

**Charter Township of Canton
Board Proceedings – February 28, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, February 28, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens
Members Absent: Sneideman

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda with an update to Item G-8. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Slavens to approve the minutes from February 14, 2023, and February 21, 2023. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens supported by Borninski to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF February 28, 2023		
101	GENERAL FUND	899,867.16
204	ROADS FUND	3,763.83
206	FIRE FUND	413,915.33
207	POLICE FUND	552,980.63
208	COMMUNITY CENTER FUND	68,721.08
219	STREET LIGHTING FUND	25,413.86
230	CABLE TV FUND	9,215.09
246	COMMUNITY IMPROVEMENT FUND	0.00
248	DDA - CANTON	18,748.20
260	INDIGENT DEFENSE FUND	10,510.50
261	E-911 UTILITY	0.00
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG FUND	0.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	10,413.58
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00

584	GOLF FUND	23,106.27
592	WATER & SEWER FUND	1,292,098.64
596	GARBAGE & RUBBISH COLLECTIONS	327,745.88
661	FLEET MAINTENANCE FUND	54,961.65
701	TRUST & AGENCY FUND	4,577.50
702	CUSTODIAL FUND	3,580.00
736	POST EMPLOYMENT BENEFITS FUND	26,260.14
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
	TOTAL - ALL FUNDS	3,745,879.34

Recognition:

- 1) LSAC Member Recognition of Service – Rob Mossell

Resolution

Item R-1. Resolution Recognizing Significance of Black History Month

Motion by Slavens, supported by Siegrist to approve the resolution as presented.

RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Recognizing the Significance of Black History Month

Whereas the theme of Black History Month for 2023 is Black Resistance. This theme honors and recognizes the resistance of historic and ongoing oppression of Black Americans;

Whereas the first Africans were brought involuntarily to the shores of the Americas as early as the 17th century, suffering enslavement and subsequently faced the injustices of lynch mobs, segregation, and denial of basic, fundamental rights;

Whereas despite slavery, African-Americans in all walks of life have made significant contributions throughout the history of the United States;

Whereas beginning in the early decades of the twentieth century, African-American migration patterns included relocation from the rural South to Northern and Midwestern cities;

Whereas such migrations resulted in more diverse and stratified interracial and intra-racial urban population amid a changing social milieu;

Whereas racial suburbanization has resulted in stable integration and economic opportunity in Canton;

Whereas the birthdays of Abraham Lincoln and Frederick Douglass inspired the creation of Negro History Week, the precursor to Black History Month;

Whereas the month of February is officially celebrated as Black History Month, which dates back to 1926 when Dr. Carter G. Woodson set aside a special period of time to recognize the heritage and achievement of Black Americans; now, therefore be it

Resolved, that the Board of Trustees of the Charter Township of Canton does hereby recognize the significance of Black History Month as an important time to acknowledge and celebrate the contributions of African-Americans in the Nation's history, and encourages the continued celebration of this month to provide an opportunity for all people to learn about the past and better understand the experiences which shape our township; and recognize that ethnic and racial diversity of Canton enriches and strengthens the Township.

Motion carried unanimously.

Consent Calendar:

Item C-1. Consider Second Reading of an Amendment to Chapter 14 Animals in the Canton Township Code of Ordinances Regarding Restitution for Medical Expenses

Motion by Siegrist, supported by Borninski to remove from the table, hold second reading, and adopt an amendment to Chapter 14 of the Canton Township Code of Ordinances regarding restitution for medical expenses, to be effective March 10, 2023. Motion carried unanimously.

Item C-2. Consider Approval of Payment for Water Meters

Motion by Siegrist, supported by Borninski to approve payment to Etna Supply Company and approve a purchase order not to exceed \$87,700.00 for the purchase of Water Meters ordered in 2021, 2022 and received in 2023. Motion carried unanimously.

Item C-3. Receive and File the Planning Commission 2022 Annual Report

Motion by Siegrist, supported by Borninski to receive and file the Planning Commission 2022 Annual Report and 2023 Work Plan, which was adopted by the Planning Commission on February 7, 2022, in accordance with the Michigan Planning Enabling Act. Motion carried unanimously.

Item C-4. Consider Approving a Six-Month Extension to the Embedded Social Worker Contract with Hegira Health, Inc.

Motion by Siegrist, supported by Borninski to approve a six-month extension to the embedded social worker contract with Hegira Health, Inc. Motion carried unanimously.

Item C-5. Request Budget Amendment for the Carryover of Fiscal Year 2022 Open Purchase Orders to Fiscal Year 2023

Motion by Siegrist, supported by Borninski to approve the following 2023 budget amendments increasing the expenditures for purchase order commitments previously accrued and carried over from 2022:

Fund	Amount
General Fund (101)	\$916,084
Roads Fund (204)	\$1,232,968
Fire Fund (206)	\$409,983
Police Fund (207)	\$2,758.170

Community Center Fund (208)	\$18,495
Cable TV Fund (230)	\$6,622
Community Improvement Fund (246)	\$718,712
Downtown Development Authority Fund (248)	\$47,967
911 Service Fund (261)	\$820,761
Community Development Block Grant Fund (274)	\$314,692
Capital Projects Fund (401)	\$2,887,741
Golf Course Fund (584)	\$48,436
Water & Sewer Fund (592)	\$733,317
Garbage and Rubbish Collections Fund (596)	\$44,006

Motion carried unanimously.

Item C-6. Request Approval for a One-Year Annual Maintenance Agreement for Tyler Technologies New World Systems ERP

Motion by Siegrist, supported by Borninski to approve one-year of annual maintenance services from Tyler Technologies for the New World Systems ERP for an amount not to exceed \$145,033. Motion carried unanimously.

General Calendar:

Item G-1. Consider Two Contracts; One to Bidigare Contractors, Inc. and the Other to OHM Advisors for the Joy Road and PRV Water Main Capital Improvement Project and Approve a Budget Amendment

Motion by Siegrist, supported by Slavens to award contracts as presented in the amount totaling \$1,784,602 to Bidigare Contractors, Inc. and \$143,272 to OHM for the Joy Road and PRV Water Main CIP; and further authorize the Township Supervisor or Clerk to sign the contracts on behalf of the Charter Township of Canton. Motion carried unanimously.

Item G-2. Consider Waiving the Bidding Process and Approval of the Emergency Repair of Police Department Vehicle PD2076

Motion by Siegrist, supported by Borninski to waive the bidding process and approve repairs to PD2076 at Blackwell Ford, 41001 Plymouth Rd, Plymouth, MI 48170 in the amount of \$11,741.95 plus a 25% contingency of \$2,935.49, for a total amount not to exceed \$14,677.44. Motion carried unanimously.

Item G-3. Consider Approval of the First Amendment to the Berkshire Apartments Planned Development District

Motion by Siegrist, supported by Slavens to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of Planned Development District Amendment No. 1 for Berkshire Apartments

Whereas, the Project Sponsor has requested approval of Amendment No. 1 to the Planned
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Development District for Berkshire Apartments (Planning Application #061-PDDA-7644), located on the north side of Saltz Road between Canton Center Road and Beck Road; and,

Whereas, the Planning Commission reviewed the Amended Planned Development Plan and Planned Development Agreement, and voted 7-0 to recommend approval of the request, with conditions, as it meets the criteria for a Planned Development, results in definite benefits to the community, and complies with the applicable site design requirements of the Zoning Ordinance except where modifications are approved;

Now therefore it be resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve Amendment No. 1 to the Berkshire Apartments Planned Development and associated site plan changes in the subject application (Planning Application #061-PDDA-7644) on tax parcel no. 061-99-0006-707, as proposed in the Planned Development Agreement and plan documents, subject to all State, County, and Township requirements.

Motion carried unanimously.

Item G-4. Consider Waiving the Bidding Process and Approve the Purchase of Two Motorola 800 MHz Mobile Radios

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the purchase of two Motorola mobile radios from Motorola Solutions, Inc., in the amount of \$12,515.38, utilizing E/911 Funds. Motion carried unanimously.

Item G-5. Consider Approving a One-Year Contract Renewal with Michigan Police Legal Advisor Group, Inc., and Associated Amendment to the 2023 Police Budget

Motion by Siegrist, supported by Borninski to approve a one-year contract renewal for police legal services with Michigan Police Legal Advisor Group LLC, in the amount of \$34,560, also, to approve the below amendment to the 2023 Police budget:

Increase 2023 Revenues:

Police Fund Balance Appropriation	#207-000.695	\$9,560
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Increase 2022 Appropriations:

Police Professional & Contractual Services - Legal	#207-301-50.801_0020	\$9,560
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Motion carried unanimously.

Item G-6. Request Approval to Renew Office 365 Licensing

Motion by Siegrist, supported by Slavens to waive the Township purchasing policy requirement to publish a Request for Proposal for this purchase. I further move to approve the creation of purchase order(s) in the amount not to exceed \$170,000.00 to Dell Computers for the 2023 renewal of the Township's multi-year agreement with Microsoft for Microsoft 365 services. Motion carried unanimously.

Item G-7. Consider Authorization of a 2024 Purchase of Golf Cars for Pheasant Run and Fellows Creek Golf Club

Motion by Siegrist, supported by Slavens to approve the purchase of 240 gasoline golf cars for Pheasant Run and Fellows Creek Golf Clubs from Midwest Golf & Turf, 2111 Haggerty Rd., Commerce Twp. MI 48390, for a total amount of \$744,274 to be paid from Account #584.105 - Goods on Order. A 2023 PO will be entered but will not be expensed until 2024. Motion carried unanimously.

Item G-8. Consider Appointment and Reappointments to the Canton Tax Board of Review

Motion by Siegrist, supported by Slavens that the Canton Board of Trustees approve the reappointments of Irfan Jafry, Elizabeth Manwell and Paul Talwar to the Canton Tax Board of Review for two-year terms to expire on 3/1/25, and that the Canton Board of Trustees approve the reappointment of Ethan Petzold to the Alternate position of the Canton Tax Board of Review, with a term to expire on 3/1/25. Motion carried unanimously.

Item G-9. Consider Appointments to Downtown Development Authority Board

Motion by Siegrist, supported by Foster that the Canton Township Board of Trustees appoint John Camp, Jacob Uhazie and Kyle Selter to serve on the Board of Directors of the Downtown Development Authority of the Charter Township of Canton for a four-year term beginning February 28, 2023 and ending February 28, 2028. Motion carried unanimously.

Item G-10. Consider Approving Merit Commission Recommendation for Position Reclassification and New Position of Human Resources Associate

Motion by Siegrist, supported by Slavens to approve the Merit Commission recommendation to reclassify the position of Human Resources Specialist, Grade 4 to the position of Human Resources Coordinator, Grade 6. I further move to approve the Merit Commission recommendation to create the Human Resources Associate position, Grade 4, further, move to approve the following budget amendment:

Increase Expenditures:

101-270.703_0010	Salaries & Wages	\$35,000
101-270.724_XXXX	Fringes – Various	\$38,000

Increase Revenues:

101-000.695	Fund Balance Appropriation	\$73,000
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Motion carried unanimously.

Item G-11. Consider Approval of Collective Bargaining Agreement with the Police Officers Association of Michigan (POAM) for a term commencing January 1, 2023 through December 31, 2026.

Motion by Siegrist, supported by Slavens to approve the Collective Bargaining Agreement between the Charter Township of Canton and the Police Officers Association of Michigan (POAM) with a term ending December 31, 2026, and authorize the Township Supervisor sign on behalf of Canton Township. Motion carried unanimously.

Item G-12. Consider Request to Approve Merit Commission Recommendation for Resident Service Advocate for Three Years

Motion by Siegrist, supported by Slavens to approve the merit commission recommendation to create the Resident Service Advocate, grade five, for a three-year period and approve the following budget amendment:

Increase Expenditures:

101-171.703_0010	Salaries & Wages	\$46,420
101-171.724_xxxx	Fringes – Various	\$26,058

Increase Revenues:

101-000.695	Fund Balance Appropriation	\$72,478
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Motion carried unanimously.

Item G-13. Consider Request to Approve Agreement for Consulting Services Between Canton Township and Capitol Relations, LLC.

Motion by Siegrist, supported by Slavens to approve an agreement with Capitol Services, LLC through the end of 2024, further, to approve the budget adjustment as follows:

Increase Expenditures:

101-261.801_0050	Professional Services	\$16,000
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Increase Revenues:

101-000.695	Fund Balance Appropriation	\$16,000
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additionally, to authorize the Township Supervisor to sign on behalf of Canton Township. Motion carried unanimously.

Item G-14. Consider Reappointment to the Historic District Commission

Motion by Siegrist, supported by Slavens to approve the reappointment of Bill Tesen to the Canton Historic District Commission for a three-year term effective through February 5, 2026. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor