



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
APRIL 25, 2023**

To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Canton Township residents; the Canton Township Board of Trustees will also offer this meeting by video teleconference.

Individuals may attend the meeting in person or join the video teleconference by going to:
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Webinar ID: 844 4409 9564

International numbers available: <https://us02web.zoom.us/u/kb21jTczK>

7:00 P.M.:

CALL TO ORDER
ROLL CALL: BORNINSKI, FOSTER, GANGULY, GRAHAM-HUDAK, SIEGRIST, SLAVENS,
SNEIDEMAN
ADOPTION OF AGENDA
APPROVAL OF MINUTES: APRIL 4 & 11, 2023
PUBLIC COMMENT ON AGENDA ITEMS ONLY
PAYMENT OF BILLS

PRESENTATION:

- 1) WAYNE METRO

RESOLUTION:

- 1) CONSIDER ADOPTING A RESOLUTION AS A DECLARATION OF SUPPORT OF THE MICHIGAN AVENUE INNOVATION NETWORK (MAIN) PROJECT AND A UTILITY AND INFRASTRUCTURE STUDY OF THE MICHIGAN AVENUE CORRIDOR TO SUPPORT PLANNING, ZONING, AND LAND USE DECISIONS
- 2) RESOLUTION IN APPRECIATION OF CANTON 911 TELECOMMUNICATORS
- 3) RESOLUTION TO CELEBRATE APRIL AS THE ARAB AMERICAN HERITAGE MONTH IN CANTON TOWNSHIP

- 4) RESOLUTION DECLARING APRIL AS NATIONAL DONATE LIFE MONTH IN CANTON TOWNSHIP

CONSENT CALENDAR:

- 1) AMEND BUDGET AMENDMENT FOR THE AWARD OF A CONTRACT AND PURCHASE ORDER TO CADILLAC ASPHALT, INC. FOR THE 2023 MAJOR ROADS - ASPHALT PROJECT FOR THE 2023 ROAD IMPROVEMENT PROGRAM (MSD)
- 2) REQUEST BUDGET AMENDMENTS TO THE 2023 CAPITAL IMPROVEMENT PLAN (FBD)

GENERAL CALENDAR:

- 1) CONSIDER AWARDED A CONTRACT FOR ADA IMPROVEMENTS PURSUANT TO THE 2019 CAPITAL IMPROVEMENT PLAN (MSD)
- 2) CONSIDER APPROVAL TO PURCHASE FOUR PARKS UTILITY VEHICLES (CLS)
- 3) CONSIDER REAPPOINTMENT AND NEW APPOINTMENTS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ADVISORY COUNCIL (SUPERVISOR)
- 4) CONSIDER AWARDED TOWING CONTRACT TO WESTLAND CAR CARE TOWING (SUPERVISOR)

PUBLIC COMMENT
BOARD COMMENT
ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Rachelle Howell, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice. A complete copy of the Access to Public Meetings Policy is available at www.canton-mi.org.

**Charter Township of Canton
Board Proceedings – April 4, 2023**

A special meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, April 4, 2023 in person. Supervisor Graham-Hudak called the meeting to order at 6:01 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneideman
Members Absent: None

Adoption of Agenda:

Motion by Slavens, supported by Sneideman to adopt the agenda as presented. Motion carried unanimously.

Study Session:

1) 2024 Proposed Budget

Adjourn:

Motion by Siegrist, supported by Slavens to adjourn the meeting at 8:09 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

**Charter Township of Canton
Board Proceedings – April 11, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, April 11, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens

Members Absent: Sneideman

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as presented. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the minutes from March 28, 2023. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Siegrist to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF April 11, 2023		
101	GENERAL FUND	755,935.45
204	ROADS FUND	7,147.59
206	FIRE FUND	648,817.04
207	POLICE FUND	549,708.90
208	COMMUNITY CENTER FUND	87,705.71
219	STREET LIGHTING FUND	0.00
230	CABLE TV FUND	9,881.18
246	COMMUNITY IMPROVEMENT FUND	103,172.00
248	DDA - CANTON	30,706.33
260	INDIGENT DEFENSE FUND	9,759.75
261	E-911 UTILITY	1,914.02
265	ORGANIZED CRIME - DRUG ENFORCEMENT	45,460.32
274	CDBG FUND	1,085.12
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	51.38
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	1,101,839.98
401	CAPITAL PROJECTS FUND	57,509.69
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	117,467.20

592	WATER & SEWER FUND	3,463,688.76
596	GARBAGE & RUBBISH COLLECTIONS	4,525.97
661	FLEET MAINTENANCE FUND	25,719.79
701	TRUST & AGENCY FUND	849.95
702	CUSTODIAL FUND	56,791.55
736	POST EMPLOYMENT BENEFITS FUND	178,978.60
852	SPECIAL ASSESSMENT DEBT SERVICE	152,207.25
TOTAL - ALL FUNDS		7,410,923.53

Presentation:

- 1) Youth Advisory Council

Resolution:

Item R-1. Recognizing April 2023 as Autism Acceptance Month in the Charter Township of Canton

Motion by Borninski, supported by Siegrist to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Recognizing April 2023 as Autism Acceptance Month in the Charter Township of Canton

Whereas the Centers for Disease Control estimates that 1 in every 36 children in the United States have Autism Spectrum Disorder (ASD), and are among the more than 3.5 million Americans living with an Autism Spectrum Disorder;

Whereas the number of adults living with ASD is expected to increase dramatically over the next few years as adolescents age into adulthood;

Whereas ASD is a complex disability requiring greater recognition, understanding and acceptance to ensure that all individuals living with ASD are accurately diagnosed and appropriately supported throughout their lives;

Whereas ASD is a developmental disability resulting in varying levels of impairment of an individual's ability to learn, develop healthy interactive behaviors and understand verbal, nonverbal and reciprocal communication;

Whereas there is no known single cause of autism, but increased awareness, funding and acceptance can help families today;

Whereas individuals living with ASD can be assisted in reaching their greatest potential through accurate early diagnosis, appropriate education and intervention;

Whereas April has widely been known as "Autism Awareness Month" as a way to empower autistic individuals and their families, however the autism community has called for a shift in language to

match the growing need for acceptance and opportunities in education, employment, accessible housing, affordable health care and comprehensive long-term services;

Whereas it is important to further increase awareness about autism signs, symptoms and opportunities through information and referrals, events, resources and community partnerships with businesses and organizations dedicated to building inclusive experiences; and

Whereas Autism is a reality that affects millions of families every day, and while our nation has made progress in supporting those with Autism, we are only beginning to understand the factors behind the challenges faced; now, therefore be it;

Resolved that the Board of Trustees of the Charter Township of Canton does hereby proclaim April 2023 as “Autism Acceptance Month” throughout Canton Township and encourages all citizens to learn what more they can do to support individuals on the Autism Spectrum and their families. That during Autism Acceptance Month, we recommit our resolve to support those with ASD as they continue to strengthen our families, communities, nation and world.

Motion carried unanimously.

Item R-2. Resolution Reaffirming April 22 as Earth Day in Canton Township for All Future Generations and Encouraging Residents, Businesses, and Institutions to Celebrate our Environment and Promote the Wellbeing of the Earth

Motion by Borninski, supported by Slavens to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Reaffirming April 22 as Earth Day in Canton Township for All Future Generations and Encouraging Residents, Businesses, And Institutions to Celebrate Our Environment and Promote the Wellbeing of the Earth

Whereas the Earth and its ecosystems are our home, and in order to achieve a just balance among the economic, social, and environmental needs of present and future generations, it is necessary to promote harmony with nature and the Earth;

Whereas everyone in Canton has a right to a healthy environment and pollution has been associated with several health issues affecting the Earth’s population;

Whereas plastic waste can be found everywhere, land or sea, even in the most remote places on the planet, affecting both humans and animals and approximately only 10% of plastic waste is recycled;

Whereas humankind is currently facing tremendous global challenges, among them the need to manage waste as landfills become full and the population increases;

Whereas human-generated greenhouse gas emissions from fossil fuel combustion—exacerbated by unsustainable land use—are a leading cause of climate change;

Whereas it is essential to involve the community in the design and implementation of solutions for pressing environmental issues; and

Whereas Earth Day is an annual reminder of the constant need for environmental activism, stewardship commitments, and sustainability efforts; now, therefore be it,

Resolved, the Board of Trustees of the Charter Township of Canton does hereby proclaim April 22 “Earth Day” throughout Canton Township and encourage all residents, businesses, and institutions to use Earth Day to celebrate our environment and promote the wellbeing of the Earth, in the State of Michigan and Township of Canton.

Motion carried unanimously.

Item R-3. Resolution Recognizing Sarah Davis

Motion by Graham-Hudak, supported by Foster to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Resolution Recognizing Sarah Davis

Whereas the Canton Police Department recognizes the importance of its heroic citizens and their involvement in the accomplishment of its mission;

Whereas on April 1, 2023, Sarah Davis was driving down Haggerty Road in Canton where she observed an elderly man walking on the sidewalk in the rain;

Whereas Ms. Davis thought the man matched the description on an endangered missing man posted on Canton Public Safety’s Facebook page the previous day;

Whereas Ms. Davis contacted the police department and reported the exact location of the individual;

Whereas police officers responded and confirmed his identity as the person who had been missing for 48-hours;

Whereas Canton Fire Department paramedics were called to the location and transported the man to a local hospital for medical treatment; now, therefore be it

Resolved, the Board of Trustees of the Charter Township of Canton upon recommendation of the Director of Police Services does hereby recognize Sarah Davis for her commendable contribution to the Canton community and to the Canton Police Department.

Motion carried unanimously.

Consent Calendar:

Item C-1. Consider Purchase of Water Meters and Metering Control Devices for 2023

Motion by Siegrist, supported by Slavens to accept the quote from Etna Supply Company and approve a purchase order not to exceed \$486,292.60 and authorize the Public Works Division to purchase the necessary meter equipment and supplies. I further move to waive the Finance Purchasing Policy requiring formal bids, as these items are supplied under a sole-source contract through the Etna Supply Company. Motion carried unanimously.

Item C-2. Consider Award of a Purchase Order Contract to OHM Advisors for Completion of an Update to Canton's Water Distribution System Master Plan

Motion by Siegrist, supported by Slavens to award a purchase order contract to OHM Advisors for completion of Canton's Water Distribution System Master Plan Update for an amount not-to-exceed \$69,300. Motion carried unanimously.

General Calendar:

Item G-1. Consider Waiving the Bidding Process and Approval of the Repair of the Rotary In-Ground Hoist at Fleet Services

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the repair of the Rotary Model: 60C120EMBIO in-ground hoist and installation of a sump pump at Fleet Services by Allied Incorporated, 240 Metty Drive, Ann Arbor, MI 48106 plus 10% contingency for a total amount of \$21,590.25. Funding for this will come from 661-530.930_0020 Maintenance and Repair Buildings and Additions account. Motion carried unanimously.

Item G-2. Consider Approval of Amending the 2023 Engineering Budget and the Purchase of a 2023 Ford F150 for Engineering Services

Motion by Siegrist, supported by Borninski to approve the following Budget Amendment:

Increase Revenue:

101-000.695	Fund Balance Appropriation	\$4,603
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Increase Expenditure:

101-447-50.970_0040	Capital Outlay Vehicles	\$4,603
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Further, to approve the purchase of one (1) 2023 Ford F150 from Gorno Ford. 22025 Allen Road Woodhaven, MI 48183 via the MI-DEAL Contract #4WDL-0073a in the amount of \$39,603. Funding for this vehicle will come from the 101-447-50.970_0040 Capital Outlay Vehicles account. Motion carried unanimously.

Item G-3. Consider Approval of Site Plan Amendment for S&J Asphalt Paving

Motion by Siegrist, supported by Slavens to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Site Plan Amendment for S&J Asphalt Paving

Whereas the Project Sponsor has requested approval of a site plan amendment for S&J Asphalt Paving on tax parcels 141-99-0013-000 (39571 Michigan Ave.) and 141-99-0012-000 (39603 Michigan Ave.); and

Whereas the Planning Commission reviewed the request and applicable criteria and voted 9-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Code of Ordinances;

Now therefore it be resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the S&J Asphalt Paving site plan amendment in Planning Application #141-ADS-7416 on tax parcels 141-99-0013-000 (39571 Michigan Ave.) and 141-99-0012-000 (39603 Michigan Ave.), subject to all State, County, and Township requirements, including modifying the light fixtures to comply with Section 2.13 of the Zoning Ordinance.

Motion carried unanimously.

Item G-4. Consider Resolution to Approve Water and Sewer Rates for the 2023 Fiscal Year Pursuant to Part I, Chapter 74 Entitled “Utilities”, Article II, Division 2, Subdivision II Entitled “Schedule of Rates and Charges”, Section 74-83

Motion by Siegrist, supported by Slavens to approve the resolution as follows:

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of Water and Sewer Rates for the 2023 Fiscal Year Pursuant to Part I, Chapter 74 Entitled “Utilities”, Article II, Division 2, Subdivision II Entitled “Schedule of Rates and Charges”, Section 74-83

Whereas Chapter 74, Division 2, Subdivision II, §74-83. *Schedule of rates and charges* of the Code of Ordinances for the Canton Charter Township provides that the Township Board shall annually adopt the rates, fees or charges charged for services provided by resolution to ensure the sound financial operation of the water or sewer systems; and

Whereas the Director of Finance and the Director of Municipal Services Division have reviewed the operational condition of the Township’s water and sewer system and have recommended adoption of the rates set forth in the attached document;

Now therefore is be resolved, that all recommended rates, fees or charges for services provided shall be implemented as of May 1, 2023.

Motion carried unanimously.

Item G-5. Consider Approval of a Purchase Order to Carey & Paul Group for Entertainment and Sound at the Thursday Night LIVE Concert Series

Motion by Siegrist, supported by Slavens to approve a purchase order to Carey & Paul Group, P.O. Box 187, Troy, MI 48099 in the amount of \$17,075 to be paid from account #101-756 59.801_0070– Professional and Contractual Services. Motion carried unanimously.

Item G-6. Consider Request to Allocate Funds for Cherry Hill Village Project Accounts

Motion by Siegrist, supported by Slavens to approve the following budget amendment:

Increase Revenues:

404-706.501	Federal Grants	\$4,750,000
404-727.699_2460	Transfers in Community Improvement	\$3,905,485
246-000.695	Fund Balance Appropriation	\$3,905,485

Increase Expenses:

404-706.801_0050	Professional Services	\$4,750,000
404-727.801_0050	Professional Services	\$3,905,485
246-969.995_4040	Transfers Out – CHV	\$3,905,485

Motion carried unanimously.

Item G-7. Consider Authorizing a Budget Amendment and Purchase Order for the Peace Pole Plaza Project

Motion by Siegrist, supported by Borninski to approve the following budget amendment:

Increase Revenue

101-000.695	Fund Balance Appropriation	\$17,379
101-752-50.675	Donations	\$22,000

Increase Expense

101-752-50.970_0080	Capital Outlay Land Improvements	\$39,379
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Further, to award the purchase order for Reliable Landscaping, Inc., 8285 Lilley Road, Canton MI 48187 in the total amount of \$39,378.50 to be paid from account #101-752-50.970_0080 Capital Outlay Land Improvements. Motion carried unanimously.

Item G-8. Consider Accepting a US Department of Health and Human Services Grant for Use of the Sheldon School as a COVID-19 Testing Site

Motion by Siegrist, supported by Slavens to approve accepting a US Department of Health and Human Services grant for use of the Sheldon School as a COVID-19 testing site; additionally, to authorize William Hayes and Joseph Bialy to sign the lease as a form of acceptance on behalf of the Township. Motion carried unanimously.

Item G-9. Consider Approving a Request to Purchase Ammunition

Motion by Siegrist, supported by to approve the purchase of ammunition utilizing State of Michigan Contract Pricing from Kiesler Police Supply, in the amount of \$30,207.80. Motion carried unanimously.

Item G-10. Consider the Purchase of 16 Taser X26P Units and Accessories

Motion by Siegrist, supported by to waive the bidding process and approve the purchase of 16 Taser X26P units and accessories from the sole-source vendor Axon Enterprise, Inc., in the amount of \$34,215.60, utilizing funds in the 2023 Police Budget. Motion carried unanimously.

Item G-11. Consider sale of Canton Township property and authorize Supervisor to sign all documents necessary to close sale.

Motion by Siegrist, supported by Borninski that Canton accept the updated purchase agreement with the Letter of Intent from Sheila Stanley and authorize Township Supervisor Graham-Hudak to sign the Purchase Agreement and any other documents necessary to complete the sale of the parcels located east of Willard Street and to the west of the ITC corridor, north of Saltz Road. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting at 8:02 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 25, 2023

AGENDA ITEM # R-1

ITEM: Consider Adopting a Resolution as a Declaration of Support of the Michigan Avenue Innovation Network (MAIN) Project and a Utility and Infrastructure Study of the Michigan Avenue Corridor to Support Planning, Zoning, and Land Use Decisions

PRESENTER: Anne Marie Graham-Hudak, Supervisor

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY:

Canton Township is leading a collaborative effort to reimagine the Michigan Avenue corridor from the eastern boundary of the City of Dearborn through Ypsilanti. The collaboration will leverage the assets of each community to create a corridor that supports economic development through investment in public and private sector technological and mobility infrastructure.

The first activity of the MAIN collaboration is to pursue a utility and infrastructure study of the Michigan Avenue corridor. The study will be instrumental in pursuing future funding opportunities to implement technological improvements and mobility projects and programs

The current request of the Board of Trustees to adopt a Resolution as a Declaration of Support of MAIN and the utility study demonstrates Canton Township's commitment to the Michigan Avenue Innovation Network. It is important to note that all of the communities in the collaboration have agreed to pursue similar Resolutions to support MAIN's efforts.

BACKGROUND:

Canton Township is ready to shape the future of innovation with the creation of the Michigan Avenue Innovation Network (MAIN). To optimize this effort, Canton is leading a collaboration of communities along Michigan Avenue from Dearborn to Ann Arbor. The primary goal of MAIN is to be a catalyst for Southeast Michigan's hub of next generation technology, mobility infrastructure, strategic partnerships, and regionalization with the participating MAIN communities. It is clear that the tech, automotive, manufacturing, logistics, and mobility

industries are among those exploding with pent-up demand and boundless potential in the post-pandemic landscape. Michigan Avenue is the perfect place to plug into endless possibilities.

Spanning a 25 mile stretch of Michigan Avenue on the west side of Wayne County, MAIN can become a living lab environment where technology companies of all sizes can work collaboratively with other businesses, non-profits, academia, and government leaders. Michigan Avenue is a direct link from Detroit to Ann Arbor, and is minutes away from Metro Airport and the American Center for Mobility in Ypsilanti. However, it is more than a physical location, more than an innovation corridor, and more than a single project. It is an ecosystem that provides the ideal platform for growth that is safe, tech-ready, and free of red tape.

The collaboration wants to cultivate an atmosphere that will attract talent and energy, and aim to increase the wealth and vibrancy of our communities by promoting a culture of innovation and the competitiveness of our associated businesses and knowledge-based institutions. High tech job creation is also important for this area in order to keep our youth and businesses local and to make southeastern Michigan a technology hub.

STRATEGIC PLAN/GOALS: Welcoming Community - Strengthen relationships and develop innovative partnerships with neighboring communities

ACTION REQUESTED: Adopt the model resolution.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: None

IMPLEMENTATION PLAN: The Township Supervisor will share the adopted resolution with the members of the Michigan Avenue Innovation Network collaboration.

DIRECTOR'S RECOMMENDATION: NA

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: NA

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON,
MICHIGAN**

Declaration of Support of the
Michigan Avenue Innovation Network (MAIN) Project

Whereas, Michigan Avenue is an important roadway and commercial corridor in Canton, with thousands of travelers along the roadway each day,

Whereas, Michigan Avenue is a main trunk line through southeastern Michigan and reaches all the way to Chicago,

Whereas, Michigan Avenue is an especially critical roadway through the communities of Detroit, Dearborn, Dearborn Heights, Inkster, Westland, Wayne, Canton, Van Buren Township, Ypsilanti and Ann Arbor, home to nearly 1.5 million people in total,

Whereas, development along Michigan Avenue is crucial to the economic future of each community along the road way, between communities, and regionally,

Whereas, the Michigan Avenue corridor needs improvements in commercial development, mobility options, and infrastructure, including, but not limited to, electric vehicles, walkability, biking, and mass transit,

Whereas, Michigan Avenue is prime to improve the mobility options and future mobility technology for users of the road,

Whereas, Michigan Avenue is prime to attract technology companies to the region,

Whereas, the communities along the Michigan Avenue corridor would like to complete a utility and infrastructure study of the road to determine future planning, zoning, and land use; now, therefore be it

Resolved, that the Charter Township of Canton supports the Michigan Avenue Innovation Network collaboration and completion of the study and looks forward to its recommendations.

ATTACHMENTS: None

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF
CANTON, MICHIGAN**

Resolution in Appreciation of Canton 911 Telecommunicators

Whereas the week of April 9-15, 2023 has been designated National Public Safety Telecommunicators Week;

Whereas the number 911 is universally recognized as being dedicated to report emergencies;

Whereas the telecommunicator response to calls for help gives the citizens of Canton a quick response to emergency calls for police, fire, or emergency medical services;

Whereas the safety of police officers, firefighters and paramedics is dependent upon the actions of the telecommunicator, and the quality and accuracy of the information obtained from citizens who contact 911;

Whereas, the telecommunicator serves as the first, first responder and the voice of help, providing direction and comfort for those in crisis to rely on when they call 911;

Whereas, 911 telecommunicators play a critical role with their public safety partners, above and beyond the normal call of duty; now, therefore be it,

Resolved, the Canton Board of Trustees salutes all Michigan 911 telecommunicators for the exceptional dedication and professionalism put forth in contributing to making Canton a safer place to live, work and visit.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF
CANTON, MICHIGAN**

Resolution to Celebrate April as Arab American Heritage Month in Canton Township

Whereas today the Arab American Institute estimates that there are roughly 3,700,000 Arab Americans living in the United States and Michigan being the second largest state in terms of the Arab American population who are from a variety of faith backgrounds including both Christians and Muslims originating from any of the 22 Arabic speaking countries, have throughout their history in the United States generously shared their culture, music, and food with their fellow citizens;

Whereas Arab Americans have served in protection of the United States in every major confrontation and in all branches of the military, and from World War I and World War II to the present day, as well as first responders throughout the United States, and as public servants at various levels of government;

Whereas, Arab Americans have faced discrimination, racism, and prejudice throughout their history in the United States, including after the tragic events of September 11, 2001, and it is important to recognize and address the harmful effects of such discrimination;

Whereas in the state of Michigan Arab Americans have made important contributions to the auto industry has played a pivotal role in the establishment of industrial force that our state is known for today;

Whereas, the vast contributions of the Arab-American community in the fields of academia, business, medicine, science, and social justice continue to make our state a better place to live; and

Whereas, National Arab-American Heritage Month was officially recognized by the United States Congress in April of 2005, to honor and celebrate the contributions of Arab Americans to American society and culture; now, therefore be it,

Resolved, that the Board of Trustees of the Charter Township of Canton celebrates the contributions of Arab Americans have made to society and does hereby declare April as Arab American Heritage Month in Canton Township. We encourage our residents, employees, and the larger community to join us in this special observance.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF
CANTON, MICHIGAN**

Resolution Declaring April as National Donate Life Month in Canton Township

Whereas, each April, Donate Life America (DLA) leads National Donate Life Month (NDLM), an observance focusing national attention on the need and importance of organ, eye and tissue donation.;

Whereas, National Donate Life Month features local and national activities to educate and encourage Americans to register as donors and consider living donation, as well as to celebrate those who have saved and healed lives through the gift of donation;

Whereas more than 100,000 people are waiting for lifesaving organ transplants, including more than 1,900 children under the age of 18 who are on the national transplant waiting list;

Whereas, through deceased giving, one donor can save up to eight lives with organ donation, restore eyesight to two people, and heal the lives of 75 people through tissue donation;

Whereas, living donation is not included in donor registration, and the hope is to keep increasing awareness about becoming a living donor to help patients in need, especially with kidney donation as 85% of patients waiting are in need of a kidney;

Whereas, more than 170 million people are registered organ, eye, and tissue donors; now, therefore be it,

Resolved, the Canton Board of Trustees does hereby declare April 2023 as National Donate Life Month and is thankful to all donors, donor families, registered donors and champions of the Donate Life cause.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 25, 2023

AGENDA ITEM: C-1

ITEM: Amend Budget Amendment for the Award of a Contract and Purchase Order to Cadillac Asphalt, Inc. for the 2023 Major Roads - Asphalt Project for the 2023 Road Improvement Program

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: On March 28, 2023 the Canton Township Board of Trustees awarded a contract and purchase order to Cadillac Asphalt Inc for the 2023 Major Road projects. The budget amendment that was also approved was submitted with an insufficient amount and needs to be amended to reflect the contract and contingency amount of \$3,357,064.26. An additional budget amendment within the Roads Fund of \$1,170,181 is needed to initiate and approve the purchase order.

BACKGROUND: In 2018 a 1.45-mill road funding millage was approved by the voters in the August Primary ballot, and Canton committed to begin construction on road repairs immediately in the 2019 construction season. In the Fall of 2018, Canton Township retained Northwest Consultants, Inc. (now Fishbeck) as designer for the Major Road projects. This year marks the fifth year of millage funded construction on Major Road projects.

STRATEGIC PLAN/GOALS: Board Goal #2: Maintenance of Infrastructure in the community

ACTION REQUESTED: Approve budget amendment as requested.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

The funds for the Major Road project will come from the Road Construction Fund, #204-446-11.970_0050 (Roads Major – Capital Outlay). The Following Budget adjustment is needed:

Increase Revenue:

204-000.695 Fund Balance Appropriation	\$1,170,181
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Increase Expenditure:

204-446-11.970_0050 Major Roads Capital Outlay Infrastructure	\$1,170,181
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IMPLEMENTATION PLAN: Upon Board approval, Engineering Services will issue purchase orders for this work to Cadillac Asphalt.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval.

SUPERVISOR'S RECOMMENDATION: Approval.

MODEL RESOLUTION: I move to approve the following budget amendment:

MODEL RESOLUTION:

1. I move to approve the following Budget Amendment:

Increase Revenue:

204-000.695 Fund Balance Appropriation	\$1,170,181
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Increase Expenditure:

204-446-11.970_0050 Major Roads Capital Outlay Infrastructure	\$1,170,181
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ATTACHMENTS: None

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 25, 2023

AGENDA ITEM #C-2

ITEM: Request Budget Amendments to the 2023 Capital Improvement Plan

PRESENTER: Wendy Trumbull, Finance & Budget Director

INDIVIDUALS IN ATTENDANCE: None anticipated

EXECUTIVE SUMMARY: In 2019, the Township Board approved a 5-year Capital Improvement Plan (CIP) for just under \$30 million in capital projects to be completed throughout 2019-2023. After putting all CIP projects on hold for a large portion of 2020 and 2021, we are continuing to catch up on back-logged projects. As a result, various budget amendments are needed to move project budgets originally planned for 2020-2022 into 2023. The amount of the request equals the amount in the Board approved CIP plan. If the bids come in higher than the amounts included in the original 2019 approved plan, a request will be made at that time to increase the budget.

STRATEGIC PLAN/GOALS: Quality Infrastructure/Financial Stability

ACTION REQUESTED: Approve the recommended budget amendments for the CIP fund.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: See attached listing.

IMPLEMENTATION PLAN: Upon approval, the Finance Department will make necessary budget adjustments.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the attached budget amendments required for the 2020-2022 CIP bond projects.

ATTACHMENTS: 2023 CIP budget amendments

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 25, 2023

AGENDA ITEM: G-1

ITEM: Consider awarding a Contract for ADA Improvements Pursuant to the 2019 Capital Improvement Plan

PRESENTER: Jade Smith, Municipal Services Director; Wendy Trumbull, Finance and Budget Director; Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: AM HIGLEY

EXECUTIVE SUMMARY: In 2019 the Board of Trustees adopted a Capital Improvement Plan (CIP) and subsequently the Township issued capital improvement bonds to fund the CIP. The CIP includes ADA Improvements throughout the Township. Phase II includes the following locations, Flodin Park, Freedom Park, Cherry Hill School, Heritage Park, Historical Museum, Preservation Park, Sheldon School, Gun Range, River Rouge Trail, Griffin Park, Human Services Building, Administration Building, and Pheasant Run.

Staff is recommending award of contract to Township contracted Construction Management team AM Higley for Phase II ADA Improvements for \$515,060.70 which includes a 10% contingency.

BACKGROUND:

In 2019 the Board of Trustees adopted a Capital Improvement Plan (CIP) and subsequently the Township issued capital improvement bonds to fund the CIP. Several projects are moving through the implementation, procurement, bidding, and design phases. This project is Phase II ADA Improvements for Township properties.

Municipal Services Division is working closely with the Leisure Services Division to minimize impacts to patrons during the ADA Improvement process and ensure the necessary modifications to the facilities are completed to maintain an exemplary experience for the Township patrons.

STRATEGIC PLAN/GOALS: Quality Infrastructure- renovating facilities to be ADA compliant that will extend the life of the facility, and ensure the patrons have a great experience.

ACTION REQUESTED: Award a contract to AM Higley in the amount of \$515,060.70 which includes a 10% contingency for Phase II ADA Improvements project.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Project Number	Location	Available Budget	Account Number	Project Awarded
220062	Admin Building	2,503.00	401-261.970_0025	2,600.00
220059	Cherry Hill School	4,290.00	401-750.970_0025	40,906.00
230009	Flodin Park	55,430.00	401-752.970_0025	56,296.00
220043	Griffin Park	10,940.00	401-752.970_0025	18,208.00
230040	Freedom Park	6,488.00	401-752.970_0025	227,884.00
230029	Gun Range	11,226.00	401-301-970_0025	18,715.00
220065	Historical Museum	715.00	401-750.970_0025	50.00
230031	ITC/Lower Rouge Trail	10,239.00	401-752.970_0025	18,433.00
230039	Pheasant Run	7,150.00	584-773-50.970_0025	500.00
220016	Preservation Park	41,667.00	401-752.970_0025	1,280.03
210062	Sheldon School	239.68	401-261.970_0025	556.00
220051	Cherry Hill School	8,180.00	401-750.970_0025	550.00
200065	Heritage Park	21,454.00	401-752.970_0025	72,845.97
220045	Historical Museum	10,178.00	401-750.970_0025	2,136.00
220037	Preservation Park	16,910.00	401-752.970_0025	550.00
220040	Sheldon School	11,210.00	401-261.970_0025	6,727.00
		218,819.68		468,237.00
			10% Contingency	46,823.70
			Total Awarded	515,060.70

There are extra dollars in the CIP fund from previously completed projects that were under budget. The budget overages will come from that excess.

The Following Budget adjustment will be needed for the additional funding:

Increase expense:			
401-750.970_0025	Capital Outlay - ADA		20,279.00
401-752.970_0025	Capital Outlay - ADA		232,369.00
401-301-970_0025	Capital Outlay - ADA		7,489.00
Decrease expense:			
584-773-50.970_0025	Capital Outlay - ADA		6,650.00
401-261.970_0025	Capital Outlay - ADA		4,069.00
401-260.960	Capital Outlay - ADA		256,068.00
Decrease revenues:			
584-773-50.695	Fund Balance Appropriation		6,650.00

IMPLEMENTATION PLAN: Upon approval:

1. The contract will be awarded, a P.O. entered, and a notice of award will be provided to AM Higley.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to approve the budget amendment listed below:

Increase expense:			
401-750.970_0025	Capital Outlay - ADA		20,279.00
401-752.970_0025	Capital Outlay - ADA		232,369.00
401-301-970_0025	Capital Outlay - ADA		7,489.00
Decrease expense:			
584-773-50.970_0025	Capital Outlay - ADA		6,650.00
401-261.970_0025	Capital Outlay - ADA		4,069.00
401-260.960	Capital Outlay - ADA		256,068.00
Decrease revenues:			
584-773-50.695	Fund Balance Appropriation		6,650.00

2. I move to award a contract to AM Higley in the amount totaling \$515,060.70 to complete Phase II ADA Improvements to Township facilities, and further authorize the Township Supervisor or Clerk to sign the contracts on behalf of the Charter Township of Canton.

ATTACHMENTS:

A. CRESA Recommendation & Bids

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 25, 2023

AGENDA ITEM #G-2

ITEM: Consider Approval to Purchase Four Parks Utility Vehicles

PRESENTER: Greg Hohenberger, Director of Leisure Services

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: On March 9, 2023, CLS staff advertised an Invitation to Bid (ITB) for four (4) Parks Utility Vehicle – Carryall 502. As a result, four companies submitted a proposal with Midwest Golf & Turf proposing the lowest cost of \$48,229.24 total that includes the required specs and necessary safety feature add-ons.

BACKGROUND: Many of the Parks Utility Vehicles that are currently being used are from the late 1990's. These vehicles are well past their life expectancy and mileage and are regularly out of commission for servicing. As these vehicles age, parts become harder to get, making repair time longer and more difficult.

In March 2023, the Leisure Services Parks division advertised an Invitation to Bid to replace four (4) of the Parks Utility Vehicles in 2023. Of the four bids that were received, only two of the companies submitted proposals that included all the required specs, U.S. Golf Cars and Midwest Golf & Turf. Midwest Golf & Turf submitted two bid options with the lowest bid amount of \$44,487.64 which did not include the necessary safety features add-ons. Their alternate bid of \$48,229.24 did include the necessary safety feature add-on's including tail, brake, and turn signal lights with horn, magnetic oil pan drain plug, and a front brush guard. Even though Midwest Golf & Turfs bid of \$48,229.24 is slightly higher than U.S. Golf Cars bid of \$48,000, U.S. Golf cars bid did not include these necessary safety features. Therefore, Canton Parks is recommending to award the bid to Midwest Golf & Turf to purchase the 4 carryall's with the added safety features for an additional \$229.24.

STRATEGIC PLAN/GOALS: Quality Infrastructure

ACTION REQUESTED: Approve a purchase order for 4 Parks Utility Vehicle Carryall 502's from Midwest Golf & Turf, 2111 Haggerty Rd., Commerce Twp. MI 48390, for a total amount of \$48,229.24.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are budgeted in Account #101-752-50.970_0030 – Capital Outlay Machinery and Equipment

IMPLEMENTATION PLAN: Upon approval, Midwest Golf & Turf will be notified, and a purchase order will be submitted.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the purchase of 4 Parks Utility Vehicle Carryall 502's from Midwest Golf & Turf, 2111 Haggerty Rd., Commerce Twp. MI 48390, for a total amount of \$48,229.24 to be paid from Account # 101-752-50.970_0030 – Capital Outlay Machinery and Equipment

ATTACHMENTS:

Attachment A – Invitation to Bid

Attachment B – Bid Results

Attachment C – Proposal

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 25, 2023

AGENDA ITEM # G-3

ITEM: Consider Reappointment and New Appointment to the Community Development Block Grant (CDBG) Advisory Council

PRESENTER: Anne Marie Graham-Hudak, Supervisor

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Under CDBG Bylaws, the confirmation of all Advisory Council members must be approved by a majority of the Board of Trustees. Kathy Martin's term expired on 12/31/22. Mike Sheppard, employee liaison for CDBG, recommends Kathy's reappointment due to her expertise, experience, and excellent attendance.

In addition, a new appointment is needed to fill a vacancy created by a committee member not being able to continue their service. The interview committee has chosen James Celeski to fill this vacancy. The previous board member's term has expired so James will start a new three-year term.

BACKGROUND INFORMATION: The Community Development Block Grant Advisory Council is an advisory group to the Canton Board of Trustees. The seven-member Advisory Council reviews requests for CDBG project funding, holds the required CDBG public hearings, makes program recommendations to the Board, and provides guidance for the overall CDBG program. The Council meets several times a year as needed, except during the summer. All members are Canton residents.

James Celeski is retired from Flagstar Bank as a First Vice-President and Senior Relationship Manager in the Commercial Real Estate Department. He has 36 years of banking experience primarily as a construction lender for commercial developments such as apartments, office and industrial buildings along with retail and self-storage facilities. He has been involved in developments throughout the country but primarily in Southeast Michigan. James has been involved with the Canton Community Foundation, American Corporate Partners Veteran Mentor Program, and the Detroit Chamber of Commerce/Corporate Enrollment Committee. In addition, he established the Veterans Resource Group while employed at Flagstar Bank,

STRATEGIC PLAN/GOALS: Welcoming Community: A township in which all residents can fully and effectively access services, influence policy and direction, and feel a sense of belonging and safety.

ACTION REQUESTED: Approve the reappointment of Kathy Martin to the CDBG Advisory Council, and approve the new appointment of James Celeski to the CDBG Advisory Council.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: There are no budget implications as CDBG Advisory Council members are volunteers.

IMPLEMENTATION PLAN: Once approved, the Finance department will notify Ms. Martin of her reappointment, and contact James to start his orientation.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: NA

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to reappoint Kathy Martin to the CDBG Advisory Council for a three-year term to expire on December 31, 2025.

I move to appoint James Celeski to the CDBG Advisory Council for a three-year term to expire on April 21, 2026.

ATTACHMENTS: None

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: April 25th, 2023

AGENDA ITEM # G-4

ITEM: Consider Awarding Towing Contract to Westland Car Care Towing

PRESENTER: Joseph Hawver, Deputy Supervisor

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: The Police Department's current towing contract with Westland Car Care Towing is expiring soon and the contract was put out to bid. Based on bid proposals received, we are recommending the Board award a three-year contract, with one, three-year renewal option at the discretion of the Township Supervisor, to Westland Car Care Towing.

BACKGROUND: The Canton Police Department maintains a towing contract to provide for the towing and impounding of vehicles and related services as required by state law, township ordinance and at the direction of the police department. In compliance with Township policy, formal bids were solicited to establish a new towing contract. Upon completion of the process, six proposals were received. Police Department staff reviewed the bids, evaluating numerous categories including Gross Vehicle Weight less than 5,000 and daily storage rates. (See Attachment H for fees chart.).

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the proposal from Westland Car Care Towing and award them the towing contract.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Towing services are adequately budgeted for in the Police (207) fund.

IMPLEMENTATION PLAN: The new contract will begin on May 1st, 2023.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the proposal for towing services from Westland Car Care Towing, for a three-year contract beginning May 1, 2023, with one, three-year renewal option at the discretion of the Township Supervisor.

ATTACHMENTS: Attachment A – Bid Tabulation Form

Attachment B – Comparison Fee Charges
Attachment C – J & T Crova, Nationwide Recovery and Mayflower
Towing Joint Proposal
Attachment D – J & T Crova Proposal
Attachment E – Nationwide Recovery Proposal
Attachment F – Mayflower Towing Proposal
Attachment G – Great Lakes Towing Proposal
Attachment H – Westland Car Care Proposal