

**Charter Township of Canton
Board Proceedings – December 13, 2022**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, December 13, 2022, in-person. Supervisor Graham-Hudak called the meeting to order at 6:01 p.m.

Members Present: Borninski, Foster, Graham-Hudak, Siegrist, Slavens, Sneiderman

Members Absent: Ganguly

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as amended adding item G-0. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the minutes from November 22, November 29, and December 6, 2022. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens supported by Siegrist to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF December 13, 2022		
101	GENERAL FUND	1,036,428.27
204	ROADS FUND	376,497.99
206	FIRE FUND	734,598.84
207	POLICE FUND	996,737.22
208	COMMUNITY CENTER FUND	118,679.38
219	STREET LIGHTING FUND	21,703.29
230	CABLE TV FUND	19,184.84
246	COMMUNITY IMPROVEMENT FUND	18,758.00
248	DDA - CANTON	142,728.68
260	INDIGENT DEFENSE FUND	15,736.88
261	E-911 UTILITY	0.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	48,102.38
274	CDBG FUND	3,500.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	407,287.90
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00

584	GOLF FUND	51,426.27
592	WATER & SEWER FUND	651,517.98
596	GARBAGE & RUBBISH COLLECTIONS	417,122.14
661	FLEET MAINTENANCE FUND	76,971.62
701	TRUST & AGENCY FUND	374.00
702	CUSTODIAL FUND	4,730.00
736	POST EMPLOYMENT BENEFITS FUND	419,377.99
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		5,561,463.67

Closed Session:

Motion by Siegrist, supported by Borninski to go into closed session under MCL 15.628 Section 8 (c) and 8 (d) for an update on union negotiations and to consider the purchase or lease of real property. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Foster to return from closed session at 7:41 p.m. Motion carried unanimously.

Recognition:

Item R-1. Promotion Recognition – Police Lieutenant Shulman

Item R-2. Resolution Recognizing the Retirement of Deputy Police Chief Craig Wilsher

Motion by Siegrist supported by Sneideman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Resolution Recognizing the Retirement of Deputy Police Chief Craig Wilsher

Whereas, the Canton Police Department recognizes the importance of its employees;

Whereas, in 1998, Craig Wilsher was hired as a Police Officer for the Canton Police Department; following his first promotion to Sergeant, he rapidly advanced through the ranks of Lieutenant and Deputy Chief in just over eight years;

Whereas, early in his career, Craig served as a road patrol officer primarily responsible for responding to calls for service in the community; he took on several special assignments including that of investigator in the Detective Bureau; as a command officer he was responsible for his assigned platoon in the patrol division, and was selected for special assignments as the Detective Bureau Supervisor and the Special Services Lieutenant;

Whereas, for the past eight years, he has been designated as the department's accreditation manager, tasked with fulfilling and maintaining the highest standards in policing under the international Commission on Accreditation for Law Enforcement Agencies (CALEA);

Whereas, in his role as Deputy Chief, Craig led the department's patrol, investigative and support services divisions consisting of over 100 full-time sworn and non-sworn personnel; he also assisted the Director of Police Services with the development and implementation of the department's budget, policies, procedures, special projects and internal affairs;

Whereas, throughout his career, Craig was proactive in developing personnel and programs that embrace growth within the department; he has been integral in the creation and advancement of many progressive policing initiatives, including the department's body-worn camera system, employee well-being programs, the embedded social worker program and the Coalition for Inclusive Communities;

Whereas, simultaneous to his remarkable career, Craig continued to further his education earning two Master's Degrees from both Madonna University and Eastern Michigan University; attended Eastern Michigan University's Police Staff & Command School; and graduated from the prestigious FBI National Academy Session 265;

Whereas, Craig has maintained the highest level of professionalism in every aspect of his service with Canton, focused on continual improvements within himself, the department, and the community he so proudly served for 24 years;

Resolved, the Board of Trustees of the Charter Township of Canton is appreciative of the commitment to excellent service as demonstrated by Deputy Police Chief Craig Wilsher;

Further Resolved, the Board of Trustees of the Charter Township of Canton upon does hereby recognize Craig Wilsher for his commendable contribution to the Canton community and the Canton Police Department.

Motion carried unanimously.

Presentations:

- 1) Youth Advisory Committee
- 2) Communication Assessment Summary

Consent Calendar:

Item C-1. Request Authorization to Pay Bills in 2023 when no regular Board Meeting is scheduled

Motion by Siegrist, supported by Borninski to authorize the payment of the Township's bills as normally scheduled in 2023, subject to prior review by the Clerk and Treasurer, when no regular Board Meeting is scheduled. Motion carried unanimously.

Item C-2. Consider Payment of CityView Annual Software Maintenance Fees

Motion by Siegrist, supported by Borninski to authorize the payment to Harris Computer Systems for the CityView annual software maintenance fees for a total cost not-to-exceed of \$71,372. Motion carried unanimously.

Item C-3. Consider Approval of the Canton Township Stormwater Standard Operating Procedures

Motion by Siegrist, supported by Borninski to approve the resolution as presented.

RESOLUTION

This resolution was offered by Siegrist and seconded by Borninski on December 13, 2022.

WHEREAS: The Charter Township of Canton has what is commonly known as a Stormwater Permit from the State of Michigan and as part of that permit the Township is required to maintain a certain set of standards for stormwater discharged into the waterways of the State of Michigan.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Charter Township of Canton does hereby adopt the Canton Township Stormwater Management Plan and the post-construction standards dated October 2022.

Motion carried unanimously.

Item C-4. Consider Second Reading and Adoption of an Amendment to Appendix A – Zoning of the Code of Ordinances regarding Markham Rezoning

Motion by Siegrist, supported by Borninski to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance of Planning Application #052-RZ-7552, which rezones tax parcel no. 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District. Further, to adopt and publish the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones tax parcel no. 052-99-0033-000 (39609 Lotzford Rd.) from R-2, Single Family Residential and Corporate Park Overlay District to R-2, Single Family Residential without the Corporate Park Overlay District. Motion carried unanimously.

Item C-5. Consider Approving an Increase to the Blanket Purchase Order Issued to the Michigan Humane Society

Motion by Siegrist, supported by Borninski to approve increasing blanket purchase order #2022-000878 issued to Michigan Humane Society by \$6,000 for services rendered in 2022. Motion carried unanimously.

Item C-6. Consider Request to Increase Public Safety Blanket Purchase Order for Uniforms

Motion by Siegrist, supported by Borninski to approve increasing the blanket purchase order #22-350 issued to Allie Brothers by \$2,500 for the purchase of police officer uniforms. Motion carried unanimously.

Item C-7. Request for Resolution of Local Body of Government to Recognize “PCS Bowling Boosters Club” as a Nonprofit in the Community for Purposes of Making an Application for a “Charitable Gaming License” to the Michigan Gaming Control Board.

Motion by Siegrist, supported by Borninski to approve the resolution for the “PCS Bowling Boosters Club” PO Box 871273, Canton, MI 48187, to be recognized as a non-profit organization for the purpose of obtaining a charitable gaming license. Motion carried unanimously.

Item C-8. Consider 2023 Meeting Dates for the Commission for Culture, Arts & Heritage

Motion by Siegrist, supported by Borninski to establish the 2023 Canton Commission for Culture, Arts & Heritage meeting schedule at 6:00 p.m. either as a hybrid or in-person in the Lower Level of the Administration Building, 1150 S. Canton Center Road, quarterly on the designated Thursday of the established months.

Meeting Dates: February 9, 2023
May 11, 2023
August 10, 2023
November 9, 2023

Motion carried unanimously.

General Calendar:

Item G-0. Consider Creating and Filling a Public Safety Operations Manager Position

Motion by Siegrist, supported by Slavens to approve a potential headcount increase with the creation and filling of a Public Safety Operations Manager Position, for a period not-to-exceed five years, with the maximum budget impact being \$150,000 per year. Motion carried unanimously.

Item G-1. Consider Authorization of a Purchase Order to Spalding DeDecker and Associates, Inc. for Professional Engineering Services for the 2023 Residential Road Improvement Program

Motion by Siegrist, supported by Slavens to approve the following Budget Amendment:

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$486,625
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Increase Expenditure:

204-446-12.970_0050	Capital Outlay Infrastructure	\$486,625.
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Further, to approve a purchase order contract for the 2023 Residential Road Improvement Projects to Spalding DeDecker Associates, Inc. in the amount of \$462,500 with a 5% contingency of \$23,125 for a total of \$485,625. Motion carried unanimously.

Item G-2. Consider Approval of 2022 Budget Adjustments

Motion by Siegrist, supported by Slavens to approve the attached listing of budget adjustments to the 2022 budget. Motion carried unanimously.

Item G-3. Consider Approval of Upgrade to Township Firewalls

Motion by Siegrist, supported by Sneideman to create a new purchase order to Sentinel Technologies of Livonia, Michigan in an amount not to exceed \$332,000. I further move to approve any subsequent prepaid budget adjustments required to properly spread the costs over the life of the 36-month contract. Motion carried unanimously.

Item G-4. Consider Renewal of CivicPlus Website Hosting Services and Renewal of AudioEye Website ADA Services

Motion by Siegrist, supported by Foster to approve a purchase order in the amount not to exceed \$40,909.76 payable to CivicPlus, Inc. for a renewal of hosting services, website ADA services, software support, and maintenance services provided by CivicPlus covering a period of one (1) year. Motion carried unanimously.

Item G-5. Consider Approval of the MDARD Agreement for the 2022 Specialty Crop Block Grant

Motion by Siegrist, supported by Borninski to accept the MDARD Specialty Block Grant Agreement in the amount of \$19,410 for the purchase of 20 fruit trees and 25 fruit bushes to be planted in designated community gardens, further, to approve the following 2023 budget amendment:

Increase Revenue:		
101-000.501	Federal Grants	\$19,410
Increase Expenses:		
101-752-99.801_0050	Professional and Contractual Svs.	\$5,375
101-752-99.760	Operating Supplies	\$14,035

Motion carried unanimously.

Item G-6. Consider Approval to Purchase 3 Solar Light Poles for Canton's Parks

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Decrease Expense		
101-750.970_0010	Capital Outlay Computers and Equipment	\$13,755
Increase Expense		
101-752-50.970_0080	Capital Outlay Land Improvements	\$13,755.

Further, to approve to waive the bidding process and purchase 3 Solar Light Poles from Clear World, LLC., 1613 Justin Road, Metairie, LA 70001 in the amount of \$13,755 to be paid from account #101-752-50.970_0080 Capital Outlay Land Improvements. Motion carried unanimously.

Item G-7. Consider Bid Award for Board Room Audio, Video Equipment

Motion by Siegrist, supported by Slavens to award the bid for the audio/video equipment upgrades to Smart Homes & Smart Offices Inc, 210 State ST, Mason, MI 48854 in the amount of \$24,537.59 with funds to be paid from Account # 230-250.970_0010, Capital Outlay Computers and Equipment. Motion carried unanimously.

Item G-8. Consider Approving a Three-Month Extension to the Embedded Social Worker

Contract with Hegira Health, Inc.

Motion by Siegrist, supported by Sneideman to approve a three-month extension to the embedded social worker contract with Hegira Health, Inc. Motion carried unanimously.

Item G-9. Consider Approval of the Purchase and Install of Two (2) Mini Split Systems at the Pheasant Run Golf Course

Motion by Siegrist, supported by Slavens to approve the purchase and installation of post-construction security card readers in the Public Safety Building by Interstate Security, in the amount of \$12,565, utilizing drug forfeiture funds for this expense. Motion carried unanimously.

Item G-10. Consider Approving the Purchase of a One-Year Service Agreement for the Motorola Radio and Dispatch Console Equipment

Motion by Siegrist, supported by Borninski to approve the 2023 purchase of a Motorola Solutions one-year service agreement for the Motorola radio and dispatch console equipment in the amount of \$33,568. Motion carried unanimously.

Item G-11. Authorize the Supervisor to sign a three-year agreement to keep Shifman Fournier as special labor counsel for Canton Township.

Motion by Siegrist, supported by Slavens to approve authorizing the Supervisor to sign a three-year agreement with Shifman Fournier to continue in the role so Special Labor Counsel for Canton Township. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn the meeting at 9:18 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor