Appointed Officials for the 2023 Fiscal Year

Motion by Siegrist, supported by Slavens to approve a 3.00% across the board wage scale increase for Merit Employees, elected officials and appointed officials for the 2023 fiscal year. Motion carried unanimously.

Item G-0A. Consider Approval of a Premium Bonus to Employees other than Elected Officials and the Deputy Supervisor.

Motion by Siegrist, supported by Ganguly to recuse Trustee Borninski from voting on this item due to a disclosed conflict of interest. Motion carried.

Motion by Siegrist, supported by Slavens to recuse Supervisor Graham-Hudak from voting on this item due to a disclosed conflict of interest. Motion carried.

Motion by Siegrist, supported by Sneideman to approve a \$1,500.00 premium bonus to all full-time employees other than elected and appointed officials that work during the pay period ending December 10, 2022.

Additionally, to approve a \$750.00 premium bonus to all continuing part-time, hourly part time, interns, seasonal and variable hour staff who work during the pay period ending December 10, 2022 and who worked 250 hours or more during the period of January 1, 2022 through November 26, 2022. Inactive seasonal staff will be evaluated based on the 250 or more hours worked from January 1, 2022 through November 26, 2022 and must be in good standing with the Township.

Further, to approve the related budget amendment totaling \$783,964.00 across all funds, as attached. Motion carried.

Ayes: Ganguly, Siegrist, Slavens, Sneideman
Nays: None
Abstain: Borninski, Graham-Hudak
Absent: Foster

Item G-0B. Consider Request to Alter Part-Time Wages for Election Inspectors

Motion by Siegrist, supported by Slavens to approve the November 8, 2022 election payroll for a total amount not to exceed \$63,000 and accept the recommendation applying the existing rates to shifts in the AVCB. Motion carried unanimously.

Item G-1. Consider Two New Appointments and One Reappointment to the Planning Commission

Motion by Siegrist, supported by Slavens that the Canton Board of Trustees appoint Alan Cruz and Gordon Janowski to the Planning Commission for a term to expire on 12/31/25, and that the Canton Board of Trustees reappoint Nancy Eggenberger to the Planning Commission for a term to expire on 12/31/25. Motion carried unanimously.

Item G-2. Consider Two New Appointments to the Zoning Board of Appeals

Motion by Siegrist, supported by Borninski that the Canton Board of Trustees appoint Greg Greene to the Zoning Board of Appeals with a term to begin on 1/1/23 and expire on 12/31/25, and that the Canton Board of Trustees appoint Tareq Rahman as an alternate to the Zoning Board of Appeals, with a term to begin on 1/1/23 and expire on 12/31/25. Motion carried unanimously.

Item G-3. Consider Approval of Amendment No. 4 to the Water Service Contract Between the Great Lakes Water Authority and Canton Township

Motion by Siegrist, supported by Slavens to approve Amendment #4 to the Water Service Contract between the Great Lakes Water Authority and the Charter Township of Canton as presented; and further authorize the Township Supervisor and Clerk to sign the amendment on behalf of Canton. Motion carried unanimously.

Item G-4. Consider First Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Markham Rezoning

Motion by Siegrist, supported by Slavens to introduce and hold the first reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance of Planning Application #052-RZ-7552, which rezones tax parcel no. 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District.

Further, to table consideration of the amendment for a second reading on December 13, 2022. Motion carried unanimously.

Item G-5. Consider Approval of the Removal and Replacement of Roof Top Units at the Summit

Motion by Siegrist, supported by Borninski to approve the contract and approve a purchase order for Quality Aire Systems, 328 W 6 Mile Road, Whitmore Lake, MI 48189 in the amount of 189,980 plus a 10% contingency amount of \$18,998 making the total \$208,978 to replace the three (3) RTU's at the Summit.

<u>Description</u>	<u>Account#</u>	<u>Amount</u>
Summit RTU Replacement	246-265.970_0020	\$208,978

Motion carried unanimously.

Item G-6. Consider Approval of the Purchase and Install of Two (2) Mini Split Systems at the Pheasant Run Golf Course

Motion by Siegrist, supported by Borninski to approve the following budget Amendment:

Increase Revenue:

584-774-50.699_1010	Transfers In	\$20,680
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Decrease Revenue:

246-000.699_1010	Transfers In	\$20,680
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Increase Expenditure:

101-969.995_5840	Transfers Out	\$20,680
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584-773-50.970_0020	Capital Outlay Buildings	\$20,680
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Decrease Expenditure:

101-969.995_2460	Transfers Out	\$20,680
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246-265.970_0020	Capital Outlay Buildings	\$20,680
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Further, to approve the contract and approve a purchase order for Quality Aire Systems, 328 W 6 Mile Road, Whitmore Lake, MI 48189 in the total amount of \$18,800 plus a 10% contingency of \$1,880 making the total \$20,680 to install two (2) Mini Split units at Pheasant Run Golf Course. Motion carried unanimously.

Item G-7. Consider Approval for the Addition of a Full Time Tech IV's for the Facilities Department

Motion by Siegrist, supported by Slavens to approve the addition of one (1) full time Tech IV's for the Facilities Services Department; and to approve the below amendment to the 2023 Community Center Fund Budget:

Increase Revenues:

Fund Balance Appropriation:	#208-000-695	\$69,234
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Increase Expenditures:

Salaries & Wages	#208-757-56.703_0010	\$36,875
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Fringe Benefits (various):	#208-757-56.724XXXX	\$32,359
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Motion carried unanimously.

Item G-8. Consider Increasing Existing Purchase Orders for Bidigare Contractors, Inc. and Fishbeck for the 2022 Water Main Capital Improvement Project

Motion by Siegrist, supported by Sneideman to increase subject PO 2022-00001468 by \$113,678 for Bidigare Contractors, Inc. for the 2022 Water Main Capital Improvement Project utilizing funds budgeted in account #592-536.970_0050 Capital Outlay Infrastructure, and to increase subject PO 2021-00001132 by \$12,668, for Fishbeck. for the 2022 Water Main Capital Improvement Project utilizing funds budgeted in account #592-536.970_0050 Capital Outlay Infrastructure. Motion carried unanimously.

Item G-9. Consider Approval of an Agreement with Wayne County to Provide Winter

Maintenance on 9.28 Miles (18.21 Lane Miles) of County Roads

Motion by Siegrist, supported by Slavens to approve the agreement with Wayne County to provide additional winter maintenance for 9.28 miles (18.21 lane miles) of County local roads and authorize the payment of \$16,983.74 from Account #101-447-03.801_0050 (ROW Maintenance - Professional & Contractual Services) and authorize the Township Clerk to sign the agreement resolution on behalf of Canton. Motion carried unanimously.

Item G-10. Consider Authorization to Purchase New Cardio Equipment

Motion by Siegrist, supported by Slavens to approve a budget transfer of \$690 from Account #208-757-60.762, Program Activities Supplies to Account #208-757-50.970_0030, Capital Outlay Machinery and Equipment, further to approve the purchase for three pieces of fitness equipment from Direct Fitness Solutions, 600 Tower Road, Mundelein, IL 60060 in the amount of \$18,495 as well as the purchase of five pieces of fitness equipment from All Pro Fitness Things, 35539 Schoolcraft Road, Livonia, MI 48150 in the amount of \$30,195. Motion carried unanimously.

Item G-11. Consider Approval of Application for MDNR Spark Grant

Motion by Siegrist, supported by Borninski to authorize the submission of the application to the Michigan Department of Natural Resources for a SPARK Grant towards the Revitalization of Township owned property at 6125 N. Ridge Road, and to accept the funds if approved.
Further, to approve the following resolution in support of the Michigan Natural Resources Spark Grant:

RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON MICHIGAN NATURAL RESOURCES SPARK GRANT

RESOLUTION OF AUTHORIZATION

WHEREAS, Charter Township of Canton supports the application submission of the Michigan Spark Grant for the park development at 6125 N. Ridge Road to include an accessible playground and parking, bioswales, trail and sidewalk connectivity, sledding hill, and an educational community center located on the North West Corner of Ford and Ridge Roads; and,

WHEREAS, the proposed application is supported by the Community's approved Five-Year Parks and Recreation Master Plan; and,

WHEREAS, Charter Township of Canton is hereby making a financial commitment to the project in the amount of \$1,000,000 matching funds; and,

NOW THEREFORE, BE IT RESOLVED that Charter Township of Canton hereby authorizes submission of a Michigan Spark Grant Application, and further resolves to make available its financial obligation amount of \$1,000,000 during the 2022-2023 fiscal year.

AYES: Borninski, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman

NAYES:

ABSENT: Foster

MOTION APPROVED.

I hereby certify that the forgoing is a true and correct copy of a resolution duly made and passed by the Board of Trustees of the Charter Township of Canton, County of Wayne, Michigan, at their regular meeting held on Tuesday, November 22, 2022, at 7:00 p.m. in Canton Township, Michigan with a quorum present.

Michael Siegrist, Clerk

Date

Item G-12. Consider Approval to Develop the Tyler ERP to Invoice Cloud Integration

Motion by Siegrist, supported by Borninski to approve a Purchase Order and Award professional services to Tyler Technologies in the amount of \$30,215 for integration between Tyler ERP and Invoice Cloud™.

Further, to approve the following budget adjustment:

Increase Expenditures:	592-560.930_0015 Maintenance & Repair Software	\$30,215
Increase Revenues:	592-000.695 Fund Balance Appropriation	\$30,215

Motion carried unanimously.

Item G-13. Consider Approval to Purchase Replacement Network Switches

Motion by Siegrist, supported by Borninski to approve the creation of a purchase order to CDW Government for the purchase of replacement of network switches in an amount not to exceed \$21,895.00. Motion carried unanimously.

Item G-14. Consider Approving On-Site Medical Services for Firefighter Physical Exams and an Associated Amendment to the 2022 Fire Budget

Motion by Siegrist, supported by Slavens to approve the purchase of on-site medical services for firefighter medical exams from Bio-Care, Inc., in the amount of \$85,232, of which 90% of the expense will be reimbursed through a FEMA Assistance to Firefighter Grant.

Additionally, to approve the below listed amendment to the 2022 Fire Budget:

Increase Fire Revenue:

Federal Grants	#206-000.501	\$22,709
Fund Balance Appropriation	#206-000-695	\$ 3,523

Increase Fire Appropriations:

Employee Medical Exams	#206-336-50.805	\$26,232
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Motion carried unanimously.

Item G-15. (Removed)

Item G-16. Consider a Request to Approve Letter of Agreement Between Canton Township and the American Federation of State, County and Municipal Employees (AFSCME Local 3860)

Motion by Siegrist, supported by Slavens that we approve the Letter of Agreement between Canton Township and the American Federation State, County and Municipal Employees (AFSCME Local 3860). Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting at 8:47 pm. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

**Charter Township of Canton
Board Proceedings – November 29, 2022**

A regular study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, November 29, 2022 in person. Supervisor Graham-Hudak called the meeting to order at 6:01 p.m.

Motion by Foster, supported by Borninski to appointment Treasurer Slavens as temporary Clerk. Motion carried unanimously.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Slavens, Sneideman

Members Absent: Siegrist

Adoption of Agenda:

Motion by Sneideman, supported by Slavens to adopt the agenda. Motion carried unanimously.

Study Session:

- 1) Capital Improvement Plan and Paving Update

Public Comment:

Public comment was held.

Adjourn: Motion by Slavens, supported by Sneideman to adjourn the meeting at 7:13 p.m. Motion carried unanimously.

Diane Slavens, Treasurer

Anne Marie Graham-Hudak, Supervisor

**Charter Township of Canton
Board Proceedings – December 6, 2022**

A regular study session meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, December 6, 2022 in person. Supervisor Graham-Hudak called the meeting to order at 6:02 p.m.

Motion by Sneideman, supported by Ganguly to appointment Treasurer Slavens as temporary Clerk. Motion carried unanimously.

Members Present: Borninski, Ganguly, Graham-Hudak, Slavens, Sneideman

Members Absent: Foster, Siegrist

Adoption of Agenda:

Motion by Slavens, supported by Borninski to adopt the agenda, with the addition of item G-1. Motion carried unanimously.

General Calendar:

**Item G-1. Consider Request to Increase the Purchase Order Issued to Kodiak
Emergency Vehicles**

Motion by Slavens, supported by Sneideman to approve increasing purchase order #1249-2021 issued to Kodiak Emergency Vehicles by \$36,000, therefore declining the trade-in credit for three ambulances included in the original price quote. Motion carried unanimously.

Study Session:

- 1) ITI Roadmap

Public Comment:

Public comment was held.

Adjourn: Motion by Slavens, supported by Sneideman to adjourn the meeting at 7:41 p.m. Motion carried unanimously.

Diane Slavens, Treasurer

Anne Marie Graham-Hudak, Supervisor

INTEROFFICE CORRESPONDENCE
CANTON PUBLIC SAFETY DEPARTMENT
ADMINISTRATION

TO: Ann Marie Graham-Hudak, Supervisor
FROM: Chad Baugh, Director of Police Services
DATE: December 13, 2022
SUBJECT: Public Safety Promotion Recognition – Police Lieutenant

Call up: Adam Shulman

Recognition:

Adam Shulman is being recognized tonight for his promotion to the rank of Lieutenant with the Canton Police Department:

Adam was hired by the department as a Police Officer in 2007. He was promoted to the rank of Sergeant in 2018.

In his new position as Lieutenant, Adam will serve as a Platoon Shift Commander in the Patrol Division, overseeing the daily operations of his assigned shift consisting of Sergeants, Patrol Officers and PSSO's. In addition, he will be responsible for providing direction, motivation and training of subordinate personnel working toward the accomplishment of the department's established goals and objectives.

Adam is joined tonight by friends and family including his wife Allie, and their sons Cameron & Connor.

Congratulations Lieutenant Shulman.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Recognizing the Retirement of Deputy Police Chief Craig Wilsher

Whereas the Canton Police Department recognizes the importance of its employees;

Whereas in 1998, Craig Wilsher was hired as a Police Officer for the Canton Police Department; following his first promotion to Sergeant, he rapidly advanced through the ranks of Lieutenant and Deputy Chief in just over eight years;

Whereas early in his career, Craig served as a road patrol officer primarily responsible for responding to calls for service in the community; he took on several special assignments including that of investigator in the Detective Bureau; as a command officer he was responsible for his assigned platoon in the patrol division, and was selected for special assignments as the Detective Bureau Supervisor and the Special Services Lieutenant;

Whereas for the past eight years, he has been designated as the department's accreditation manager, tasked with fulfilling and maintaining the highest standards in policing under the international Commission on Accreditation for Law Enforcement Agencies (CALEA);

Whereas in his role as Deputy Chief, Craig led the department's patrol, investigative and support services divisions consisting of over 100 full-time sworn and non-sworn personnel; he also assisted the Director of Police Services with the development and implementation of the department's budget, policies, procedures, special projects and internal affairs;

Whereas throughout his career, Craig was proactive in developing personnel and programs that embrace growth within the department; he has been integral in the creation and advancement of many progressive policing initiatives, including the department's body-worn camera system, employee well-being programs, the embedded social worker program and the Coalition for Inclusive Communities;

Whereas simultaneous to his remarkable career, Craig continued to further his education earning two Master's Degrees from both Madonna University and Eastern Michigan University; attended Eastern Michigan University's Police Staff & Command School; and graduated from the prestigious FBI National Academy Session 265;

Whereas Craig has maintained the highest level of professionalism in every aspect of his service with Canton, focused on continual improvements within himself, the department, and the community he so proudly served for 24 years;

Resolved, the Board of Trustees of the Charter Township of Canton is appreciative of the commitment to excellent service as demonstrated by Deputy Police Chief Craig Wilsher;

Further Resolved, the Board of Trustees of the Charter Township of Canton upon does hereby recognize Craig Wilsher for his commendable contribution to the Canton community and the Canton Police Department.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #C-1

ITEM: Request Authorization to Pay Bills in 2023 when no regular Board Meeting is scheduled

PRESENTER: Wendy N. Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY: From time to time, Board Meetings are cancelled or aren't held due to lack of an agenda, holidays, or other various reasons. Therefore, we are requesting that the Board authorize payment of Township bills as normally scheduled upon review by the Clerk and Treasurer in the event any Board Meeting is cancelled.

The Expenditure Recap will be submitted to the Board at the next meeting for confirmation of payment.

STRATEGIC PLAN/GOALS: Financial Stability

ACTION REQUESTED: To authorize payment of Township bills as normally scheduled when no regular Board Meeting is scheduled.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: Finance will process bill payment as normally scheduled.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I hereby move to authorize the payment of the Township's bills as normally scheduled in 2023, subject to prior review by the Clerk and Treasurer, when no regular Board Meeting is scheduled.

ATTACHMENTS: None

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM#C-2

ITEM: Consider Payment of CityView Annual Software Maintenance Fees

PRESENTER: Victor Ibegbu, ITI Director

OWNER/REPRESENTATIVE: None anticipated

EXECUTIVE SUMMARY: Harris Computer Systems charges annual software maintenance (ASM) fees to support the continuing development and operation of CityView. The \$71,372.40 ASM fee covers technical support, application development, maintenance, and upgrades, and the cost is shared amongst the different MSD Divisions. Each year, new license files are issued after payment of the ASM fee, which allows the application to function until the specified expiration date. The ASM cost for 2023 increased by \$5,893.14, which represents a 9% increase.

BACKGROUND: CityView is a major computer application that manages and tracks land records, building permits, inspections, bonds & deposit tracking, code enforcement, and planning project activity. CityView was originally implemented in February of 2006, replacing a variety of outdated applications. In 2020, MSD enhanced their services by utilizing the online portal for building processes. Customers are now able to perform task such as scheduling inspections and applying for trade permits by using the upgraded features of the online portal. Overall gain for township was the ability to work remotely and sustain income.

STRATEGIC PLAN/GOALS: Quality Infrastructure

ACTION REQUESTED: Approve payment of the annual software maintenance fees.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The cost of the CityView annual software maintenance fee for 2023 is \$71,372.40 (see attached invoice). Funds are available in the 2023 budgets for Planning, Engineering, Public Works, Building and Inspection Services as follows:

- Planning Services	Account #101-701.930_0010	\$ 4,724.65
- Public Works - Water	Account #592-536.930_0010	\$26,215.40
- Public Works – Sewer	Account #592-537.930_0010	\$16,558.32
- Building and Inspection Services	Account #101-371.930_0010	\$19,735.60
- Engineering Services	Account #101-447-50.930_0010	\$ 4,138.44
		TOTAL = \$71,372.40

IMPLEMENTATION PLAN: ITI will provide Harris Computer Systems with the approved Purchase Order.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to authorize the payment to Harris Computer Systems for the CityView annual software maintenance fees for a total cost not-to-exceed of \$71,372.40.

ATTACHMENTS: Invoice from Harris Computer Systems

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM: #C-3

ITEM: Consider Approval of the Canton Township Stormwater Standard Operating Procedures

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: In 2022 the Michigan Department of Environment, Great Lakes & Energy (EGLE) conducted an audit of the Township stormwater program. EGLE has requested that the Township formally adopt the Canton Township Stormwater Management Plan with post-construction standards by Resolution of the Township Board.

BACKGROUND: Canton Township made formal application to EGLE for an MS-4 “Municipal Stormwater Permit” in 2020 and the permit has been issued to the community. The application and our standards and procedures are documented and formalized in a Stormwater Management Plan for the community. This board resolution will formally adopt the Canton Stormwater Management Plan and the stormwater post-construction standards.

STRATEGIC PLAN/GOALS: Board Goal: Quality Infrastructure

ACTION REQUESTED: Approve a resolution adopting the Canton Township Stormwater Management Plan.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: Upon Board approval, ES will forward copies of the certified Board Resolution to EGLE for their records.

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION

This resolution was offered by _____ and seconded by _____

_____ on December 13, 2022.

WHEREAS: The Charter Township of Canton has what is commonly known as a Stormwater Permit from the State of Michigan and as part of that permit the Township is required to maintain a certain set of standards for stormwater discharged into the waterways of the State of Michigan.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Charter Township of Canton does hereby adopt the Canton Township Stormwater Management Plan and the post-construction standards dated October 2022.

ATTACHMENTS:

Link to Canton Township Stormwater Management Plan

<https://www.canton-mi.org/DocumentCenter/View/10419/Canton-Stormwater-Management-Plan-Stormwater-Discharge-Permit-Application-Oct-2018?bidId=>

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #C-4

ITEM: Consider Second Reading and Adoption of an Amendment to Appendix A – Zoning of the Code of Ordinances regarding Markham Rezoning

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: Laura Markham (owner)/Dominic Hamden (owner's agent)

EXECUTIVE SUMMARY: The applicant proposes to rezone parcel 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District. The parcel is located on the south side of Lotzford Rd., east of Lotz Rd. The subject parcel is 2.52 acres. The applicant proposes to construct a detached single-family home on the parcel if the rezoning is approved. Detached single family residential structures are permitted in the R-2 District but are not permitted in the Corporate Park Overlay District.

The Canton Township Board of Trustees held the First Reading of this Zoning Ordinance amendment on November 22, 2022. If the rezoning is approved, the applicant will likely submit a building permit application for a single-family home.

BACKGROUND AND ANALYSIS:

Location: South side of Lotzford Rd., east of Lotz Rd.

Net Acres: 2.52 acres

Existing Land Use(s): Vacant

Existing Zoning: R-2, Single-Family Residential and Corporate Park Overlay District (CPOD)

Surrounding Zoning and Land Uses:

North – R-2, Single-Family Residential and Corporate Park Overlay District (CPOD); single-family residential

South – R-2, Single-Family Residential and Corporate Park Overlay District (CPOD); ITC transmission lines

East – R-2, Single-Family Residential and Corporate Park Overlay District (CPOD) ; single-family residential

West – R-2, Single-Family Residential and Corporate Park Overlay District (CPOD);

single-family residential

Existing Comprehensive Plan Future Land Use Map Classification: Mixed Use

Surrounding Comprehensive Plan Future Land Use Map Classifications:

North – Mixed Use

South – Mixed Use and Medium-High Density Residential (8 dwelling units per acre)

East – Mixed Use

West – Mixed Use

Review Considerations: Section 27.06(D)(4) of the Zoning Ordinance consists of 10 standards of review to be considered prior to action. Based on our review of the application materials, the Comprehensive Plan, and the site area, we find that the application meets each of the 10 rezoning standards of review as follows:

(1) Will the proposed amendment be in accordance with the basic intent and purpose of the zoning ordinance?

The basic intent of the Zoning Ordinance is to carry out the policies, goals, and objectives of the Township Master Plan. This is primarily done by the establishment of use districts and overlays that regulate land in order to accomplish the preferred development and utilization of land in the Township. The proposed amendment would remove the Corporate Park Overlay district (CPOD) from the subject property. The CPOD was created to promote development in accordance with the Lotz Road Corridor Development Plan adopted in the late 1990s. Since that time, a new Master Plan has been adopted. The current Master Plan proposes the elimination of the CPOD and proposes utilizing different zoning designations and tools to support the development pattern in the area. Since the adoption of the current Master Plan in 2018, the Township has adopted amendments that have reduced the area covered by the CPOD. The proposed amendment would be in accordance with the basic intent of the Zoning Ordinance by carrying out the Master Plan policy by reducing and eliminating the CPOD. While there may be areas in the CPOD that are not yet ripe for removal of the CPOD, this parcel on Lotzford Road is because Lotzford Road has remained a predominantly single-family residential street for many years even after the paving and widening of Lotz Rd.

(2) Is the proposed amendment consistent with the comprehensive plan of the Township?

As discussed above, the current Master Plan's policies include the elimination of the CPOD. The CPOD was an attempt in the 1990s to enact the Lotz Road Corridor Development Plan. That plan envisioned a campus-style development of either a corporate headquarters or comprehensive mixed-use development with a heavily stylized theme or design for each 'campus.' The focal point of the largest campus would have been at Ford and Lotz Roads. However, the area was never developed in this manner, despite the paving and widening of Lotz Rd. Instead, non-residential development continued along the Ford Road corridor. The Master Plan now envisions using other tools, such as Planned Development Districts in concert with either the

Central Business District overlay or the underlying zoning districts, to foster development in the CPOD area. This method has created very attractive uses and has successfully implemented the land use goals throughout the Township. The proposed amendment in the subject application would eliminate the CPOD for only one single-family parcel along a predominantly single-family residential street.

We note that while this amendment would be consistent with the Township's Master Plan, it could be the first of many rezoning requests along and near Lotzford Road from property owners who wish to construct single-family residential homes. It is also important to note that there is a demand for single-family residential development in this area rather than expanding the commercial uses further south of the Ford Road corridor. A future comprehensive rezoning of similar parcels in the area may be more consistent with the goals of the Township's Master Plan to reduce and eliminate the CPOD. This would require further study by the Planning Commission.

The Future Land Use Map of the Master Plan classifies the site as Mixed Use, and Policy 1.5.3 of the Master Plan states, "The Lotz Road Corridor (south of the Willow Creek Drain) shall allow for the consideration of Single-Family Attached (R-6), Office (O-1), and/or Mid-Rise (MRD) zoning." However, Lotzford Rd. does not have the appearance of being part of the main corridor. Lotzford Rd. has historically been low density single-family residential, and has remained as such even after the paving and widening of Lotz Rd. There is no indication for demand for any other land uses along Lotzford Rd. other than low density, detached single-family residential.

(3) *Have conditions changed since the zoning ordinance was adopted, or was there a mistake in the zoning ordinance, that justify the amendment?*

While the CPOD was not a mistake, it has been identified in the Master Plan as no longer being necessary. This change in the Master Plan was after the Zoning Ordinance's CPOD was adopted, and this justifies amendments that shift towards the new Master Plan policies. The elimination of the CPOD is one such amendment, though an incremental approach is best due to the large area covered by the CPOD that includes many types of land uses. In the case of Lotzford Rd., it has historically been predominantly a single-family residential road that has remained a single-family residential road despite the paving and widening of Lotz Rd.

(4) *Will the amendment correct an inequitable situation created by the zoning ordinance rather than merely grant special privileges?*

Other non-platted parcels on private roads, such as Maben Rd. or Herby Rd., have been approved for single-family residential uses. The CPOD has prevented further single-family development by assuming such parcels will be needed to be a part of a larger development. Such development requires more steps and intensive negotiations between developers and property owners, and as a result, development has not concentrated in the non-Ford Rd. areas of the CPOD, but rather has occurred elsewhere. The proposed amendment would allow this site, and others in the area if eventually included, to be developed as others in the Township have been allowed to do since the 1990s, creating an equitable situation.

(5) *Will the amendment result in unlawful exclusionary zoning?*

No, the amendment will not result in exclusionary zoning. The amendment is not proposing a zoning district that would prohibit certain types of development. The amendment would allow for development of the site to occur with the same type of use as seen on the adjacent properties.

(6) *Will the amendment set an inappropriate precedent, resulting in the need to correct future planning mistakes?*

The site is a non-platted parcel on a private road. Similar parcels exist on Lotzford Road on both sides of Lotz Rd. The proposed amendment would allow for single-family development to occur. The proposed amendment will set a precedent; however, the precedent is not contrary to the Township's Master Plan and overall vision for development in the area.

(7) *If a rezoning is requested, is the proposed zoning consistent with the existing land uses of surrounding property?*

The proposed amendment would result in the subject site being developed under the R-2 district standards which allow for development that is consistent with the existing single-family uses of all other adjacent properties along Lotzford Rd.

(8) *If a rezoning is requested, could all requirements in the proposed zoning classification be complied with on the subject parcel?*

If the proposed rezoning is approved, the subject site will comply with the standards of the R-2 district for minimum lot area (20,000 sq. ft.) and minimum lot width (100 ft.). While the lot depth-to-width ratio is greater than the maximum of 3-to-1 required by the Zoning Ordinance, this is an existing condition that will continue. No divisions or lot line amendments are proposed at this time.

(9) *If a rezoning is requested, is the proposed zoning consistent with the trends in land development in the general vicinity of the property in question?*

Due to the size of the parcels and their location on a private road, adjacent properties have only been developed as single-family residences. The establishment of the CPOD stalled that development trend. However, the previous paving and widening of Lotz Rd. did not increase demand for non-residential use along Lotzford Rd. Therefore, the proposed amendment would allow for the previous residential trend to be re-established on this residential street.

(10) *If a rezoning is requested, what is the impact on the township infrastructure?*

The parcels along Lotzford Road are on well and septic systems. There is a water main along Lotz Road; however, no sewer is available. The parcels are of a sufficient area to allow for a septic field and reserve field to be established, subject to Wayne County approval. However, the Township Engineering Division will make a determination if a well would be permitted or if the property owner would need to connect to the water main.

Lotzford Road is a gravel road which connects to Lotz Rd., a paved road. A traffic increase on the private road would be extremely limited due to the addition of one single-family home.

- **Community Planner's Recommendation:** Approval.
- **Planning Commission Recommendation:** At its meeting on November 14, 2022, the Planning Commission voted 8-0 to recommend approval of the request to rezone parcel 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District, as the proposal meets the standards of Section 27.06(D)(4) of the Zoning Ordinance as stated in the staff report. Prior to recommending approval of the rezoning, the Planning Commission held a duly noticed public hearing and there were no public comments received. The Planning Commission had questions about the Corporate Park Overlay District, in general, but had no concerns or objections to the subject rezoning application.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Remove consideration of the proposed amendment from the table and approve the proposed rezoning amendment to Appendix A – Zoning of the Code of Ordinances, which proposes to rezone parcel nos. 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION:

ENGINEERING SERVICES DIVISION'S RECOMMENDATION: N/A

FIRE MARSHAL'S RECOMMENDATION: N/A

BUILDING OFFICIAL'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL MOTIONS:

1. I move to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance of Planning Application #052-RZ-7552, which rezones tax parcel no. 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential

without the Corporate Park Overlay District.

2. Further, I move to adopt and publish the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones tax parcel no. 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District.

ATTACHMENTS:

1. Draft Ordinance and Map

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #C-5

ITEM: Consider Approving an Increase to the Blanket Purchase Order Issued to the Michigan Humane Society

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting to increase the blanket purchase order issued to Michigan Humane Society by \$6,000 for services rendered in 2022.

BACKGROUND INFORMATION: The Board approved a contract with Michigan Humane Society for the calendar year 2022, which included a flat monthly fee of \$2,675 and an additional \$1,460 annually toward ancillary services as needed. This year, the department exceeded the ancillary services amount due to additional lodging requirements stemming out of patrol-related incidents and/or investigations. These additional charges put the blanket purchase order short for paying the November and December monthly service fees.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Increase blanket purchase order #XXXXXX issued to Michigan Humane Society by \$6,000 for services rendered in 2022.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: No budget implications; this is a request to increase the blanket purchase order only. Funds for this increase will be expensed from the 2022 Police Animal Care Expense Account #207-301-50.836_0008.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve increasing blanket purchase order #2022-000878 issued to Michigan Humane Society by \$6,000 for services rendered in 2022.

ATTACHMENTS: None

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #C-6

ITEM: Consider Request to Increase Public Safety Blanket Purchase Order for Uniforms

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting to increase the blanket purchase order issued to Allie Brothers by \$2,500.

BACKGROUND INFORMATION: At the November 22, 2022 Board Meeting, the department decreased this purchase order by the same amount, but has since needed to purchase additional unexpected uniforms for officers in special units who are being reassigned to the patrol division.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Increase the blanket purchase order #22-350 issued to Allie Brothers by \$2,500 for the purchase of police officer uniforms. Funds for this purchase will be utilized from the 2022 Police Uniforms Account #207-301-50.767_0001.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve increasing the blanket purchase order #22-350 issued to Allie Brothers by \$2,500 for the purchase of police officer uniforms.

ATTACHMENTS: None

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #C-7

ITEM: Request for Resolution of Local Body of Government to Recognize “PCS Bowling Boosters Club” as a Nonprofit in the Community for Purposes of Making an Application for a “Charitable Gaming License” to the Michigan Gaming Control Board.

PRESENTER: Michael A. Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE: None

BACKGROUND INFORMATION: The application to the Bureau of State Lottery requires the organization to get a resolution passed by the Canton Board of Trustees stating that the organization is recognized as a non-profit in the community “PCS Bowling Boosters Club” PO Box 871273, Canton, MI 48187, is exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

This organization is in the process of making an application to the Michigan Charitable Gaming Division for a gaming license.

A resolution passed by the local body of government stating the organization is recognized as a non-profit organization in the community is required. A copy of the required resolution is attached.

STRATEGIC PLAN/GOALS: To meet the service needs of a changing community.

ACTION REQUESTED: To approve the attached resolution.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: A certified resolution will be forwarded to the State of Michigan along with the application.

DIRECTOR'S RECOMMENDATION: Approved

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approved

SUPERVISOR'S RECOMMENDATION:

MODEL RESOLUTION: I move to approve the resolution for the “PCS Bowling Boosters Club” PO Box 871273, Canton, MI 48187, to be recognized as a non-profit organization for the purpose of obtaining a charitable gaming license.

ATTACHMENTS:

Charitable Gaming Resolution

Signed and dated copy of the organization’s current bylaws or constitution, including membership criteria.

Copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c)(3).

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #C-8

ITEM: Consider 2023 Meeting Dates for the Commission for Culture, Arts & Heritage

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: In accordance with the Open Meetings Act, the Commission for Culture, Arts & Heritage is required to establish and post a schedule of board meetings for the calendar year.

STRATEGIC PLAN/GOALS: Michigan Law requires local approval.

ACTION REQUESTED: Establish the 2023 dates for the regular meetings of the Canton Commission for Culture, Arts & Heritage.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The meeting schedule for the Commission for Culture, Arts & Heritage will be posted in the Administration Building and on Canton's website.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to establish the 2023 Canton Commission for Culture, Arts & Heritage meeting schedule at 6:00 p.m. either as a hybrid or in-person in the Lower Level of the Administration Building, 1150 S. Canton Center Road, quarterly on the designated Thursday of the established months.

Meeting Dates: February 9, 2023
 May 11, 2023
 August 10, 2023
 November 9, 2023

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #G-1

ITEM: Consider Authorization of a Purchase Order to Spalding DeDecker and Associates, Inc. for Professional Engineering Services for the 2023 Residential Road Improvement Program

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: In 2018 Canton Township passed the road millage and retained Spalding DeDecker (SDA) through a competitive bidding process to handle the residential program. SDA also serves as the program consultant. Canton Township has now successfully completed four years residential road millage projects with Spalding DeDecker and based on their performance, Engineering Services recommends retaining SDA for design and construction engineering services for the 2023 residential program.

BACKGROUND: The Township is entering the fifth year of the millage program approved by the voters in 2018. On an ongoing basis the Township has been soliciting applications from homeowner association and resident groups to participate in the residential “matching” program. Township staff are meeting with all of the applicants initially to determine the scopes of work, and SDA will then complete the detailed engineering, permitting and construction oversight. SDA has provided the attached proposal in the amount of \$462,500 with a contingency of 5% (\$23,125) for a total contract of \$485,625 for the 2023 residential program.

STRATEGIC PLAN/GOALS: Board Goal #2: Maintenance of Infrastructure in the community

ACTION REQUESTED: Consider approving a purchase order for SDA in the amount of \$462,500 with a 5% contingency of \$23,125 for a total of \$485,625 for the design and construction services for the Residential Road Projects for 2023.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The following Budget Amendment is needed:

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$486,625
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Increase Expenditure:

204-446-12.970_0050	Capital Outlay Infrastructure	\$486,625
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IMPLEMENTATION PLAN: Upon Board approval, Engineering Services and Finance will issue a purchase order contract with SDA under their Professional Master Services Agreement. All budgets will be tracked by subdivision and by project.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

- 1) I move to approve the following Budget Amendment:

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$486,625
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Increase Expenditure:

204-446-12.970_0050	Capital Outlay Infrastructure	\$486,625
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- 2) I move to approve a purchase order contract for the 2023 Residential Road Improvement Projects to Spalding DeDecker Associates, Inc. in the amount of \$462,500 with a 5% contingency of \$23,125 for a total of \$485,625.

ATTACHMENTS:

1. Proposal Letter from SDA for 2022 Residential Program

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #G-3

ITEM: Consider Approval of Upgrade to Township Firewalls

PRESENTER: Victor Ibegbu, Information Technology and Innovation Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: The Township's current firewall was installed in 2017 and is no longer satisfactory to protect the Township's networks and data against modern cyber threats. Additionally, the Township is installing new, high-bandwidth internet service in January 2023, and the current firewall hardware is not capable of functioning at these higher levels of bandwidth.

BACKGROUND INFORMATION: The ITI Department is responsible for ensuring that the Township computer environments and data networks remain protected against cyber threats. Due to the age of the current firewalls and the technology provided within that solution, the current firewalls no longer provide adequate protection of Township computers, networks, and data against ever-evolving cyber threats. ITI Staff react daily to attacks and make configuration changes in the current firewall to combat those attacks. The new firewall solution will provide more automated responses to active threats and will dynamically react to attacks.

In January 2023, the Township is installing a new primary Internet service provider. This new connection combined with the existing will greatly exceed the processing capabilities of the current firewall solution. Attempting to deploy the new Internet service to the existing firewalls will cause severe disruptions to Internet access for Township employees and to the ability for Township residents to conduct business with the Township.

To facilitate the firewall upgrade purchase, the ITI department performed a Request for Proposal per Township policy. Sentinel Technologies was determined to be the winning provider for the firewall upgrade project.

STRATEGIC PLAN/GOALS: Quality Infrastructure

ACTION REQUESTED: Allow ITI to create a purchase order in an amount not to exceed \$332,000.00 to Sentinel Technologies in Livonia, Michigan for firewall upgrade and 36-month contract for solution support and maintenance. The actual costs of the new firewall hardware and software licensing are quoted at \$301,249.92. Due to the complexity of this project, ITI is requesting an additional 10% contingency for unforeseen needs once the project is started.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: \$60,000 is currently budgeted in ITI's 101-228.970_0010 computer capital account. A budget transfer of \$272,000 from ITI's 101-228.960 contingency account to ITI's computer capital account is required to complete this purchase.

IMPLEMENTATION PLAN: The ITI department will coordinate all efforts on this project. Notification to the organization of service interruptions due to the changeover from the old solution to the new will be communicated in advance providing divisions the opportunity to comment on the proposed dates should the interruption be disruptive to business operations.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to create a new purchase order to Sentinel Technologies of Livonia, Michigan in an amount not to exceed \$332,000. I further move to approve any subsequent prepaid budget adjustments required to properly spread the costs over the life of the 36-month contract.

ATTACHMENTS: Canton Township Palo Alto HA Firewalls RFP 36 Months Quote

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #G-4

ITEM: Consider Renewal of CivicPlus Website Hosting Services and Renewal of AudioEye Website ADA Services

PRESENTER: Victor Ibegbu, ITI Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: ITI is requesting permission to renew our hosting services and support agreement with CivicPlus, Inc, which expire on January 21, 2023. ITI is recommending extending the current contract for a period of one (1) year with CivicPlus to continue the hosting services, support, and access to CivicPlus' custom designed web content management system. The cost for 2023 increased by \$2,023.07, which is a standard 5% increase.

BACKGROUND: The Township's websites are hosted and supported by CivicPlus. The service not only provides for the actual website operation, but it also includes access to their Content Management System (CMS), which allows for ease of website content update and maintenance by all Township departments. CivicPlus continually updates their CMS with new features, updated features, and enhancement requests voted on by their user population. They also assume responsibility for securing the Township's website content and the data center hosting the websites. In addition, the Township has subscribed to Civic Plus ADA Compliance Service & Certification solution called AudioEye. This ensures that our website is ADA compliant.

ITI is recommending that the Township continue contracting with CivicPlus to host the Township's website on an annual basis. By continuing on a year-by-year basis, the Township will maintain the flexibility to change direction of the Township's web presence by not being tied into a multi-year contract.

ITI requests approval to create a 2023 purchase order in the amount of \$40,909.76 payable to Civic Plus, Inc. Manhattan, KS for a one-year extension to the existing contract currently in effect between Canton Township and CivicPlus.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #G-5

ITEM: Consider Approval of the MDARD Agreement for the 2022 Specialty Crop Block Grant

PRESENTER: Greg Hohenberger, Director of Leisure Services

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Earlier this year the Leisure Services Department applied for a grant through the Michigan Department of Agriculture and Rural Development (MDARD) for the purchase of fruit trees and bushes to be planted in community gardens throughout the Township. Through this application, Canton has been awarded \$19,410 for the purchase of 20 fruit trees and 25 fruit bushes to be used to for community consumption and educational purposes. Leisure Services is recommending to accept the Agreement between the Charter Township of Canton and the Michigan Department of Agriculture and Rural Development for the 2023 purchase of 20 fruit trees and 25 fruit bushes in the amount of \$19,410. A 2023 budget amendment will be necessary.

Due to the Agreement deadline of November 9, 2022, the Supervisor has exercised her right to sign the Agreement prior to Board approval.

BACKGROUND: The Charter Township of Canton, Leisure Services Department, strives to increase the access to and consumption of specialty crops by planting and harvesting fruit trees and bushes that will be planted in designated community gardens. Leisure Services' Parks and Recreation staff and volunteers will plant and care for crops, disseminate educational materials and share crops to targeted areas. Beneficiaries of the nutrition program and produce will include seniors, food assistance recipients, Farmers Market attendees and community event participants. By increasing access and awareness of nutritious foods, Canton looks forward to reducing food insecurity and improving community health.

STRATEGIC PLAN/GOALS: Financial Stability and Welcoming Community

ACTION REQUESTED: Amend the 2023 budget and Approve the MDARD Agreement for a Specialty Crop Block Grant for the purchase of 20 fruit trees and 25 fruit bushes.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The following budget amendment is necessary:

Increase Revenue:

101-000.501	Federal Grants	\$19,410
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Increase Expenses:

101-752-99.801_0050	Professional and Contractual Services	\$5,375
101-752-99.760	Operating Supplies	\$14,035

IMPLEMENTATION PLAN: Agreement will be formally executed following Board approval.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

- 1) I move to accept the MDARD Specialty Block Grant Agreement in the amount of \$19,410 for the purchase of 20 fruit trees and 25 fruit bushes to be planted in designated community gardens.
- 2) I further move to approve the following 2023 budget amendment:

Increase Revenue:		
101-000.501	Federal Grants	\$19,410
Increase Expenses:		
101-752-99.801_0050	Professional and Contractual Svs.	\$5,375
101-752-99.760	Operating Supplies	\$14,035

ATTACHMENT:

Attachment A: MDARD Agreement

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM#G-6

ITEM: Consider Approval to Purchase 3 Solar Light Poles for Canton's Parks
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PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

Canton Township strives to provide its residents with a safe and eco-friendly community. To continue these efforts, Canton Leisure Services staff is seeking approval to purchase 3 Solar Light Poles from Clear World, LLC. with two to be installed at Barchester Park and one at the Summit on the Park's east parking lot.

ClearWorld's RetroFlex is the sole provider of this patented product. Therefore, we are recommending to waive the bidding process and award the purchase from ClearWorld, LLC. for a total amount of \$13,755. A budget amendment is necessary.

BACKGROUND INFORMATION:

ClearWorld is an alternative energy systems solution provider responsible for the creation of RetroFlex: a retrofit energy-efficient system that reduces utility operating and maintenance costs in pursuit of grid independence.

Benefits of RetroFlex New Installations:

- Reduced costs and maintenance
- RetroFlex can provide you with up to 100% savings on recurring costs; it also eliminates the need for trenching and reduces costs for new infrastructure. It can also be installed to replace existing infrastructure to eliminate significant repair and replacement costs.
- Reliability and Safety: When the grid goes down, RetroFlex won't leave you in the dark, and it provides improved illumination to help reduce crime.
- Environment: ClearWorld's Retroflex eliminates the carbon footprint of traditional utility light poles.
- ClearWorld systems provide up to 8 days of autonomy and are sized to operate up to 4 weeks with little to no sunlight every day.

In efforts to fulfill the Townships goal of a Healthy Ecosystem, Canton Leisure Services is wishing to participate in Clear World's pilot program to install solar lighting within its parks. These solar light poles will serve as a trial to see if solar lighting fits the needs of the community by increasing safety in our parks while eliminating the carbon footprint. Clear World offers a 60-day money back guarantee after installation if necessary.

The purchase and installation of these solar light poles will be a cost savings to the Township by eliminating underground electrical as well as future energy costs.

STRATEGIC PLAN/GOALS: Healthy Ecosystem

ACTION REQUESTED: Authorize to waive the bidding process and purchase three Solar Light Poles from ClearWorld LLC, 1613 Justin Road, Metairie, LA 70001 in the amount of \$13,755

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The following budget amendment is necessary:

Decrease Expense

101-750.970_0010	Capital Outlay Computers and Equipment	\$13,755
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Increase Expense

101-752-50.970_0080	Capital Outlay Land Improvements	\$13,755
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IMPLEMENTATION PLAN: Upon Board approval, a budget amendment will be made, a purchase order will be generated, and Clear World will be notified.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

- 1) I move to approve the following budget amendment:

Decrease Expense

101-750.970_0010	Capital Outlay Computers and Equipment	\$13,755
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Increase Expense

101-752-50.970_0080	Capital Outlay Land Improvements	\$13,755
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- 2) I further move to approve to waive the bidding process and purchase 3 Solar Light Poles from Clear World, LLC., 1613 Justin Road, Metairie, LA 70001 in the amount of \$13,755 to be paid from account #101-752-50.970_0080 Capital Outlay Land Improvements

ATTACHMENTS:

Attachment A – Clear World Proposal

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #G-7

ITEM: Consider Bid Award for Board Room Audio, Video Equipment

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY:

In November of 2022, an Invitation to Bid was solicited for the upgrade and installation of audio/video equipment for the Township Board Room. From this solicitation, four companies submitted bids for the specific equipment requested: Sound Planning Communication at \$31,659, CDW-G at \$27,129, Conference Technologies, Inc at \$25,451 and Smart Homes & Smart Offices Inc at \$24,537.59. Canton Leisure Services is recommending the approval of Audio/video equipment and installation from Smart Homes & Smart Offices Inc in the amount of \$24,537.59.

BACKGROUND INFORMATION:

The equipment in the Board Room to be upgraded consists of microphones, speakers, an amplifier, audio/video digital recorders and a patch panel for the equipment. The equipment to be replaced ranges in age from 7 to 10 years old with the recommended useful life of production equipment being 5 years. The equipment upgrade will improve the quality and reliability of Board Room for meeting and production purposes and will provide a much higher quality product for all end users.

STRATEGIC PLAN/GOALS: Quality Infrastructure

ACTION REQUESTED: Award the bid for the Audio/Video equipment and installation to Smart Homes & Smart Offices Inc, 210 State ST, Mason, MI 48854 in the amount of \$24,537.59.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are available in the Cable TV Fund account # 230-250.970_0010 – Capital Outlay Computers and Equipment.

IMPLEMENTATION PLAN: Upon Board Approval, a purchase order will be generated, and Smart Homes & Smart Offices Inc will be contacted.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to award the bid for the audio/video equipment upgrades to Smart Homes & Smart Offices Inc, 210 State ST, Mason, MI 48854 in the amount of \$24,537.59 with funds to be paid from Account # 230-250.970_0010, Capital Outlay Computers and Equipment.

ATTACHMENT:

Attachment A – Invitation to Bid

Attachment B – Bid Results

Attachment C - Proposal

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #G-8

ITEM: Consider Approving a Three-Month Extension to the Embedded Social Worker Contract with Hegira Health, Inc.

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting a three-month extension on its contract with Hegira Health Inc., for Embedded Social Worker services. Hegira has agreed to this extension, with the existing terms and conditions of the agreement.

BACKGROUND INFORMATION: At the Board Meeting on March 23, 2021, a contract for Embedded Social Worker services was approved (G-13) in the amount of \$6,908.92 per month for twelve months, which began on August 29, 2021. An extension to the contract was proposed in August to extend through November 30, 2022, and the department is again requesting additional time needed to solicit for bids to enhance its social worker program.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve a three-month extension to the Embedded Social Worker Contract with Hegira Health, Inc.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are currently budgeted for a year-long social worker program will be used for this three-month expense.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve a three-month extension to the embedded social worker contract with Hegira Health, Inc.

ATTACHMENTS: Attachment A – Extension agreement letter from Hegira Health, Inc.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #G-9

**ITEM: Consider Request for Interstate Security to Install Post-Construction
Security Card Readers in Public Safety Building**

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting approval for Interstate Security, the Township's current contracted vendor, to install and/or connect post-construction security card readers to the renovated areas in the Public Safety Building. As planned, some of the hardware and wiring is being reconnected while other areas are new or relocated installations. The total cost of this project is \$12,565.

BACKGROUND INFORMATION: Building security (card readers, cameras) was pre-determined and planned to run outside of the scope of the construction project. This card reader proposal provides the necessary and controlled restricted access the Police Department requires.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Approve the purchase and installation of post-construction security card readers in the Public Safety Building by Interstate Security, in the amount of \$12,565, utilizing drug forfeiture funds for this expense.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds in the 2022 Police Drug Forfeiture Program Expense Account #207-301-50.763_0003 will be utilized for this expense.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the purchase and installation of post-construction security card readers in the Public Safety Building by Interstate Security, in the amount of \$12,565, utilizing drug forfeiture funds for this expense.

ATTACHMENTS: Attachment A - Interstate Security Quote

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM #G-10

**ITEM: Consider Approving the Purchase of a One-Year Service Agreement for the
Motorola Radio and Dispatch Console Equipment**

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting to purchase a one-year service agreement with Motorola Solutions for coverage of the 800 MHz Motorola dispatch radio and E-911 console components for 2023, in the amount of \$35,937.

BACKGROUND INFORMATION: In 2012, the Public Safety Department purchased its 800 MHz dispatch radio and E911 console, consisting of a multitude of components for a price of \$1.8 million. The functionality of this critical equipment deems it necessary to rely on 24/7 responsive coverage for service calls, repairs and replacement of hardware to keep the dispatch & call center operating at peak performance.

The proposed service contract includes on-site support, software protection and remote technical support for the Motorola-provided E911 systems, including the MCC7500 Consoles, NextGen 911, NICE Logging Recorder, and Intrado Viper 911. The contract includes 24/7 infrastructure repair and replacement of hardware components, allowing for seamless delivery of E911 and radio transmission service. Preventative maintenance is also included in this agreement.

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the 2023 purchase of a Motorola Solutions one-year service agreement for the Motorola radio and dispatch console equipment in the amount of \$33,568.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are budgeted in the 2023 E-911 Professional & Contracted Services Account #261-346-50.801_0050.

IMPLEMENTATION PLAN: Upon approval, a 2023 Purchase Order will be requested for the seamless transition from the 2022 to 2023 service agreements.

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve the 2023 purchase of a Motorola Solutions one-year service agreement for the Motorola radio and dispatch console equipment in the amount of \$33,568.

ATTACHMENTS: Attachment A – Motorola Service Agreement

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: December 13, 2022

AGENDA ITEM # G-11

ITEM: Authorize the Supervisor to sign a three-year agreement to keep Shifman Fournier as special labor counsel for Canton Township.

PRESENTER: Anne Marie Graham-Hudak, Supervisor

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Shifman Fournier has offered a retainer agreement for labor and employee services for a flat monthly fee. This agreement would be for a period three (3) years for a sum of \$6,000.00 per month in 2023 for a total of \$72,000.00. This fee would be scheduled to increase on the following scale: 2024: \$75,000.00 annually, or \$6,250.00 per month; 2025: \$78,000.00 annually, or \$6,500.00 per month.

BACKGROUND: Shifman Fournier has been Special Labor Counsel for Canton Township since 2017. Since 1996, their firm has guided local governments with labor relations and employment issues. At Shifman Fournier, their expertise includes advising communities, municipalities, and counties throughout Michigan on a wide range of issues. Each member of their firm is not only a labor attorney, but has been a part of crafting government policy as well as the success of the communities they serve. Their unique, professional experiences have demonstrated this philosophy in action, from managing a city and its diverse operations, to overseeing one of the largest law enforcement agencies in Michigan. This experience strengthens their ability to understand the impact upon employees and residents when making decisions on labor policy.

ACTION REQUESTED: Approve the Supervisor to sign the three-year agreement with Shifman Fournier.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds will come from Legal Services and Contract Administration Professional and Contractual Services Account #101-266.801_00820

IMPLEMENTATION PLAN: If approved the Supervisor will sign the agreement and send it to Shifman Fournier.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approved.

SUPERVISOR'S RECOMMENDATION: Approved.

MODEL RESOLUTION: I move to approve authorizing the Supervisor to sign a three-year agreement with Shifman Fournier to continue in the role so Special Labor Counsel for Canton Township.

ATTACHMENTS:

1. Agreement between Shifman Fournier and Canton Township.