



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
May 9, 2023**

To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to Canton Township residents; the Canton Township Board of Trustees will also offer this meeting by video teleconference.

Individuals may attend the meeting in person or join the video teleconference by going to:
<https://us02web.zoom.us/j/83015709693>

Or One tap mobile:
1-312-626-6799 (83015709693#) or 1-646-558-8656 (83015709693#)

Or Telephone:
1-301-715-8592 or 1-305-224-1968

Webinar ID: 830 1570 9693

International numbers available: <https://us02web.zoom.us/j/83015709693>

6:00 P.M.:

CALL TO ORDER

ROLL CALL: BORNINSKI, FOSTER, GANGULY, GRAHAM-HUDAK, SIEGRIST, SLAVENS,
SNEIDEMAN

ADOPTION OF AGENDA

APPROVAL OF MINUTES: APRIL 25, 2023 & MAY 2, 2023

PUBLIC COMMENT ON AGENDA ITEMS ONLY

PAYMENT OF BILLS

CLOSED SESSION: CONFIDENTIAL LEGAL OPINION (CHARTER TOWNSHIP OF CANTON v 44650, Inc.)

CONSENT CALENDAR:

- 1) CONSIDER APPROVING THE AMENDMENT TO PURCHASE 12 DELL TABLETS WITH THE ADDITION OF KEYBOARDS (CLERK)
- 2) CONSIDER RESOLUTION REGARDING BUILDING MODIFICATIONS IN A PLANNED DEVELOPMENT DISTRICT (MSD)

GENERAL CALENDAR:

- 1) CONSIDER APPROVAL OF THE PURCHASE OF ONE 2021 FORD MACH-E (MSD)

- 2) CONSIDER APPROVAL OF THE PURCHASE OF A 2023 FORD TRANSIT FOR THE CANTON CABLE TELEVISION DEPARTMENT (MSD)
- 3) CONSIDER WAIVING THE BIDDING PROCESS AND PURCHASE OFFICE FURNITURE (POLICE)
- 4) CONSIDER APPROVAL TO PURCHASE INDIGOV CONSTITUENT SERVICE SOFTWARE (ITI)

PUBLIC COMMENT

BOARD COMMENT

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Rachelle Howell, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice. A complete copy of the Access to Public Meetings Policy is available at www.canton-mi.org.

**Charter Township of Canton
Board Proceedings – April 25, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, April 25, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Borninski, Ganguly, Graham-Hudak, Siegrist, Sneideman

Members Absent: Foster, Slavens

Adoption of Agenda:

Motion by Siegrist, supported by Sneideman to adopt the agenda as amended, adding item G-0. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the minutes from April 4, 2023 and April 11, 2023. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Sneideman, supported by Ganguly to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF April 25, 2023		
101	GENERAL FUND	598,351.06
204	ROADS FUND	19,726.53
206	FIRE FUND	360,956.29
207	POLICE FUND	712,977.71
208	COMMUNITY CENTER FUND	60,854.32
219	STREET LIGHTING FUND	25,449.32
230	CABLE TV FUND	11,748.17
246	COMMUNITY IMPROVEMENT FUND	19,230.50
248	DDA - CANTON	23,399.41
260	INDIGENT DEFENSE FUND	12,762.75
261	E-911 UTILITY	236,079.84
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG FUND	0.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	0.00
402	CAP PROJ - WATER & SEWER	0.00

403	CAP PROJ - ROAD PAVING	0.00
584	GOLF FUND	31,068.90
592	WATER & SEWER FUND	1,669,947.17
596	GARBAGE & RUBBISH COLLECTIONS	4,879.78
661	FLEET MAINTENANCE FUND	55,075.16
701	TRUST & AGENCY FUND	0.00
702	CUSTODIAL FUND	0.00
736	POST EMPLOYMENT BENEFITS FUND	110,594.93
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		3,953,101.84

Presentation:

- 1) Wayne Metro

Resolution:

Item R-1. Consider Adopting a Resolution as a Declaration of Support of the Michigan Avenue Innovation Network (MAIN) Project and a Utility and Infrastructure Study of the Michigan Avenue Corridor to Support Planning, Zoning, and Land Use Decisions

Motion by Siegrist, supported by Sneideman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Declaration of Support of the
Michigan Avenue Innovation Network (MAIN) Project

Whereas Michigan Avenue is an important roadway and commercial corridor in Canton, with thousands of travelers along the roadway each day,

Whereas Michigan Avenue is a main trunk line through southeastern Michigan and reaches all the way to Chicago,

Whereas Michigan Avenue is an especially critical roadway through the communities of Detroit, Dearborn, Dearborn Heights, Inkster, Westland, Wayne, Canton, Van Buren Township, Ypsilanti and Ann Arbor, home to nearly 1.5 million people in total,

Whereas development along Michigan Avenue is crucial to the economic future of each community along the road way, between communities, and regionally,

Whereas the Michigan Avenue corridor needs improvements in commercial development, mobility options, and infrastructure, including, but not limited to, electric vehicles, walkability, biking, and mass transit,

Whereas Michigan Avenue is prime to improve the mobility options and future mobility technology for users of the road,

Whereas Michigan Avenue is prime to attract technology companies to the region,

Whereas the communities along the Michigan Avenue corridor would like to complete a utility and infrastructure study of the road to determine future planning, zoning, and land use; now, therefore be it

Resolved, that the Charter Township of Canton supports the Michigan Avenue Innovation Network collaboration and completion of the study and looks forward to its recommendations.

Motion carried unanimously.

Item R-2. Resolution in Appreciation of Canton 911 Telecommunicators

Motion by Sneideman, supported by Borninski to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Resolution in Appreciation of Canton 911 Telecommunicators

Whereas the week of April 9-15, 2023 has been designated National Public Safety Telecommunicators Week;

Whereas the number 911 is universally recognized as being dedicated to report emergencies;

Whereas the telecommunicator response to calls for help gives the citizens of Canton a quick response to emergency calls for police, fire, or emergency medical services;

Whereas the safety of police officers, firefighters and paramedics is dependent upon the actions of the telecommunicator, and the quality and accuracy of the information obtained from citizens who contact 911;

Whereas the telecommunicator serves as the first, first responder and the voice of help, providing direction and comfort for those in crisis to rely on when they call 911;

Whereas 911 telecommunicators play a critical role with their public safety partners, above and beyond the normal call of duty; now, therefore be it,

Resolved, the Canton Board of Trustees salutes all Michigan 911 telecommunicators for the exceptional dedication and professionalism put forth in contributing to making Canton a safer place to live, work and visit.

Motion carried unanimously.

Item R-3. Resolution to Celebrate April as Arab American Heritage Month in Canton Township

Motion by Ganguly, supported by Sneideman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Resolution to Celebrate April as Arab American Heritage Month in Canton Township

Whereas today the Arab American Institute estimates that there are roughly 3,700,000 Arab Americans living in the United States and Michigan being the second largest state in terms of the Arab American population who are from a variety of faith backgrounds including both Christians and Muslims originating from any of the 22 Arabic speaking countries, have throughout their history in the United States generously shared their culture, music, and food with their fellow citizens;

Whereas Arab Americans have served in protection of the United States in every major confrontation and in all branches of the military, and from World War I and World War II to the present day, as well as first responders throughout the United States, and as public servants at various levels of government;

Whereas Arab Americans have faced discrimination, racism, and prejudice throughout their history in the United States, including after the tragic events of September 11, 2001, and it is important to recognize and address the harmful effects of such discrimination;

Whereas in the state of Michigan Arab Americans have made important contributions to the auto industry has played a pivotal role in the establishment of industrial force that our state is known for today;

Whereas the vast contributions of the Arab-American community in the fields of academia, business, medicine, science, and social justice continue to make our state a better place to live; and

Whereas National Arab-American Heritage Month was officially recognized by the United States Congress in April of 2005, to honor and celebrate the contributions of Arab Americans to American society and culture; now, therefore be it,

Resolved, that the Board of Trustees of the Charter Township of Canton celebrates the contributions of Arab Americans have made to society and does hereby declare April as Arab American Heritage Month in Canton Township. We encourage our residents, employees, and the larger community to join us in this special observance.

Motion carried unanimously.

Item R-4. Resolution Declaring April as National Donate Life Month in Canton Township

Motion by Borninski, supported by Sneideman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Resolution Declaring April as National Donate Life Month in Canton Township

Whereas each April, Donate Life America (DLA) leads National Donate Life Month (NDLM), an observance focusing national attention on the need and importance of organ, eye and tissue donation.;

Whereas National Donate Life Month features local and national activities to educate and encourage Americans to register as donors and consider living donation, as well as to celebrate those who have saved and healed lives through the gift of donation;

Whereas more than 100,000 people are waiting for lifesaving organ transplants, including more than 1,900 children under the age of 18 who are on the national transplant waiting list;

Whereas through deceased giving, one donor can save up to eight lives with organ donation, restore eyesight to two people, and heal the lives of 75 people through tissue donation;

Whereas living donation is not included in donor registration, and the hope is to keep increasing awareness about becoming a living donor to help patients in need, especially with kidney donation as 85% of patients waiting are in need of a kidney;

Whereas more than 170 million people are registered organ, eye, and tissue donors; now, therefore be it,

Resolved, the Canton Board of Trustees does hereby declare April 2023 as National Donate Life Month and is thankful to all donors, donor families, registered donors and champions of the Donate Life cause.

Motion carried unanimously.

Consent Calendar:

Item C-1. Amend Budget Amendment for the Award of a Contract and Purchase Order to Cadillac Asphalt, Inc. for the 2023 Major Roads - Asphalt Project for the 2023 Road Improvement Program

Motion by Siegrist, supported by Borninski to approve the following Budget Amendment:

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$1,170,181
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Increase Expenditure:

204-446-11.970_0050	Major Roads Capital Outlay Infrastructure	\$1,170,181
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Motion carried unanimously.

Item C-2. Request Budget Amendments to the 2023 Capital Improvement Plan

Motion by Siegrist, supported by Borninski to approve the attached budget amendments required for the 2020-2022 CIP bond projects.

Increase Expense	206-336-50.970_0050	Capital Outlay Infrastructure	110,000.00
Increase Revenue	206-000.695	Fund Balance Appropriation	110,000.00
Increase Expense	584-772-78.970_0020	Capital Outlay Buildings & Improvements	28,600.00
Increase Expense	584-772-78.970_0080	Capital Outlay Land Improvements	144,300.00

April 25, 2023

Increase Expense	584-773-50.970_0080	Capital Outlay Land Improvements	468,152.00
Increase Revenue	584-773-50.695	Fund Balance Appropriation	641,052.00
Increase Expense	592-536.970_0020	Capital Outlay Buildings & Improvements	11,000.00
Increase Expense	592-537.970_0020	Capital Outlay Buildings & Improvements	11,000.00
Increase Revenue	592-000.695	Fund Balance Appropriation	22,000.00
Increase Expense	401-261.960	Contingency	824,866.00
Increase Expense	401-261.970_0020	Capital Outlay Buildings & Improvements	102,843.00
Increase Expense	401-261.970_0025	Capital Outlay ADA Improvements	13,953.00
Increase Expense	401-261.970_0080	Capital Outlay Land Improvements	32,010.00
Increase Expense	401-301.970_0020	Capital Outlay Buildings & Improvements	13,200.00
Increase Expense	401-301.970_0025	Capital Outlay ADA Improvements	1,860.00
Increase Expense	401-301.970_0080	Capital Outlay Land Improvements	358,450.00
Increase Expense	401-336.970_0020	Capital Outlay Buildings & Improvements	151,137.00
Increase Expense	401-441.970_0050	Capital Outlay Infrastructure	1,885,117.00
Increase Expense	401-441.970_0080	Capital Outlay Land Improvements	178,475.00
Increase Expense	401-750.970_0020	Capital Outlay Buildings & Improvements	44,000.00
Increase Expense	401-750.970_0025	Capital Outlay ADA Improvements	23,363.00
Increase Expense	401-752.970_0020	Capital Outlay Buildings & Improvements	171,610.00
Increase Expense	401-752.970_0025	Capital Outlay ADA Improvements	210,012.00
Increase Expense	401-752.970_0050	Capital Outlay Infrastructure	27,500.00
Increase Expense	401-752.970_0080	Capital Outlay Land Improvements	44,000.00
Increase Expense	401-755.970_0020	Capital Outlay Buildings & Improvements	101,200.00
Increase Expense	401-755.970_0080	Capital Outlay Land Improvements	1,293,575.00
Increase Expense	401-757.970_0020	Capital Outlay Buildings & Improvements	708,799.00
Increase Expense	401-761.970_0020	Capital Outlay Buildings & Improvements	273,625.00
Increase Expense	401-772.970_0020	Capital Outlay Buildings & Improvements	36,300.00
Increase Expense	401-772.970_0050	Capital Outlay Infrastructure	122,498.00
Increase Expense	401-772.970_0080	Capital Outlay Land Improvements	191,500.00
Increase Expense	401-773.970_0020	Capital Outlay Buildings & Improvements	66,422.00
Increase Expense	401-773.970_0080	Capital Outlay Land Improvements	37,942.00
Increase Revenue	401-000.695	Fund Balance Appropriation	6,914,257.00
Increase Expense	661-530.970_0025	Capital Outlay ADA Improvements	11,340.00
Increase Revenue	661-000.695	Fund Balance Appropriation	11,340.00

Motion carried unanimously.

General Calendar:

Item G-0. Consider Approving the Purchase of 7 Motorola Radio Kits and 12 Dell Tablets

Motion by Siegrist, supported by Sneideman to waive the purchasing policy and approve the purchase of 7 Motorola Radio Kits for \$24,850.77 from Motorola Solutions and 12 tablets for \$19,926.48 from CDW and to amend the budget as follows:

Increase Revenue:		
101-000.501	Federal Grants	\$44,778

Increase Expense:		
101-262.970_0010	Capital Outlay Computers and Equipment	\$44,778

Motion carried unanimously.

Item G-1. Consider awarding a Contract for ADA Improvements Pursuant to the 2019 Capital Improvement Plan

Motion by Siegrist, supported by Sneideman to approve the budget amendment listed below:

Increase expense:		
401-750.970_0025	Capital Outlay – ADA	20,279.00
401-752.970_0025	Capital Outlay – ADA	232,369.00
401-301-970_0025	Capital Outlay – ADA	7,489.00

Decrease expense:		
584-773-50.970_0025	Capital Outlay – ADA	6,650.00
401-261.970_0025	Capital Outlay – ADA	4,069.00
401-260.960	Capital Outlay – ADA	256,068.00

Decrease revenues:		
584-773-50.695	Fund Balance Appropriation	6,650.00

Additionally, to award a contract to AM Higley in the amount totaling \$515,060.70 to complete Phase II ADA Improvements to Township facilities, and further authorize the Township Supervisor or Clerk to sign the contracts on behalf of the Charter Township of Canton. Motion carried unanimously.

Item G-2. Consider Approval to Purchase Four Parks Utility Vehicles

Motion by Siegrist, supported by Sneideman to approve the purchase of 4 Parks Utility Vehicle Carryall 502's from Midwest Golf & Turf, 2111 Haggerty Rd., Commerce Twp. MI 48390, for a total amount of \$48,229.24 to be paid from Account # 101-752-50.970_0030 – Capital Outlay Machinery and Equipment. Motion carried unanimously.

Item G-3. Consider Reappointment and New Appointment to the Community Development Block Grant (CDBG) Advisory Council

Motion by Siegrist, supported by Borninski to reappoint Kathy Martin to the CDBG Advisory Council for a three-year term to expire on December 31, 2025; and to appoint James Celeski to the CDBG Advisory Council for a three-year term to expire on April 21, 2026. Motion carried unanimously.

Item G-4. Consider Awarding Towing Contract to Westland Car Care Towing

Motion by Siegrist, supported by Sneideman to approve the proposal for towing services from Westland Car Care Towing, for a three-year contract beginning May 1, 2023, with one, three-year renewal option at the discretion of the Township Supervisor. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Sneiderman to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

**Charter Township of Canton
Board Proceedings – May 2, 2023**

A special meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, May 2, 2023 in person. Supervisor Graham-Hudak called the meeting to order at 6:02 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Sneideman
Members Absent: Slavens

Adoption of Agenda:

Motion by Sneideman supported by Foster to adopt the agenda as presented. Motion carried unanimously.

Study Session:

1) Dispatch Supervision and Staffing

Adjourn:

Motion by Siegrist, supported by Sneideman to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 9, 2023

AGENDA ITEM #C-1

ITEM: Consider Approving the Amendment to Purchase 12 Dell Tablets with the Addition of Keyboards

PRESENTER: Michael Siegrist

INDIVIDUALS IN ATTENDANCE: N/A

EXECUTIVE SUMMARY:

The Board Approved a quote from CDW for 12 Dell Tablets that did not include keyboards. CDW's quote with keyboards is still the lowest quote. The total amount will be covered by the Wayne County Grant.

BACKGROUND INFORMATION:

The Clerk's Department has received funding through a Wayne County Grant to implement technology improvements that will enhance the security of election processes and election workers. This project includes communication and monitoring enhancements such as radios allowing for direct communication between election staff at separate polling locations, radios to allow communications with the public safety dispatch center, tablets for secure communications and operations at polling locations which allows for real time communication and collaboration among workers during the planning and execution of polling activities.

STRATEGIC PLAN/GOALS:

To meet the needs of the community.

ACTION REQUESTED:

Approve the purchase of 12 tablets with keyboards for \$21,099 from CDW, a difference of \$1,173.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

Increase Revenue:

101-000.501	Federal Grants	\$1,173
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Increase Expense:

101-262.970_0010	Capital Outlay Computers and Equipment	\$1,173
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IMPLEMENTATION PLAN: Receive Board approval and purchase 12 Dell Tablets with keyboards.

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTIONS:

Motion to approve the purchase of 12 tablets for \$21,099. from CDW and to amend the budget as follows:

Increase Revenue:

101-000.501	Federal Grants	\$1,173
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Increase Expense:

101-262.970_0010	Capital Outlay Computers and Equipment	\$1,173
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ATTACHMENTS:

Dell Tablet Quotes

- CDW
- Dell
- Staples

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 9, 2023

AGENDA ITEM #C-2

ITEM: Consider Resolution Regarding Building Modifications in a Planned Development District

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None

EXECUTIVE SUMMARY: At its meeting on September 13, 2022, the Charter Township of Canton Board of Trustees adopted a resolution to initiate an amendment to the Zoning Ordinance to amend the site plan review procedures in accordance with the MEDC Redevelopment Ready Communities (RRC) standards and to direct the Planning Commission to prepare and recommend amendments, including consideration of an administrative site plan review procedure for certain areas of Cherry Hill Village. Since that time, the Planning Services Division has been working with the Planning Commission on the site plan review amendment language, and a formal amendment will be presented to the Board of Trustees in the coming months.

Concurrent with the proposal to amend the site plan review procedures in the Zoning Ordinance, the Planning Services Division will recommend amendment language on the Planned Development District (PDD) standards. At this time, the Township Board will consider a resolution to provide for administrative staff review of certain building design modifications in a PDD.

BACKGROUND: Throughout Canton Township are dozens of residential and non-residential projects that have been developed under a PDD. At its core, a PDD allows for flexibility in project design while preserving open space and resulting in definite benefits to the project site and community. Canton's longstanding PDD standards have yielded higher quality development and large areas of preserved open space throughout the community.

In Section 27.04 of the Zoning Ordinance, Minor Modifications in a PD are defined as follows: *"Minor modifications are slight changes to approved planned developments, including, but not limited to correcting errors in the development plan, slightly altering berming and landscaping, adding or relocating fire escapes, adding or altering additional sidewalks and relocating refuse collection areas."* Major Modifications in a PD are defined as follows: *"Major modifications are changes to already approved planned developments of a more significant nature than minor modifications, and include, but are not limited to, changes in uses, building heights, densities, setbacks, appearance of buildings and building facades and an increase or decrease in the amount of acreage included in the planned development."* We do not believe the intent of these definitions is to require any building appearance or façade change to be classified as a major PD

modification and, consequently, subject to repeating the entire PD review process, including a public hearing. If it was, then any change to the appearance of a building or façade in Cherry Hill Village would be subject to a full repeat of the PD review because all projects in the Cherry Hill Village Overlay District are required to be Planned Developments.

In determining whether a change to the building design is a minor PD modification or a major PD modification, the question should be: Is the proposed change to the building material or appearance so significant that the entire PD process should be repeated? We believe the answer to this question should be determined by the Planning Services Division staff or the Planning Commission based on the standards of Section 27.02(D) and (E) of the Zoning Ordinance, which addresses modifications to site plans, and whether the architectural style of the building is significantly changed. Section 27.02(D) and (E) of the Zoning Ordinance allow minor site plan modifications to be approved by the Planning Official; however, if modifications are not deemed minor, then the review and approval by the Planning Commission shall be required. Please note that minor modifications to a site plan (Sec. 27.02(D) & (E)) are defined differently than minor modifications to a PD (Sec. 27.04); therefore, a site plan change not deemed minor by the Planning Official may still be deemed a minor change under a PD.

The procedure for approving minor modifications to a PD are as follows in Sec. 27.04(I)(2) of the Zoning Ordinance:

In the event that the modification is, as determined by the planning official, a minor modification to the approved plan, the planning official must give written notice of the correction or minor change to both the Planning Commission and the Township Board of Trustees. Thereafter, the planning official may approve the modification under the following conditions:

- a. The development plan will comply with all regulations of the governing agencies.*
- b. Any review comments received have been considered and addressed to the satisfaction of the planning official, Planning Commission and Township Board of Trustees.*
- c. The modification will not significantly alter the plans as originally approved by the Township Board of Trustees, including the appearance and uses of the development.*
- d. The planning official shall issue a report to the Planning Commission and Board of Trustees prior to issuing final approval for minor modifications to an approved plan.*

Based on the above, we request that changes to the building design in a PDD be reviewed by Planning Services Division staff as minor PD modifications in accordance with Sec. 27.04(I)(2) and site plan modifications in accordance with Sec. 27.02(D) & (E). In doing so, the Planning Services Division staff will issue a report to the Planning Commission and Board of Trustees with their recommendations.

STRATEGIC PLAN/GOALS: N/A.

ACTION REQUESTED: To approve a resolution authorizing the Planning Services Division staff to approve building design modifications in a PD as a minor PD modification pursuant to Section 27.04(I)(2) of the Zoning Ordinance and minor site plan modifications pursuant to Section 27.02(D) & (E) of the Zoning Ordinance.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A.

IMPLEMENTATION PLAN: N/A

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

ENGINEERING SERVICES DIVISION'S RECOMMENDATION: N/A

FIRE MARSHAL'S RECOMMENDATION: N/A

BUILDING OFFICIAL'S RECOMMENDATION: N/A

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to authorize the Planning Services Division staff to approve building design modifications in a PD as a minor PD modification pursuant to Section 27.04(I)(2) of the Zoning Ordinance and minor site plan modifications pursuant to Section 27.02(D) & (E) of the Zoning Ordinance.

ATTACHMENTS: None

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 9, 2023

AGENDA ITEM: G-1

ITEM: Consider Approval of the Purchase of One 2021 Ford Mach-E

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: An opportunity has presented itself for Canton Township to acquire an electric vehicle and has obtained a quote from Bill Brown Ford for a 2021 Ford Mach-E in the amount of \$46,239. The original price was \$49,280. This is a significant discount considering that Ford does not offer any government pricing on electric vehicles. Despite being a 2021 model year, this vehicle is new and has never been titled. It was used as a show car by Bill Brown Ford. All factory warranties are intact and won't begin until purchase of the vehicle is complete.

Funds to purchase the Mach-E are budgeted in the Facilities Maintenance Capital Outlay Vehicles account. The budgeted dollars were approved by the Board of Trustees and a current look at other township administrative vehicles has been evaluated for reassignment to the Facilities division to allow for this electric vehicle purchase. The plan for the Mach-E is to make it an administrative vehicle for use by various township staff and elected officials.

It should be noted that this is a fully electric vehicle capable of up to 100 MPG equivalent in the city. This meets the goals of Canton Township by ensuring the fleet includes more environmentally responsible vehicles.

BACKGROUND: The price of this 2021 Ford Mach-E is comparable to other vehicles that have been purchased recently. In 2022, a Ford Explorer was purchased for the Fire Department for \$44,531 and two Ford F150s were purchased, one for Public Works and one for Fire, for \$45,867 each.

Municipal Services Fleet division is in the process of finalizing a Fleet Policy that will include a section on transitioning to EV's and hybrids as well as better use of administrative pooled vehicles. It was the hope to have this policy presented and approved by the Board of Trustees prior to this purchase. As stated above this opportunity has presented itself and supports the township goals of reducing its carbon footprint.

STRATEGIC PLAN/GOALS: Healthy Ecosystem – Reduction in carbon footprint

ACTION REQUESTED: Approve the purchase of one (1) 2021 Ford Mach-E for \$46,239 from Bill Brown Ford.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The cost to purchase one (1) 2021 Ford Mach-E is \$46,239 from Bill Brown Ford. Funds are budgeted in the Facilities Maintenance 101-265.970_0040 Capital Outlay Vehicles account in the amount of \$59,479.

IMPLEMENTATION PLAN: Upon approval by the Township Board, the purchase order will be created. Delivery is expected within 1-2 weeks and will be delivered to the Fleet Service Center.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the purchase of one (1) 2021 Ford Mach-E from Bill Brown Ford, 32222 Plymouth Rd, Plymouth, MI 48150 in the amount of \$46,239. Funding for this vehicle will come from the Facilities Maintenance 101-265.970_0040 Capital Outlay Vehicles account.

ATTACHMENTS:

1. Bill Brown Ford pricing sheet
2. 2021 Ford Mach-E window sticker

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 9, 2023

AGENDA ITEM #G-2

**ITEM: Consider Approval of the Purchase of a 2023 Ford Transit for the Canton Cable
Television Department**

PRESENTER: Jade Smith, Municipal Services Director
Jon LaFever, Community Development Director

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: The Canton Cable Television Department has budgeted to purchase a new vehicle to replace the current van that has been in use since 2013. If replaced, the current van, which meets the 10-year age requirement of the Fleet Replacement Policy (PW:607), will be reassigned to the Village Theater.

The Theater needs a van to replace the 2001 GMC Savanna that was taken out of service in 2022, because it was 21 years old with 149,680 miles and needed extensive repairs to the cooling and braking systems. It was also in very poor cosmetic condition with significant rust and missing paint.

Fleet has obtained a quote for a 2023 Ford Transit from Gorno Ford in the amount of \$50,867. This is a discount of \$2,487. The discounted price is available through MiDEAL contract #071B7700181.

The vehicle that is proposed to be purchased has been evaluated for alternative fueling sources including electric. It should be noted there are no electric or hybrid vehicles available that fit the needs of the department. However, the proposed Ford Transit is capable of better fuel economy than the V8 powered van it is replacing due to its smaller V6 engine.

BACKGROUND: The Fleet Replacement Policy PW:607 has four criteria to establish replacement of an existing vehicle; 1) Vehicle Age, 2) Vehicle Mileage, 3) Maintenance & Repair Costs, and 4) Physical Appearance/Condition.

STRATEGIC PLAN/GOALS: Ensuring that the Canton Township fleet includes hybrid and or electric vehicles and maintaining the assets, to extend the useful life cycle until replacement is necessary.

ACTION REQUESTED: Approve the purchase of one (1) 2023 Ford Transit for the Canton Cable Television Department from Gorno Ford in the amount of \$50,867.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The cost to purchase one (1) 2023 Ford Transit is \$50,867 from Gorno Ford. Funds are budgeted in the Canton Cable Television 230-250.970_0040 Capital Outlay Vehicles account in the amount of \$60,000.

IMPLEMENTATION PLAN: Upon approval by the Township Board, the purchase order will be created. Delivery can be expected in 1-2 weeks to the Fleet Service Center.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to approve the purchase of one (1) 2023 Ford Transit in the amount of \$50,867 using MiDEAL contract #071B7700181 from Gorno Ford, 22025 Allen Rd, Woodhaven, MI 48183 with funds available in the 230-250.970_0040 Capital Outlay Vehicles account in the amount of \$60,000.

ATTACHMENTS:

1. Gorno Ford pricing and spec sheet
2. Fleet Replacement Policy (PW:607)

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 9, 2023

AGENDA ITEM #G-3

ITEM: Consider Waiving the Bidding Process and Purchase Office Furniture

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: None

EXECUTIVE SUMMARY: The Police Department is requesting to purchase four Kimball workstations in the amount of \$12,488.50, from Kentwood Office Furniture. The department is also requesting to waive the bidding process and purchase this furniture from Kentwood, an authorized distributor of Kimball furniture, to seamlessly fit into the current configuration of hoteling workstations purchased from Kentwood in 2018.

BACKGROUND INFORMATION: The Police Department originally purchased office furniture for its Special Operations Group (SOG) in 2018. The special unit will be expanding by four officers from neighboring agencies, over the course of the next few months. Kentwood Office Furniture has quoted the exact same “hoteling” style workstations and desk furniture currently located in the SOG unit.

Forfeiture funds will be utilized for this purchase.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Waive the bidding process and purchase four Kimball workstations in the amount of \$12,488.50 from Kentwood Office Furniture.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds for this purchase will be expensed from the 2023 Police Program Expenses DEA Forfeiture Account #207-301-50.763_0021.

IMPLEMENTATION PLAN: n/a

DIRECTOR’S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approve

SUPERVISOR’S RECOMMENDATION: Approve

MODEL RESOLUTION: I move to approve waiving the bidding process and purchase four Kimball workstations in the amount of \$12,488.50 from Kentwood Office Furniture.

ATTACHMENTS: Attachment A – Kentwood Furniture Price Quote

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: May 9, 2023

AGENDA ITEM #G-4

ITEM: Consider Approval to Purchase Indigov Constituent Service Software

PRESENTER: Victor Ibegbu, Director of Information Technology & Innovation

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: The Township Supervisor has directed the ITI department to procure a solution that will help Township employees better communicate with constituents about any issues, questions, concerns, or information related to Township activities. During May 2022, the Board set aside \$1,000,000 of Fund Balance for Future Board Priorities. We are recommending using those dollars to help offset the costs of this solution for the first year. Included in the budget amendment is the transfer of funds from the Community Improvement Fund to pay for this endeavor.

BACKGROUND: As Canton Township continues to grow in population, so does the need to effectively communicate with the constituents of the Township. According to the United States Census Bureau in 2020, Canton has grown to 98,659 residents since 2010 (see attached map), and approximately 77,424 are registered voters in Canton Township. Indigov is a modern constituent service platform that will allow Elected Officials and other Township employees to triage and respond to emails and phone calls by connecting the resident to the people and services they need and tracking the case until its closure. This software will allow Canton Township to connect residents with the right employee, to provide the right level of attention each call or email requires, and to create a profile for the resident, which will help should future assistance be needed. Indigov will help centralize communications and outreach, while bridging the gap between local government and technology.

STRATEGIC PLAN/GOALS: Organizational Climate and Culture

ACTION REQUESTED: To permit ITI Services to create a purchase order to Indigov Corporation for the purchase of Indigov CXM Platform in the amount not to exceed \$35,000. The term is effective from July 1st, 2023 through June 30th, 2024. The annual recurring services will be \$25,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The following budget adjustment is required:

Increase Revenues:

101-000.699_2460 Transfers In Community Improvement \$35,000.00
246-000.695 Fund Balance Appropriation \$35,000.00

Increase Expenditures:

101-171.930_0015 Maintenance and Repair Software Maintenance \$25,000.00
101-171.970_0010 Capital Outlay Computers and Equipment \$10,000.00
246-969.995_1010 Transfer to General Fund \$35,000.00

IMPLEMENTATION PLAN: The Information Technology and Innovation department will handle all purchases. For those services where deployment may interrupt operations, detailed plans will be communicated to the organization ahead of time. ITI will further coordinate the training and implementation of this service to the departments.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION: I move to create a new purchase order to Indigov Corporation in an amount not to exceed \$35,000 for implementation of Indigov CXM Platform. I further move to approve the following budget adjustment:

Increase Revenues:

101-000.699_2460 Transfers In Community Improvement \$35,000.00
246-000.695 Fund Balance Appropriation \$35,000.00

Increase Expenditures:

101-171.930_0015 Maintenance and Repair Software Maintenance \$25,000.00
101-171.970_0010 Capital Outlay Computers and Equipment \$10,000.00
246-969.995_1010 Transfer to General Fund \$35,000.00

ATTACHMENTS: 1) Proposal from Indigov Corporation
2) Indigov Corporation Subscription Agreement Order Form
3) Canton Population Map