

**Charter Township of Canton
Board Proceedings – March 14, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, March 14, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Borninski, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman

Members Absent: Foster

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as presented. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the minutes from February 28, 2023. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens supported by to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF March 14, 2023		
101	GENERAL FUND	614,891.48
204	ROADS FUND	1,980.73
206	FIRE FUND	275,202.08
207	POLICE FUND	384,202.20
208	COMMUNITY CENTER FUND	74,951.10
219	STREET LIGHTING FUND	0.00
230	CABLE TV FUND	11,002.14
246	COMMUNITY IMPROVEMENT FUND	0.00
248	DDA - CANTON	14,616.77
260	INDIGENT DEFENSE FUND	8,835.75
261	E-911 UTILITY	19,563.52
265	ORGANIZED CRIME - DRUG ENFORCEMENT	48,365.84
274	CDBG FUND	771.14
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	27.40
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	0.00
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00

584	GOLF FUND	74,977.16
592	WATER & SEWER FUND	327,793.03
596	GARBAGE & RUBBISH COLLECTIONS	1,895.85
661	FLEET MAINTENANCE FUND	28,694.28
701	TRUST & AGENCY FUND	0.00
702	CUSTODIAL FUND	0.00
736	POST EMPLOYMENT BENEFITS FUND	229,342.84
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
	TOTAL - ALL FUNDS	2,117,113.31

Consent Calendar:

Item C-1. Request for Resolution of Local Body of Government to Recognize “Canton Township Newcomers’ Club” as a Nonprofit in the Community for Purposes of Making an Application for a “Charitable Gaming License” to the Michigan Gaming Control Board

Motion by Siegrist, supported by Borninski to approve the resolution for the “Canton Township Newcomers’ Club” PO Box 87985, Canton, MI 48187, to be recognized as a non-profit organization for the purpose of obtaining a charitable gaming license. Motion carried unanimously.

Item C-2. Consider Approving the Purchase of 9000 Feet of Type K Copper Tubing, Brass Fittings and Stop Boxes and Rods From Core and Main

Motion by Siegrist, supported by Borninski to award a contract for the purchase of 9000 feet of Type K copper tubing, and brass fittings to Core and Main for an amount not to exceed \$162,840.50 Motion carried unanimously.

Item C-3. Consider Approving the Purchase of 114 Water Main Repair Clamps in Various Sizes From Low Bidder Core and Main in Canton

Motion by Siegrist, supported by Borninski to award a contract for the purchase of 114 water main repair clamps to Core and Main for an amount not to exceed \$35,101.22. Motion carried unanimously.

Item C-4. Consider Award of a Contract to Suburban Calcium Chloride Sales for the 2023 Dust Control Program for Local Gravel Roads

Motion by Siegrist, supported by Borninski to award a contract to Suburban Calcium Chloride Sales of Taylor, Michigan to provide Canton's 2023 Dust Control Program on local gravel roads for an amount not to exceed \$13,000. Motion carried unanimously.

Item C-5. Consider Approval of a Purchase Order for Rental of Tents, Tables, and Chairs for the 2023 Liberty Festival

Motion by Siegrist, supported by Borninski to waive the bidding process and authorize a purchase order in the amount of \$17,500 from account # 101-756-47.940 – Rentals for Delux Tents and Events, 489 East Huron River Drive, Belleville, MI 48111. Motion carried unanimously.

Item C-6. Consider Renewing a One-Year Contract for Grant Writing Services with Davis

Kirksey Associates, Inc., and Associated 2023 Budget Amendments

Motion by Siegrist, supported by Borninski to approve a one-year contract for grant writing services with David Kirksey Associates, Inc., in the amount of \$36,000, additionally, to approve the below amendments to the 2023 Township budgets:

Increase 2023 Revenues:

General Fund – Fund Balance Appropriations	#101-000-695	\$12,000
Fire Fund – Fund Balance Appropriations	#206-000-695	\$12,000
Police Fund – Fund Balance Appropriations	#207-000-695	\$12,000

Increase 2023 Appropriations:

General Fund – Professional Contracted Services	#101-261-801_0050	\$12,000
Fire Fund - Professional Contracted Services	#206-336-50.801_0050	\$12,000
Police Fund – Professional Contracted Services	#207-301-50.801_0050	\$12,000

Motion carried unanimously.

Item C-7. Consider Re-Issuing a Purchase Order and an Associated Amendment to the 2023 E/911 Budget for Dispatch Furniture

Motion by Siegrist, supported by Borninski to approve a purchase order be re-issued to Watson Controls in the amount of \$127,245.16; additionally, to approve the below listed amendment to the 2023 E/911 budget:

Increase 2023 Revenues:

E/911 Fund Balance Appropriation:	#261-000-695	\$127,246
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Increase 2023 Appropriations:

E/911 Capital Equipment & Furniture:	#261-346-50.970_0060	\$127,246
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Motion carried unanimously.

General Calendar:

Item G-1. Consider Awarding a Contract to Rotondo Construction Inc for the Sidewalk Repair Program for 2023 and 2024

Motion by Siegrist, supported by Sneiderman to approve the following 2023 Budget Amendments:

Increase Revenue:

101-000.695	Fund Balance Appropriations	\$485,088
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Increase Expenditures:

101-447-03.930_0050	Maint & Repair Infrastructure	\$485,088
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Further, to award the contract with Rotondo Construction Inc. for the 2023 and 2024 sidewalk repair program and authorize Municipal Services Department to put the contracts in place; additionally, to approve a purchase orders of \$1,335,088 and \$939,000 in 2023 and 2024 respectively, for and amount not to exceed \$2,274,088 to Rotondo Construction Inc. for the two year contract; finally, to schedule the 2023 Sidewalk Public Hearing at the next Board of Trustees Meeting, March 28, 2023. Motion carried unanimously.

Item G-2. Consider Authorization of a Purchase Order to Mannik & Smith Group for Professional Engineering Services for the Sidewalk, Parking Lot and Paths Pavement Reconstruction at Victory Park

Motion by Siegrist, supported by Slavens to approve the following budget Amendments:

Increase Revenue:

401-000.695	Fund Balance Appropriations	\$78,750
246-000.674	Contributions (Artic Edge)	\$21,000

Increase Expenditures:

401-441.970_0050	Capital Outlay Infrastructure	\$78,750
246-441.970_0050	Capital Outlay Infrastructure	\$21,000

Also, to approve a purchase order contract for the Victory Park construction projects to The Mannik & Smith Group, Inc. for \$126,000. Motion carried unanimously.

Item G-3. Consider Authorization of a Purchase Order to Fishbeck, Inc. for Professional Engineering Services for the 2024 Major Road Improvement Program

Motion by Siegrist, supported by Borninski to approve a purchase order contract for the 2024 Major Road Improvement Program construction projects to Fishbeck, Inc. in the amount of \$437,430. Motion carried unanimously.

Item G-4. Consider Approval of the Purchase of One 2023 Ford F150 for Facilities Maintenance.

Motion by Siegrist, supported by Slavens to approve a purchase order contract for the Road Improvement Program – Major Intersection Design to The Mannik & Smith Group, Inc. in the amount of \$732,350.00. Motion carried unanimously.

Item G-5. Consider Approval to Purchase a Field Groomer for Canton Parks

Motion by Siegrist, supported by Borninski to approve the following budget amendment:

Increase Revenue

101-000.695	Fund Balance Appropriation	\$46,979
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Increase Expense

101-752-50.970_0030	Capital Outlay Machinery and Equipment	\$46,979
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Additionally, to award the purchase of a Laser Ready Ballfield Groomer, a ½ ton roller, and a weight kit from U.S. Golf Cars, 6881 Appling Farms Parkway, Memphis, TN 38133, in the total amount of \$46,979 to be paid from account #101-752-50.970_0030 - Capital Outlay Machinery and Equipment. Motion carried unanimously.

Item G-6. Consider Creating and Filling a Business Operations Coordinator–Fire Position with an Associated Amendment to the 2023 Fire Budget

Motion by Siegrist, supported by Slavens to approve the creation and filling of a Business Operations Coordinator – Fire position; and additionally, to approve the below amendment to the 2023 Fire budget:

Increase Fire Revenues:

Fund Balance Appropriation:	#206-000.695	\$68,764
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Increase Fire Appropriations:

Salaries & Wages:	#206-336-50-703_0010	\$46,446
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Various Fringes:	#206-336-50.xxxx	\$22,318
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Motion carried unanimously.

Item G-7. Consider Approving a Purchase Order to Extend Animal Sheltering Services

Motion by Siegrist, supported by Slavens to approve a purchase order for an amount not-to-exceed \$20,000 to extend animal sheltering services with Michigan Humane Society while a new contract is negotiated. Motion carried unanimously.

Item G-8. Consider Approving a 2023 Police Budget Amendment for Recruiting Efforts

Motion by Siegrist, supported by Borninski to approve increasing the 2023 Police Budget as listed below, to be utilized for recruiting efforts:

Increase 2023 Police Revenues

Fund Balance Appropriation:	#207-000.695	\$20,000
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Increase Appropriations:

Community Promotions:	#207-301-50.880	\$20,000
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Motion carried unanimously.

Item G-9. Consider Renewing the License Plate Reader Annual Subscription

Motion by Siegrist, supported by Slavens to approve the renewal of Vigilant Solutions License Plate Reader annual subscription through Vigilant Solutions, LLC., in the amount of \$12,650. Motion carried unanimously.

Item G-10. Consider Approving Purchase of 4 Election Ballot Drop Boxes

Motion by Siegrist, supported by Slavens to waive the purchasing policy and approve the purchase of the 4 secure ballot drop-boxes from American Security Cabinets for no more than \$12,000 and to amend the budget as follows:

Decrease Expenditures:

101-262.713_0015 - Overtime Overtime:	\$10,000
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Increase Expenditures:

101-262.970_0030 - Capital Outlay Machinery and Equipment:	\$10,000
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Motion carried unanimously.

Item G-11. Consideration of first reading of an ordinance amending Chapter 2 Article V Section 2-240 and Section 2-244 of the Canton Code of Ordinances

Motion by Siegrist, supported by Borninski to introduce for first reading an ordinance amending Chapter 2 Article V Section 2-240 Equal Opportunity and Non-Favoritism and Section 2-244 Establishment,

further move to table for consideration the proposed ordinance amendment, and to schedule a second reading for March 28, 2023. Motion carried unanimously.

Item G-12. Consideration of first reading of an ordinance amending Chapter 50 Parks and Recreation Article II titled Department of Leisure Services of the Canton Code of Ordinances

Motion by Siegrist, supported by Slavens to introduce for first reading an ordinance amending Chapter 50 Article II Department of Leisure Services; further, to table for consideration the proposed ordinance amendment, and to schedule a second reading for March 28, 2023. Motion carried unanimously.

Item G-13. Consider Approving Merit Commission Recommendation for Reclassifying the Deputy Leisure Services Director position and New Position of Economic Development and Downtown Development Authority Manager

Motion by Siegrist, supported by Borninski to approve the Merit Commission recommendation to reclassify the position of Deputy Leisure Services Director, Grade 10 to the position of Community Development Director, Grade 13; further, to approve the Merit Commission recommendation to create the Economic Development and Downtown Development Authority Manager position, Grade 10.

Further, to approve the following budget adjustments:

Increase Revenues		
Fund Balance Appropriation	101-000.695	\$149,534
Decrease Revenues		
Fund Balance Appropriation	248-000.695	\$45,763
Increase Expenditures		
Salaries and Wages - Various	101-750.703_xxxx	\$5,532
Fringe Benefits – Various	101-750.724_xxxx	\$1,404
Salaries and Wages – Various	101-xxx.703_xxxx	\$100,103
Fringe Benefits – Various	101-xxx.724_xxxx	\$42,495
Decrease Expenditures		
Salaries and Wages – Various	248-729.703_xxxx	\$31,838
Fringe Benefits – Various	248-729.724_xxxx	\$13,925

Motion carried unanimously.

Additional Public comment was held.

Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Sneiderman to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor