

**Charter Township of Canton
Board Proceedings – February 14, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, February 14, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Borninski, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneideman
Members Absent: Foster

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as presented. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the minutes from June 7, 2022, July 19, 2022, October 18, 2022, January 24, 2023, and February 7, 2023. Motion carried unanimously.

Recognition:

Item R-1. Resolution Recognizing the Retirement of Captain Michael Kennedy

Motion by Graham-Hudak, supported by Siegrist to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Resolution Recognizing the Retirement of Captain Michael Kennedy

Whereas the Canton Police Department recognizes the importance of its employees;

Whereas in 2001, Michael Kennedy was hired as a Police Officer for the Canton Police Department; he promoted up through the ranks to Captain in 2022;

Whereas early in his career, Michael worked in road patrol as an officer, simultaneously serving on numerous special units including TEAM instructor, Evidence Technician and Field Training Officer;

Whereas during his promotions to Sergeant and Lieutenant he served as a leader in nearly every aspect of the department including platoon commander in the patrol division, and as both the Special Services and Investigative Lieutenant;

Whereas throughout his career Michael continued to advance his educational background, earning his Master's Degree in Business Administration and completing numerous specialized training courses including Eastern Michigan University's Police Staff and Command School;

Whereas Michael was one of the youngest officers to be hired into the department and grew into a self-motivated leader of his peers, leading by example and displaying passion and dedication in his service to the community and to the officers he worked with and supervised along the way;

Whereas Michael was an active union board member for many years representing police officers and command officers in their respective bargaining units;

Whereas Michael has maintained the highest level of professionalism in every aspect of his service with Canton for the past 21 years;

Resolved, the Board of Trustees of the Charter Township of Canton is appreciative of the commitment to excellent service as demonstrated by Captain Michael Kennedy;

Further Resolved, the Board of Trustees of the Charter Township of Canton does hereby recognize Michael Kennedy for his commendable contribution to the Canton community and the Canton Police Department.

Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens supported by Sneideman to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF February 14, 2023		
101	GENERAL FUND	928,342.99
204	ROADS FUND	636,862.95
206	FIRE FUND	375,156.10
207	POLICE FUND	733,669.67
208	COMMUNITY CENTER FUND	140,717.23
219	STREET LIGHTING FUND	922.14
230	CABLE TV FUND	32,707.48
246	COMMUNITY IMPROVEMENT FUND	5,132.75
248	DDA - CANTON	10,871.78
260	INDIGENT DEFENSE FUND	7,142.55
261	E-911 UTILITY	94,254.41
265	ORGANIZED CRIME - DRUG ENFORCEMENT	48,327.26
274	CDBG FUND	67,366.44
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	24.93
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	125,175.65
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	23,900.18
592	WATER & SEWER FUND	1,330,868.98
596	GARBAGE & RUBBISH COLLECTIONS	330,943.69

661	FLEET MAINTENANCE FUND	47,441.34
701	TRUST & AGENCY FUND	5,195.00
702	CUSTODIAL FUND	1,063.54
736	POST EMPLOYMENT BENEFITS FUND	254,885.61
852	SPECIAL ASSESSMENT DEBT SERVICE	850.14
TOTAL - ALL FUNDS		5,201,822.81

Presentations:

- 1) Youth Advisory Council

Consent Calendar:

Item C-1. Consider Second Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances to Add Drive-Through Restaurants to Fast Food Restaurants as a Special Land Use in the C-3, Regional Commercial District and C-4, Interchange Service District

Motion by Siegrist, supported by Borninski to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance, which adds drive-through restaurants to fast food restaurants as a Special Land Use in the C-3 and C-4 zoning districts, further, to adopt and publish the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton, which adds drive-through restaurants to fast food restaurants as a Special Land Use in the C-3 and C-4 zoning districts. Motion carried unanimously.

Item C-2. Consider Second Reading of an Amendment to Appendix A- Zoning of the Code of Ordinances to Establish Standards for Solar Energy Systems

Motion by Siegrist, supported by Borninski to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance, which establishes standards for Solar Energy Systems, further, to adopt and publish the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton, which establishes standards for Solar Energy Systems. Motion carried unanimously.

Item C-3. Consider Approval of an Extension of the Contract with ARC Document Solutions for Continuous Scanning of the Building & Inspection Services Division Documents

Motion by Siegrist, supported by Borninski to approve a one year extension of the professional services contract with ARC Document Solutions for continuing scanning services of the Building & Inspection Services Document Scanning Project in an amount not-to-exceed \$30,000. Motion carried unanimously.

Item C-4. Consider Approval of Application for MLCC Special Liquor Licenses

Motion by Siegrist, supported by Borninski to authorize the sale and consumption of alcohol at the Liberty Festival on June 15-17, 2023, and furthermore; I move that the following resolution be adopted:

That the Partnership for the Arts, through its duly elected officers, make application to

The MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on June 15-17, 2023 during Liberty Festival at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne.

I further move to authorize the sale and consumption of alcohol at The Rally on Ridge event on Saturday, August 26 & 27, 2023; and furthermore; I move that the following resolution be adopted:

That the Charter Township of Canton, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, August 26 & 27, 2023 at Ridge Road and Cherry Hill in Canton, Michigan, County of Wayne and that the Township Supervisor and Clerk be authorized to sign and submit this application.

I further move to authorize the sale and consumption of alcohol at “Brew, Brats & Bands at the Barn” fundraiser on Saturday, September 23, 2023; and furthermore; I move that the following resolution be adopted:

That the Partnership for the Arts, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on Saturday, September 23, 2023 in Preservation Park located at 500 N. Ridge Road in Canton, Michigan, County of Wayne.

I further move to authorize the sale and consumption of alcohol at the Thursday Night Live concerts being held on June 29, July 6, July 13, July 20, July 27, August 3, and August 10, 2023; and furthermore; I move that the following resolution be adopted:

That Maraschino’s Bar & Restaurant, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on the following dates during the Thursday Night Live concerts at Heritage Park located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne.

- June 29, 2023
- July 6, 2023
- July 13, 2023
- July 20, 2023
- July 27, 2023
- August 3, 2023
- August 10, 2023

I further move to authorize the sale and consumption of alcohol at the Pride OUTside Event being held at the amphitheater stage in Heritage Park on July 8, 2023 from 6:30-pm-8:30pm; and furthermore; I move that the following resolution be adopted:

That Maraschino’s Bar & Restaurant, through its duly elected officers, make application to the MLCC for a Special License for the sale of alcohol for consumption on the premises to be in effect on July 8, 2023 during the Pride Outside Event at Heritage Park Amphitheater located at 1010 Canton Center Rd, Canton, Michigan, County of Wayne.

Motion carried unanimously.

General Calendar:

Item G-1. Consider Joy Road Business Center Condominium Plan

Motion by Siegrist, supported by Slavens to approve to resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Condominium Site Plan for Joy Road Business Center

Whereas the Project Sponsor has requested condominium site plan approval for the office use on parcel no. 71-010-99-0010-000 at 45185 Joy Road; and

Whereas the Planning Commission reviewed the request and applicable criteria and voted 9-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Code of Ordinances;

Now therefore let it be resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Joy Road Business Center condominium site plan in Planning Application #010-SPB-7601 on tax parcel no. 71-010-99-0010-000 at 45185 Joy Road, subject to any modifications required by the Township legal counsel to the Master Deed and Bylaws.

Motion carried unanimously.

Item G-2. Consider Site Plan Approval for Patel Brothers Grocery Store

Motion by Siegrist, supported by Sneideman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Site Plan for Patel Brothers Grocery Store

Whereas the Project Sponsor has requested site plan approval for a grocery store use on parcel no. 71-039-99-0006-701 at 6130 N. Canton Center Rd.; and

Whereas the Planning Commission reviewed the request and applicable criteria and voted 9-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Code of Ordinances;

Now therefore it be resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Patel Brothers Grocery Store site plan in Planning Application #039-SPC-7586 on tax parcel no. 71-039-99-0006-701 at 6130 N. Canton Center Rd., subject to all State, County, and Township requirements, including correcting the landscape plans to comply with Article 5 of the Zoning Ordinance.

Motion carried unanimously.

Item G-3. Consider Special Land Use for Mini-Warehouse (True Storage)

Motion by Siegrist, supported by Slavens to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Special Land Use for True Storage

Whereas the Project Sponsor has requested special land use approval for a mini-warehouse establishment use on parcel no. 71-003-99-0008-707 at 7444 N. Haggerty Rd.; and

Whereas the Planning Commission reviewed the request and applicable criteria and voted 9-0 to recommend approval, with conditions, as the request meets the criteria of special land use approval in Section 27.03(C) of the Zoning Ordinance;

Now therefore it be resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the special land use for the mini-warehouse establishment use in Planning Application #003-SLU-7553 on tax parcel no. 71-003-99-0008-707 at 7444 N. Haggerty Rd., as the request meets the Special Land Use criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to all State, County, and Township requirements, including required plan corrections during site plan review.

Motion carried unanimously.

Item G-4. Consider Approval of the Purchase of One 2023 Ford F150 for Facilities Maintenance.

Motion by Siegrist, supported by Slavens to approve the purchase of one (1) 2023 Ford F150 from Gorno Ford. 22025 Allen Road Woodhaven, MI 48183 via the MI-DEAL Contract #4WDL-0073a in the amount of \$40,616. Funding for this vehicle will come from the 101-265.970_0040 Capital Outlay Vehicles account. Motion carried unanimously.

Item G-5. Consider Approval to Purchase a Toro Greenmaster 3150-Q Mower for Pheasant Run Golf Club.

Motion by Siegrist, supported by Sneideman to award the purchase of a Toro Greenmaster 3150-Q Mower from Spartan Distributor, 487 West Davidson Street, PO Box 246, Sparta, MI 49345 in the amount of \$43,158.18 to be paid from account #584-773-50.970_0030 Capital Outlay Machinery and Equipment. Motion carried unanimously.

Item G-6. Consider Approval of a Purchase Order for Workman Square Maintenance

Motion by Siegrist, supported by Borninski to approve the following budget amendment for the maintenance of Workman Square:

Increase Revenue

General Fund – Fund Balance Appropriation:	101-000.695	\$34,424
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Increase Expense

General Fund –

Parks Capital Outlay Land Improvements 101-752-50.970_0080 \$34,424

Further, to approve a Purchase order for Reliable Landscaping, Inc. 8285 Lilley Rd, Canton, MI 48187 in the amount of \$34,424. Motion carried unanimously.

Item G-7. Consider Appointments to the Commission for Culture, Arts & Heritage

Motion by Siegrist, supported by Slavens that the Board of Trustees of the Charter Township of Canton approve the appointments of Jaspreet Gill, Rose Harrell, Mirada Jenkins Carter, and Vivek Chavan to the Commission for Culture, Arts & Heritage for a three-year term to expire December 31, 2025. Motion carried unanimously.

Motion by Siegrist, supported by Slavens that the Board of Trustees approve the appointment of Kevin Ryan as the Partnership for the Arts representative to the Canton Commission for Culture, Arts & Heritage. Motion carried unanimously.

Item G-8. Consider Authorization of 2023 FY Specialized Services Operating Assistance Program Agreement with SMART

Motion by Siegrist, supported by Slavens to approve the FY 2023 Specialized Services Operating Assistance Agreement between SMART and the Charter Township of Canton for \$43,377 and to authorize the Township Supervisor to sign the contract on behalf of the Township. Motion carried unanimously.

Item G-9. Consider Approval for a Purchase Order for Shipping Costs of 3 Solar Lights for Canton's Parks

Motion by Siegrist, supported by Borninski to approve the following budget amendment:

<u>Decrease Expense</u>		
101-750.970_0010	Capital Outlay Computers and Equipment	\$2,650
<u>Increase Expense</u>		
101-752-50.970_0080	Capital Outlay Land Improvements	\$2,650

Further, to approve the Purchase Order for Shipping Costs to Clear World, LLC., 1613 Justin Road, Metairie, LA 70001 in the amount of \$2,650 to be paid from account 101-752-50.970.0080 Capital Outlay Land Improvements. Motion carried unanimously.

Item G-10. Consider Approval to Purchase Additional DocuSign and SolarWinds Licenses

Motion by Siegrist, supported by Slavens to approve the creation of a purchase order to DocuSign in an amount not to exceed \$4,000 for additional licenses. I further move to approve the creation of a purchase order to SolarWinds in an amount not to exceed \$2,340 for additional licenses. Motion carried unanimously.

Item G-11. Consider First Reading of an Amendment to Chapter 14 Animals in the Canton Township Code of Ordinances Regarding Restitution for Medical Expenses

Motion by Siegrist, supported by Borninski to introduce the first reading of an amendment to Chapter 14 of the Canton Township Code of Ordinances; additionally, further move to table for consideration a

proposed text amendment to the Township Code of Ordinances and schedule a second reading for February 28, 2023. Motion carried unanimously.

Item G-12. Consider Waiving the Bidding Process and Approve Two Proposals from EMPCO Inc., for Internal Promotional Processes with an Associated Amendment to the 2023 Police Budget

Motion by Siegrist, supported by Slavens to approve waiving the bidding process and accept two proposals from EMPCO Inc., for internal promotional process of police sergeant and captain, for a grand total not to exceed \$24,895, additionally, approve an amendment to the 2023 Police Budget to accommodate this purchase as listed below:

Increase Police Revenues:

Fund Balance Appropriation:	#207-000.695	\$20,000
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Increase Police Appropriations:

Professional & Contracted Services:	#207-301-50.801_0050	\$20,000
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Motion carried unanimously.

Item G-13. Consider Approval of Renewing FOIA Software

Motion by Siegrist, supported by Slavens to approve the NextRequest renewal expenditure in the total amount of \$18,795.00 with 75% being charged to Canton Police Department account #207-301-50.930_0015 and the remaining 25% being charged to the Clerk's account #101-215.801_0050. Motion carried unanimously.

Item G-14. Consider Sale of Canton Property and Authorize Supervisor Graham-Hudak to Sign All Documents Necessary to Close on the Sale.

Motion by Siegrist, supported by Slavens that Canton accept the Letter of Intent from Colliers International, and authorize Supervisor Graham-Hudak to sign the formal Purchase Agreement and any other documents necessary to complete the sale of the parcel located on Lotz Road. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor