



**CANTON ADMINISTRATION BUILDING
1150 S. CANTON CENTER ROAD
CANTON, MI 48188
REGULAR BOARD MEETING
JUNE 27, 2023**

The Canton Township Board of Trustees will also offer this meeting by video teleconference.

Individuals may attend the meeting in person or join the video teleconference by going to:

<https://us02web.zoom.us/j/83784685094>

Or One tap mobile:

1-646-558-8656 (83784685094#) or 1-646-931-3860 (83784685094#)

Or Telephone:

1-646-558-8656 or 1-646-931-3860

Webinar ID: 837 8468 5094

International numbers available: <https://us02web.zoom.us/j/83784685094>

7:00 P.M.:

CALL TO ORDER

ROLL CALL: BORNINSKI, FOSTER, GANGULY, GRAHAM-HUDAK, SIEGRIST, SLAVENS,
SNEIDEMAN

ADOPTION OF AGENDA

APPROVAL OF MINUTES: JUNE 6 & 13, 2023

PUBLIC COMMENT ON AGENDA ITEMS ONLY

PAYMENT OF BILLS

RECOGNITION:

- 1) PROCLAMATION PRESENTATION TO LAURA MORTIER, CANTON LEISURE SERVICES RECREATION SUPERVISOR AND RECIPIENT OF THE 2023 ROBERT W. CRAWFORD YOUNG PROFESSIONAL AWARD FROM THE NATIONAL RECREATION AND PARK ASSOCIATION (NRPA)

RESOLUTION:

- 1) RESOLUTION RECOGNIZING RETIRED POLICE OFFICER JOSEPH VOET

CONSENT CALENDAR:

- 1) CONSIDER INCREASING TWO BLANKET PURCHASE ORDERS FOR MUNICIPAL SERVICES (MSD)

- 2) CONSIDERATION OF SECOND READING OF AN ORDINANCE AMENDING CHAPTER 50 ARTICLE I SECTION 50-3 OPEN SPACE AND NATURE AREA PRESERVATION, AND ARTICLE II SECTION 50-31 DEFINITIONS, PARKS AND RECREATION OF THE CANTON CODE OF ORDINANCES (CLERK)

GENERAL CALENDAR:

- 1) CONSIDER APPROVAL OF THE FIRST AMENDMENT TO THE FILMORE PLACE PLANNED DEVELOPMENT DISTRICT (MSD)
- 2) CONSIDER AUTHORIZATION OF A 2024 PURCHASE OF THREE UTILITY VEHICLES FOR PHEASANT RUN GOLF CLUB (CLS)
- 3) CONSIDER AUTHORIZATION OF A PURCHASE ORDER FOR IRRIGATION COMPUTER REPLACEMENT AT FELLOWS CREEK GOLF CLUB (CLS)
- 4) CONSIDER APPROVAL FOR THE CREATION OF TWO FULL TIME PARK LABORER POSITIONS FOR THE LEISURE SERVICE DEPARTMENT (CLS)
- 5) CONSIDER APPROVAL TO PURCHASE UTILITY VEHICLE FOR CANTON COMMUNITY PRODUCTIONS (CD)
- 6) CONSIDER AUTHORIZING A PURCHASE ORDER FOR THE MASTER PLAN, COST ESTIMATE AND GRANT APPLICATION FOR THE MORTON TAYLOR TRAILHEAD (CD)
- 7) CONSIDER WAIVING THE BIDDING PROCESS AND APPROVE THE PURCHASE AND TRAINING OF ONE GERMAN SHEPHERD AND AN ASSOCIATED AMENDMENT TO THE 2023 POLICE BUDGET (POLICE)

PUBLIC COMMENT

BOARD COMMENT

ADJOURN

ACCESS TO PUBLIC MEETINGS

In accordance with the Americans with Disabilities Act, individuals with disabilities who require special accommodations, auxiliary aids or services to attend or participate at the meeting/hearing should contact Rachelle Howell, Human Resources Manager, at 734-394-5260. Reasonable accommodations can be made with advance notice. A complete copy of the Access to Public Meetings Policy is available at www.canton-mi.org.

**Charter Township of Canton
Board Proceedings – June 6, 2023**

A special meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, June 6, 2023 in person. Supervisor Graham-Hudak called the meeting to order at 6:00 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneedman
Members Absent: none

Adoption of Agenda:

Motion by Siegrist supported by Slavens to adopt the agenda as presented. Motion carried unanimously.

General Calendar:

Item G-1. Consider FOIA 23-350 Appeal

Motion by Siegrist, supported by Sneedman to deny the appeal under Sections 13(1)(7), 13(1)(z), and 13(1)(d). Motion carried unanimously.

Board Workshop:

- 1) Summit Feasibility Study and Parks Resources

Public Comment:

Motion by Siegrist, supported by Slavens to hear public comment. Motion carried unanimously.

Adjourn:

Motion by Ganguly, supported by Slavens to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

**Charter Township of Canton
Board Proceedings – June 13, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, June 13, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 6:00 p.m.

Members Present: Borninski, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman

Members Absent: Foster

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as presented. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the minutes from May 23, 2023. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Sneiderman to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF June 13, 2023		
101	GENERAL FUND	1,287,062.41
204	ROADS FUND	67,796.79
206	FIRE FUND	744,363.67
207	POLICE FUND	1,156,124.45
208	COMMUNITY CENTER FUND	100,621.17
219	STREET LIGHTING FUND	0.00
230	CABLE TV FUND	65,350.91
246	COMMUNITY IMPROVEMENT FUND	125,831.00
248	DDA - CANTON	36,736.83
260	INDIGENT DEFENSE FUND	471.63
261	E-911 UTILITY	52,885.51
265	ORGANIZED CRIME - DRUG ENFORCEMENT	1,246.63
274	CDBG FUND	36,338.90
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	421,895.33
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00
404	CAP PROJ - CHV DEVELOPMENT	0.00

584	GOLF FUND	71,493.75
592	WATER & SEWER FUND	181,575.11
596	GARBAGE & RUBBISH COLLECTIONS	394,578.95
661	FLEET MAINTENANCE FUND	40,702.68
701	TRUST & AGENCY FUND	4,652.50
702	CUSTODIAL FUND	13,141.95
736	POST EMPLOYMENT BENEFITS FUND	148,860.07
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		4,951,730.24

Closed Session: Consider Purchase or Lease of Real Property & Update on Union Negotiations

Motion by Siegrist, supported by Borninski to go into closed session under MCL 15.268 Sec 8 (d) and (c) to consider purchase or lease of real property and to be updated on union negotiations. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to return to open session. Motion carried unanimously.

Presentations:

1) 2022 Audit Presentation

2) Youth Advisory Council (Youth Needs Assessment, May & June DEI Efforts, Recruitment for the 23-24 Program Year)

Appeals Hearing:

Item AH-1. Petition to Appeal Soliciting, Canvassing and Peddling License Denial; Chapter 54 Article II Section 54-33; Tarlochan Gill

Motion by Siegrist, supported by Slavens to open the appeals hearing to the denial of a 2023 License for Tarlochan Gill. Motion carried unanimously.

Motion by Siegrist, supported by Sneideman to close the appeals hearing to the denial of a 2023 License for Tarlochan Gill. Motion carried unanimously.

Motion by Siegrist, supported by Slavens that the determination of the Board of Trustees, upon hearing all the evidence submitted and reviewing documents is to deny the appeal and uphold the Clerk's denial of a 2023 license for Tarlochan Gill. Motion carried unanimously.

Consent Calendar:

Item C-1. Consider a Request to Approve Letter of Agreement Between Canton Township and the American Federation of State, County and Municipal Employees (AFSCME Local 3860)

Motion by Siegrist, supported by Borninski that we approve the Letter of Agreement between Canton Township and the American Federation State, County and Municipal Employees (AFSCME Local 3860). Motion carried unanimously.

Item C-2. Consider Approval of an Agreement to Exercise Option for an Extension of the 2008 Clay Stockpile Agreement with Sauk Trail Development, Inc.

Motion by Siegrist, supported by Borninski to approve the agreement to exercise option for a five year extension of the clay stockpile agreement with Sauk Trail Development, Incorporated and further authorize the Township Supervisor to sign the agreement on behalf of the Township. Motion carried unanimously.

Item C-3. Consider Approval of the Purchase of Two Dodge Durangos for the Police Department

Motion by Siegrist, supported by Borninski to approve the purchase of two (2) 2023 Dodge Durangos from Lafontaine CDJR, 6131 S Pennsylvania, Lansing, MI 48911 in the amount of \$85,090. Funding for these vehicles will come from the 207-301-50.970_0040 Police Capital Outlay Vehicles account. Motion carried unanimously.

Item C-4. Consider Approving the Annual Payment of Western Wayne County Mutual Aid Association Dues

Motion by Siegrist, supported by Borninski to approve payment of the 2023 Western Wayne County Fire Department Mutual Aid Association dues in the amount of \$17,427.68. Motion carried unanimously.

Item C-5. Consider Approving a Lateral Pay Benefit to One Eligible POAM Bargaining Unit Employee

Motion by Siegrist, supported by Borninski to approve a one-year lateral pay benefit to one eligible POAM bargaining unit employee, retroactive to May 28, 2023. Motion carried unanimously.

Item C-6. Consider Approving the Police Academy Costs for Seven Candidates with an Associated Amendment to the 2023 Police Budget

Motion by Siegrist, supported by Borninski to approve the department sponsorship of seven candidates to the Wayne County Regional Police Training Center starting in July 2023, in the amount of \$53,900; additionally, to approve an amendment to the 2023 Police Budget as listed below, increasing the Training account by 29,900 for this expense:

Increase Revenues:

Police Fund Balance Appropriation:	#207-000.695	\$29,900
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Increase Appropriations:

Police Training & Education	#207-301-50.810_0001	\$29,000
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Motion carried unanimously.

Item C-7. Request Approval of the Township's 2022 Annual Comprehensive Financial Report

Motion by Siegrist, supported by Borninski to receive and place on file the 2022 Township's Annual Comprehensive Financial Report. Motion carried unanimously.

General Calendar:

Item G-1. Consider Approval of a Contract with Greenspot for the Installation and Operation of Electric Vehicle Charging Stations at Various Township Owned Locations

Motion by Siegrist, supported by Borninski to approve an agreement with Greenspot JC, LLC, 155 2nd St, Jersey City, NJ to install EV Charging Stations on Township property; also, to approve an agreement to allow Greenspot to install EV Charging Stations procured through the US Department of Energy's Energy Efficiency and Conservation Block Grant Program. Both agreements will be subject to Legal Counsel and Finance Department review and approval prior to execution. Motion carried unanimously.

Item G-2. Consider Award of a Contract to Al's Asphalt Paving Company for Paving of Veteran's Way and an Award to Wade/Trim Associates for Construction Engineering and Testing Services

Motion by Siegrist, supported by Slavens to approve the following Budget Adjustment:

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$480,003
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Increase Expenditures:

204-446-11.970_0050	Capital Outlay Infrastructure	\$480,003
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Additionally, to award a construction contract to Al's Asphalt Paving Co. for the Veteran's Way paving project in the amount of \$394,184.50 with a 10% contingency of \$39,418.45 for a total contract of \$433,602.95 from the Fund 204-446-11.970_0050; and to award a contract extension to Wade Trim Associates for engineering services on the Veteran's Way paving project in the amount of \$46,400 from the fund 204-446-11.970_0050. Motion carried unanimously.

Item G-3. Request Renewal of VMware Software Support Agreement

Motion by Siegrist, supported by Slavens to approve the creation of a purchase order in the amount not to exceed \$11,361.90 payable to Dell Marketing for a renewal of VMware software support and maintenance services covering a period of one year. Motion carried unanimously.

Item G-4. Request Renewal of Dell Storage Servers Support Agreement

Motion by Siegrist, supported by Slavens to approve the creation of a purchase order in the amount not to exceed \$21,525.06 payable to People Driven Technology, Inc. for a renewal of software support and maintenance services covering a period of one year. Motion carried unanimously.

Item G-5. Request Approval to Purchase Training for ITI Manager

Motion by Siegrist, supported by Slavens to approve a purchase order in the amount not to exceed \$4,275 payable to Sentinel Technologies for the purchase of Palo Alto certified training coupons. Motion carried unanimously.

Item G-6. Consider Approval of Application for MDNR Spark Grant

Motion by Siegrist, supported by Borninski to authorize the submission of the application to the Michigan Department of Natural Resources for a SPARK Grant towards the Revitalization of Township owned property at 6125 N. Ridge Road, and to accept the funds if approved. Further, to approve the following resolution in support of the Michigan Natural Resources Spark Grant:

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Michigan Natural Resources Spark Grant Resolution of Authorization

Whereas the Charter Township of Canton supports the application submission of the Michigan Spark Grant for the park development of Zibiwés Nature Area and Park to include accessible trails, parking, and a nature themed playground;

Whereas the proposed application is supported by the Community's approved Five-Year Parks and Recreation Master Plan, and;

Whereas the Charter Township of Canton is hereby making a financial commitment to the project in the amount of \$1,000,000 matching funds; now therefore, be it;

Resolved, that Charter Township of Canton hereby authorizes submission of a Michigan Spark Grant Application, and further resolves to make available its financial obligation amount of \$1,000,000 during the 2023-2024 fiscal year.

Motion carried unanimously.

Item G-7. Consider Approving the Merit Commission Recommendation of the Administrative Manual of the Merit Policy

Motion by Siegrist, supported by Slavens to approve the Merit Commission recommendation of the Administrative Manual of the Merit Policy. Motion carried unanimously.

Item G-8. Consider Wage Adjustment for Tax Board of Review

Motion by Siegrist, supported by Slavens to raise the Canton Township Board of Review hourly wage from \$10 per hour to \$15 per hour immediately. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting at 8:38 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Recognizing Retired Police Officer Joseph Voet

Whereas the Canton Police Department recognizes the importance of its employees;

Whereas in 2002, Joseph Voet was hired as a Police Officer for the Canton Police Department;

Whereas Joseph worked in the road patrol division, simultaneously serving on numerous special units including Evidence Technician, Field Training Officer, Detective Bureau, Explorer Advisor, Special Enforcement Unit, Awards Committee, Department Recruiter and Community Engagement Team;

Whereas while always serving with demonstrated skills and professionalism, Joseph made his mark in the department with his innate ability and passion for those units that connected him to the community;

Whereas Joseph enjoyed meeting and talking with those he came in contact with, always making a positive impact during the interaction;

Whereas Joseph's department file contains numerous letters from individuals he served in various capacities, all complementing him for displaying the utmost courtesy and respect during their time of crisis;

Whereas Joseph served Canton Township with knowledge, pride and a positive attitude, providing a unique approach and perspective to policing that will be remembered by his co-workers and the community members alike;

Resolved, the Board of Trustees of the Charter Township of Canton is appreciative of the commitment to excellent service as demonstrated by Office Joseph Voet;

Further Resolved, the Board of Trustees of the Charter Township of Canton does hereby recognize Joseph Voet for his commendable contribution to the Canton community and to the Canton Police Department.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM#C-1

ITEM: Consider Increasing Two Blanket Purchase Orders for Municipal Services

PRESENTER: Jade Smith, Municipal Services Director

INDIVIDUALS IN ATTENDANCE: None Anticipated.

EXECUTIVE SUMMARY: Fleet Services staff extensively use blanket purchase orders for acquisition of goods and services that vary in quantity throughout the year. Blanket purchase order limits are generally set once at the beginning of the fiscal year based on historical average costs. Due to increased cost of parts and labor and an above average number of vehicles requiring repair, Fleet has a need to increase the current blanket purchase orders for Atchinson Ford and Wolverine Freightliner-Westside. Atchinson Ford is used extensively for repairs to Police Department vehicles and Wolverine Freightliner is used for repairs to Fire Department and Public Works vehicles.

The existing blanket purchase orders require an amendment as follows:

- PO #2023-00000283 Atchinson Ford from \$15,000 to \$30,000 using account number 661-530.930_0040 (Maintenance and Repair Vehicles).
- PO #2023-00000308 Wolverine Freightliner-Westside from \$50,000 to \$100,000 using account number 661-530.930_0040 (Maintenance and Repair Vehicles).

STRATEGIC PLAN/GOALS: N/A

ACTION REQUESTED: Approve the blanket purchase order increases.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Account Number 661-530.930_0040 (Maintenance and Repair Vehicles) will be used to increase the purchase orders as noted above. The following Budget Amendment is needed:

Increase Revenue:

661-000.695 Fund Balance Appropriation	\$65,000
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Increase Expenditure:

661-530.930_0040 Maintenance and Repair Vehicles	\$65,000
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IMPLEMENTATION PLAN: Upon approval by the Township Board, the staff will enter the increases in TYLER.

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1) I move to approve the following Budget Amendment:

Increase Revenue:

661-000.695 Fund Balance Appropriation	\$65,000
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Increase Expenditure:

661-530.930_0040 Maintenance and Repair Vehicles	\$65,000
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2) I move to approve amendment to the following purchase orders:

PO #2023-0000283 Atchinson Ford increase from \$15,000 to \$30,000. PO #2023-00000308
Wolverine Freightliner-Westside from \$50,000 to \$100,000.

ATTACHMENTS: N/A

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM #C-2

ITEM: **Consideration of Second Reading of an Ordinance Amending Chapter 50 Article I Section 50-3 Open space and nature area preservation, and Article II Section 50-31 Definitions, Parks and Recreation of the Canton Code of Ordinances**

PRESENTER: Michael Siegrist, Clerk

INDIVIDUALS IN ATTENDANCE:

EXECUTIVE SUMMARY: The Board is being asked to adopt an amendment to Chapter 50 of the Canton Code of Ordinances, Parks and Recreation to allow for the creation of a “Nature Area” designation to preserve and protect open space, natural habitats, and greenspace for the benefit of residents and in cooperation with the greater Canton community.

The proposed language would allow the Board to designate nature areas and maintain an interest in the land to provide limitation on the land or a body of water and prohibits excessive improvements, restricting it to open space usage for the benefit of the residents of the township and prohibit a nature area to be subdivided, developed, or excessive improvements to alter the general natural value of the land.

BACKGROUND INFORMATION: The Board is being asked to acknowledge public input for large, passive, undeveloped areas that promote exercise and walking:

2009 CLS Survey

70% - Need space prioritizing walking/bike trail

61% - Large Community Parks

53% - Nature Preserves and Nature Trails

2014 Community Needs Assessment Survey

81% -Walking Biking and Nature Trails

76% -Large Community Parks

2014 Patriot Park Resident Open House

- When asked what structures amenities, or features participants wanted to see at “Patriot Park” the top answer was “Nothing: leave it natural.”
- When asked what events or activities should be offered the top answer was “Nature hikes” and “Birding areas.”

2019 Community Needs Assessment Survey

- Top issues facing Canton: Aging population (32%) Environmental sustainability (30%).
- Reasons for using canton's parks: Physical fitness (45%) and Time outdoors (44%).
- Preferred engagement opportunities with nature: Walking and biking trails (54%) Nature preserves and nature trails (40%).

STRATEGIC PLAN/GOALS: Healthy Environment

ACTION REQUESTED: Remove from the table, hold the second reading, and adopt an amendment to Chapter 50 Article I Section 50-3 and Article II 50-31.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:

IMPLEMENTATION PLAN: If approved approved the ordinance will be published and become effective July 6, 2023.

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION:**SUPERVISOR'S RECOMMENDATION:**

MODEL RESOLUTION: I move to remove from the table, hold the second reading and adopt an ordinance amending Chapter 50 Article I Section 50-3 open space and nature area preservation and Article II Section 50-31 Definitions, Parks and Recreation.

ATTACHMENTS:

Draft text amendments to Chapter 50 Article I Section 50-3 and Article II 50-31 (Redlined)
Text amendment to Chapter 50 Article I Section 50-3 and Article II 50-31 (Clean)

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM #G-1

ITEM: Consider Approval of the First Amendment to the Filmore Place Planned Development District

PRESENTER: Jade Smith, Municipal Services Director

OWNER/REPRESENTATIVE: Kevin Spizizen (Filmore Place Associates, LLC)

EXECUTIVE SUMMARY: In 2020, the Filmore Place Planned Development District (PDD) and site plan were approved, which is a development of 504 apartment units on the approximately 97.3 acres located on the west side of Beck Road between Michigan Avenue and Geddes Road. Since the PDD and site plan were approved, the applicant has obtained the necessary permits to commence construction and several buildings have been finished so far.

When the Filmore Place PDD was approved, the site consisted of one parcel. At this time, the applicant proposes to split the site into 3 parcels for financing purposes only. The 3 proposed parcels will continue to function as a cohesive development, and there are no changes to the number of units, buildings, structures, access, landscaping, lighting, parking, or any other development-related aspect.

At its meeting on June 5, 2023, the Planning Commission recommended approval of the PD Amendment. If the PD Amendment is approved, the applicant will coordinate revisions with the Municipal Services Department.

BACKGROUND AND ANALYSIS:

Location: West side of Beck Road between Geddes Road and Michigan Avenue.

Net Acres: 97.33 acres

Existing Land Use: Filmore Place Apartments under development

Existing Zoning: R-6, Single Family Attached Residential, and PDD

Surrounding Zoning and Land Uses:

North – R-6, Woodlands of Chatterton attached condominiums, Chatterton Village attached condominiums, and Chatterton Square detached condominiums

South – LI-R, Canton Business Park (Kingfa Engineering Building)

East – R-3, Meadow Villages of Canton subdivision
R-6, Victorian Square Apartments

C-3, Target (Crossroads Village Shopping Center)
West – R-6, Woodbridge Estates attached condominiums

Comprehensive Plan: Medium-High Density Residential (up to 8 dwelling units/acre)

Surrounding Comprehensive Plan Future Land Use Map Classifications:

North – General Commercial

South – Mixed Use

East – City of Westland (Single-Family Residential)

West – Mixed Use

Zoning Ordinance Requirements for Dividing a PDD. The splitting of multi-family residential developments into 2 or more parcels happens occasionally where portions of the development are financed differently from other portions of the development. In these cases, the finance company will often require its portion of the development to be its own separate parcel.

Section 27.04(D)(16) of the Zoning Ordinance addresses the requirements for unified control of a PDD as follows: “All land included for the purpose of development within a planned development shall be under the unified control of the applicant (an individual, partnership, or corporation or group of individuals, partnerships or corporations), and the applicant must provide legal documentation evidencing the same to the satisfaction of the Charter Township of Canton and its attorneys.” The proposed PDD Amendment Agreement allows for the project to be on 3 tax parcels as well as provisions for the establishment of easements and unified maintenance of shared features.

If approved, the 3 parcels would create several new setbacks within the development (i.e., measurements between structures and the new internal lot lines). Therefore, the PDD Amendment Agreement will contain a Schedule of Modifications exhibit that includes approved modifications from the setback requirements from the new internal lot lines. No building separation distances or setbacks from the perimeter of the development site will be impacted.

Please note that the proposed parcel lines are different than the construction phase lines on the plan, which will not impact the construction of the development in any way.

Schedule of Regulations and Modifications.

Previously Approved Modifications. When the PDD and site plan were approved in 2020, the following modifications to Zoning Ordinance requirements were approved. There are no changes to these modifications in the current application:

- Side building separation (20 feet proposed; 30 feet required);
- Rear building separation (70 feet proposed; 80 feet required);
- Building height of 2-story townhomes (27 feet proposed to allow for 9-foot-high ceilings; maximum of 25 feet permitted);
- Building length (171 feet proposed; maximum of 150 feet permitted), and of the 95

buildings proposed, 68 will be longer than 150 feet and 27 will be shorter than 150 feet;

- Setbacks between parking lots and residential units (22 feet proposed for 9 units; 25 feet required); and
- Wetland setbacks as illustrated on the plans.

Proposed Modifications. With the proposal for interior lot lines for the 3 parcels, several new setbacks are created within the development (i.e., measurements between structures and the new internal lot lines). The proposed setback modifications are as follows from Section 26.02 of the Zoning Ordinance:

Building Units	Required Setbacks to Lot Line	Proposed Setback to Lot Line	Modification Requested
Phase 1			
52-54	Front (50 feet)	38.38'	11.62'
55-58	Front (50 feet)	40.53'	9.47'
89-90	Side (60 feet)	10.1'	49.9'
Phase 2			
91-94	Side (60 feet)	10.1'	49.9'
99-103	Front (50 feet)	35.8'	14.2'
104-107	Front (50 feet)	48.1'	1.9'
131-134	Front (50 feet-south)	49.8'	0.2'
131-134	Side (60 feet-west)	35.9'	24.1'
135-139	Side (60 feet)	39.9'	20.1'
140-143	Side (60 feet)	35.9'	24.1'
144-147	Front (50 feet-west)	36.3'	13.7'
144-147	Front (50 feet-south)	40.5'	9.5'
148-150	Front (50 feet)	40.5'	9.5'
151-154	Front (50 feet)	40.5'	9.5'
166-169	Front (50 feet)	36.3'	13.7'
170-173	Front (50 feet)	36.3'	13.7'
192-195	Front (50 feet)	37.0'	13.0'
208-211	Side (60 feet)	39.1'	20.9'
Remainder Split			
212-215	Side (60 feet-south)	39.1'	20.9'
212-215	Front (50 feet-east)	35.5'	14.5'
224-227	Front (50 feet)	35.5'	14.5'
252-255	Front (50 feet)	49.9'	0.1'
256-258	Front (50 feet)	37.8'	12.2'
279-280	Front (50 feet)	37.8'	12.2'
281-283	Front (50 feet-north)	37.6'	12.4'
281-283	Side (60 feet-east)	35.9'	24.1'
284-288	Side (60 feet)	39.8'	20.2'
289-294	Side (60 feet)	35.8'	24.2'
Clubhouse	Side (60 feet)	25.0'	35.0'

These modifications must be an exhibit to the PD Agreement Amendment.

PD Agreement. The PD Agreement Amendment has been reviewed by Planning Division staff and Township legal counsel. Very minor modifications are recommended, and we recommend as a condition of approval that the PD Agreement Amendment be approved by Township legal counsel prior to Township Board review of the application.

- **Community Planner's Recommendation:** Approval of the Amendment No. 1 to the Filmore Place PDD Berkshire Apartments PDD on tax parcel no. 125-99-0002-709, as provided in the Planned Development Agreement Amendment and plan documents, subject to including the setback modification table as an exhibit to the PD Agreement Amendment.
- **Planning Commission's Recommendation:** At its meeting on June 5, 2023, the Planning Commission voted 8-0 to recommend approval of Amendment No. 1 to the Filmore Place PDD on tax parcel no. 125-99-0002-709, as provided in the Planned Development Agreement Amendment and plan documents, subject to satisfactory review of the PD Agreement Amendment by Township legal counsel and modifications to the plans to reflect the proper setbacks prior to Township Board review of the application. Since the June 5, 2023 Planning Commission meeting, the PD Agreement has been approved by Township legal counsel and the applicants have modified the plans to reflect the proper setbacks. The table on the plans must be revised according to the distances noted on the plans.

STRATEGIC PLAN/GOALS: N/A.

ACTION REQUESTED: Approve Amendment No. 1 to the Filmore Place PDD on tax parcel no. 125-99-0002-709, as provided in the Planned Development Agreement Amendment and plan documents, subject to making the setback table on the plans consistent with the setback distances noted on the plans and including the setback modification table as an exhibit to the PD Agreement Amendment.

BUDGET IMPLICATION & ACCOUNT NUMBER: N/A.

IMPLEMENTATION PLAN: N/A.

MUNICIPAL SERVICES DIRECTOR'S RECOMMENDATION: Approval

ENGINEERING SERVICES DIVISION'S RECOMMENDATION: Approval

FIRE MARSHAL'S RECOMMENDATION: Approval

BUILDING OFFICIAL'S RECOMMENDATION: N/A.

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: N/A.

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of Planned Development District Amendment No. 1 for Filmore Place

WHEREAS, the Project Sponsor has requested approval of Amendment No. 1 to the Planned Development District for Filmore Place (Planning Application #125-PDDA-7760), located on the west side of Beck Road between Geddes Road and Michigan Avenue; and,

WHEREAS, the Planning Commission reviewed the Amended Planned Development Plan and Planned Development Agreement, and voted 8-0 to recommend approval of the request, with conditions, as it meets the criteria for a Planned Development and complies with the applicable site design requirements of the Zoning Ordinance except where modifications are approved;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve Amendment No. 1 to the Filmore Place Planned Development District and plan changes in the subject application (Planning Application #125-PDDA-7760) on tax parcel no. 125-99-0002-709, as provided in the Planned Development Agreement Amendment and plan documents, subject to making the setback table on the plans consistent with the setback distances noted on the plans and including the setback modification table as an exhibit to the PD Agreement Amendment.

ATTACHMENTS:

1. Planning Commission Minutes
2. Zoning Map and Location Map
3. Proposed PDD Plan and Schedule of Modifications
4. Proposed PDD Agreement

NEXT STEPS: If the PD Amendment is approved, the applicant will coordinate revisions with the Municipal Services Department.

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM #G-2

ITEM: Consider Authorization of a 2024 Purchase of Three Utility Vehicles for Pheasant Run Golf Club

PRESENTER: Greg Hohenberger, Director of Leisure Services

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Canton Leisure Services is requesting approval to purchase three utility vehicles for Pheasant Run Golf Club for a total cost of \$36,302.58. A purchase order will be entered in 2023 and expensed in 2024.

BACKGROUND: Utility vehicles are highly used throughout the golf season to carry beverages/snacks around the course offering to sell products to the golfers. These vehicles are also used for various duties on or around the clubhouse/course. Since COVID-19, the game of golf has grown significantly among the residents. Due to the increase in play, golf vehicles are getting used significantly more than they were in the past causing excessive wear and tear on the equipment. Pheasant Run's current beverage carts are 8 years old and well past their expected mileage. The three carts are constantly being serviced by fleet maintenance who are finding that parts for these carts are either obsolete or very costly to repair leaving Pheasant Run without a cart for an extended period of time. Fleet Maintenance is recommending to purchase John Deere based on their heavy duty mechanics, and ability to endure excessive wear and tear.

The bidding process has been waived due to Deere & Company being the State sole provider for these utility vehicles.

Due to the extensive lead time for utility equipment, Pheasant Run is requesting to enter the purchase order in 2023 to be expensed in 2024.

STRATEGIC PLAN/GOALS: Quality Infrastructure

ACTION REQUESTED: Approve the 2024 purchase of three beverage carts from Deere & Company, 2000 John Deere Run, Cary, NC 27513, for Pheasant Run Golf Club in the total amount of \$36,302.58.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: A 2023 PO will be entered, but will not be expensed until 2024, which has funds available in account number #584.105 - Goods on Order.

IMPLEMENTATION PLAN: Upon approval, Deer & Company will be notified, and a purchase order will be submitted.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the purchase three beverage carts for Pheasant Run Golf Club from Deere & Company, 2000 John Deere Run, Cary, NC 27513, for a total amount of \$36,302.58 to be paid from Account #584.105 - Goods on Order. A 2023 PO will be entered but will not be expensed until 2024.

ATTACHMENTS:

Attachment A – Quote

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM #G-3

**ITEM: Consider Authorization of a Purchase Order for Irrigation Computer Replacement
at Fellows Creek Golf Club**

PRESENTER: Greg Hohenberger, Leisure Services Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Canton Leisure Services is requesting authorization to submit a purchase order for an irrigation computer replacement at Fellows Creek Golf Club for a total amount of \$21,780.65. Due to the age of the current computer, the course has experienced several issues. The PO will be entered now with plans to make the purchase in the fall, however allowing flexibility for an earlier replacement if necessary. A budget amendment is necessary.

BACKGROUND: The current computer which operates the irrigation system at Fellows Creek Golf Club was last installed in 2010. Due to the age of the system, the hardware and software are severely outdated causing a significant decrease the efficiency of watering cycles throughout the course.

As the computer is a single-source option, a quote was obtained from Spartan Distributors for a total amount of \$21,780.65.

STRATEGIC PLAN/GOALS: Quality Infrastructure

ACTION REQUESTED: Approve a purchase order for Spartan Distributors, 1050 N. Opdyke Rd., Auburn Hills, MI 48326 in the total amount of \$21,780.65, for the purchase of an irrigation computer replacement.

BUDGET IMPLICATIONS & ACCOUNT NUMBER:
necessary for this purchase:

A budget amendment is

Increase Revenue:
584-773-50.695

Fund Balance Appropriation

\$21,781

Increase Expense:

584-772-78.970_0010	Capital Outlay Computers & Equipment	\$21,781
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IMPLEMENTATION PLAN: Upon approval, a purchase order will be generated

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

1. I move to approve the following budget amendment:

Increase Revenue:

584-773-50.695	Fund Balance Appropriation	\$21,781
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Increase Expense:

584-772-78.970_0010	Capital Outlay Computers & Equipment	\$21,781
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2. I move to approve a purchase order for Spartan Distributors, 1050 N. Opdyke Rd., Auburn Hills, MI 48326 in the total amount of \$21,780.65, for the purchase of an irrigation computer replacement, to be paid by account 584-772-78.970_0010.

ATTACHMENTS:

Attachment A: Spartan Distributors Quote

Attachment B: Spartan Distributors Letter of Confirmation

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM #G-4

**ITEM: Consider Approval for the Creation of Two Full Time Park Laborer Positions for the
Leisure Service Department**

PRESENTER: Greg Hohenberger, Director Leisure Services

INDIVIDUALS IN ATTENDANCE: None Anticipated

EXECUTIVE SUMMARY: Due to the many new park developments and increased park usage, Human Resources and the Leisure Services Director worked with the AFSCME Union on signing a Letter of Agreement (LOA) to add two new Parks Laborer positions to the Leisure Services Park's division. These additional positions will increase coverage in the evenings and weekends to fill gaps in service.

After factoring in wages and benefits, Leisure Services is recommending creating 2 full time Park Laborer positions totaling \$85,321 annually per employee including fringe benefits. Since these positions will not be filled until August 2023 at the earliest, a 2023 budget amendment of \$63,302 will be necessary.

BACKGROUND: With the increase in park usage and additional park developments taking place, the Leisure Services Department is in need of additional support. In order to maintain current services, it is necessary to increase staffing.

STRATEGIC PLAN/GOALS: Quality Infrastructure, Welcoming Community, Organizational Climate and Culture

ACTION REQUESTED: Approve a budget amendment, the Letter of Agreement between the Township and AFSCME Union, and the creation of two (2) full time Park Laborer positions for the Parks Division in Leisure Services.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: The following budget amendment is necessary for the remainder 5 months of 2023:

Increase Expenses

101-752-50.703_0010	Salaries & Wages Full Time	\$36,574
101-752-50.724_XXXX	Various Fringe Benefits	\$26,728

Increase Revenue

101-000.695	Fund Balance Appropriation	\$63,302
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IMPLEMENTATION PLAN: Upon Board approval, Human Resources will post the positions, applications will be screened, and interviews will be scheduled for qualified applicants.

DIRECTOR'S RECOMMENDATION: Approved

FINANCE AND BUDGET DIRECTOR’S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

- 1) I move to approve the following 2023 budget amendment:

Increase Expenses

101-752-50.703_0010	Salaries & Wages Full Time	\$36,574
101-752-50.724_xxxx	Various Fringe Benefits	\$26,728

Increase Revenue

101-000.695	Fund Balance Appropriation	\$63,302
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- 2) I move to approve the Letter of Agreement between the Township of Canton and the AFSCME Union
- 3) I move to approve the creation of two (2) full time Park Laborer positions for the Parks Division in the Leisure Services Department.

ATTACHMENTS:

Attachment A: Letter of Agreement

LETTER OF AGREEMENT

BETWEEN

AFSCME LOCAL 3860 AND THE CHARTER TOWNSHIP OF CANTON

The following is hereby understood and agreed upon by and between the Charter Township of Canton and AFSCME Local 3860:

WHEREAS, the Township has approved two (2) new Parks Laborer off shift positions.

WHEREAS, a promotional process pursuant to the AFSCME contract will occur.

NOW, THEREFORE THE PARTIES AGREE AS FOLLOWS:

1. The off shift positions will be the following: Wednesday through Sunday, 2:00pm to 10:00pm and Saturday through Wednesday, 2:00pm to 10:00pm.
2. Based on the operating needs of the department, positions may require a flex-time schedule according to contract language.
2. The parties agree that this agreement shall not have precedential value and shall not be cited in future dealings between the Township and the Union.

For AFSCME Local 3860:

For Canton Township:

Date: _____

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM #G-5

ITEM: Consider Approval to Purchase Utility Vehicle for Canton Community Productions
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PRESENTER: Jon LaFever, Director of Community Development

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: On March 9, 2023, CLS Parks staff advertised an Invitation to Bid (ITB) for four (4) Parks Utility Vehicle – Carryall 502. As a result, four companies submitted a proposal with Midwest Golf & Turf proposing the lowest cost of \$12,057.31 per vehicle which includes the required specs and necessary safety feature add-ons. If approved, the Canton Community productions staff will be able to add one additional Carryall to the Parks order for the same bid price of \$12,057.31.

BACKGROUND: Canton Community productions is tasked with recording all Township events and happenings, which requires a large amount of equipment. This equipment is often over one hundred pounds and is very heavy and cumbersome for one person to carry. The Carryall proposed will allow the production staff the ability to haul all of their equipment and video guests to any shooting location with less trips in a timelier fashion. The addition of the Carryall will reduce field production time, eliminate the rental of a cart for special events and reduce the risk of employee injury due to carrying heavy equipment over uneven ground.

STRATEGIC PLAN/GOALS: Quality Infrastructure

ACTION REQUESTED: Approve a purchase order for 1 Utility Vehicle Carryall 502 from Midwest Golf & Turf, 2111 Haggerty Rd., Commerce Twp. MI 48390, for a total amount of \$12,057.31.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are budgeted in Account # 230-250.970 _ 0040 – Capital Outlay

IMPLEMENTATION PLAN: Upon approval, Midwest Golf & Turf will be notified, and a purchase order will be submitted.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to approve the purchase of 1 Utility Vehicle Carryall 502 from Midwest Golf & Turf, 2111 Haggerty Rd., Commerce Twp. MI 48390, for a total amount of \$12,057.31 to be paid from Account # 230-250.970_0040 – Capital Outlay

ATTACHMENTS:

Attachment A: Midwest Proposal

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM #G-6

ITEM: Consider Authorizing a Purchase Order for the Master Plan, Cost Estimate and Grant Application for the Morton Taylor Trailhead

PRESENTER: Jon LaFever, Community Development Director

INDIVIDUALS IN ATTENDANCE: None anticipated.

EXECUTIVE SUMMARY: Canton Leisure Services is requesting approval of a purchase order to MCSA Group, Inc. in the amount of \$15,000 for the Master Plan, Cost Estimate, and Grant Application assistance for the Morton Taylor Trailhead.

BACKGROUND: In partnership, the Canton Leisure Services and Municipal Services departments are preparing to apply for the Ralph C. Wilson Jr. Trails Maintenance Fund through the Community Foundation for Southeast Michigan. This grant is to provide maintenance support to already developed trails and greenways and is available to organizations working to solve extraordinary circumstances where a component of a trail or greenway requires some form of restoration or intervention to ensure it continues to function effectively, providing users with the recreation experience and community connectivity that was envisioned when the trail was developed. The foundation announced a \$10 million endowment, ranging from \$50,000 to \$400,000 and will be determined by a review committee made up of community leaders from throughout the region. It is intended to apply for a \$400,000 grant and to provide a \$400,000 match for a total project budget of \$800,000.

MCSA Group, Inc. is currently contracted by Canton Township for our park's architectural needs. Per Leisure Services request, MCSA Group, Inc has submitted a proposal for the Master Plan, Cost Estimate, and Grant Application for the Morton Taylor Trailhead (attached.) The trailhead is located on South Morton Taylor Road and serves the Lower Rouge River Trail.

If awarded, improvements to the trail will include a prefabricated restroom building with one unisex universally accessible stall, drinking fountain (including dog bowl), bike repair station, bike wash station, and picnic shelter.

STRATEGIC PLAN/GOALS: Welcoming Community, Quality Infrastructure

ACTION REQUESTED: Approve a purchase order for MCSA Group, Inc. 529 Greenwood Ave. S.E., East Grand Rapids, MI 49506 in the total amount of \$15,000.

BUDGET IMPLICATIONS & ACCOUNT NUMBER: Funds are available in account #101-752-99.801_0050 Professional and Contractual Services

IMPLEMENTATION PLAN: Upon Board Approval, a purchase order will be generated.

DIRECTOR'S RECOMMENDATION: Approval

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approval

SUPERVISOR'S RECOMMENDATION: Approval

MODEL RESOLUTION:

I move to award the purchase order for MCSA Group, Inc. 529 Greenwood Ave. S.E., East Grand Rapids, MI 49506 in the total amount of \$15,000 to be paid from account #101-752-99.801_0050 Professional and Contractual Services

ATTACHMENTS:

Attachment A: MCSA Group, Inc. Proposal

**CANTON COMMUNITY
REQUEST FOR BOARD ACTION**

MEETING DATE: June 27, 2023

AGENDA ITEM #G-7

ITEM: Consider Waiving the Bidding Process and Approve the Purchase and Training of One German Shepherd and an Associated Amendment to the 2023 Police Budget

PRESENTER: Chad Baugh, Director of Police Services

INDIVIDUALS IN ATTENDANCE: n/a

EXECUTIVE SUMMARY: The Police Department is requesting to purchase one German Shepherds for its K-9 Unit, replacing canine Ragnar, who is expected to retire with his handler this winter. The department is also requesting to waive the bidding process due to the uniqueness of police canine and their training methods, and utilize K9 Academy Training Facility, at a proposed amount of \$13,600. This includes the purchase, supplies and one-year training for the canine and its handler. An amendment to the 2023 Police Budget is also being requested to use forfeiture funds for this purchase.

BACKGROUND INFORMATION: The Police Department has conducted numerous studies on canine training philosophies of working dogs over the years, and has continually chosen to stay with the K9 Academy Training Facility for their ability to match handlers (officers) with green German Shepherds, and focus training on obedient and control-oriented techniques. The process of selecting a replacement canine is unlike purchasing any other piece of equipment. Based on department experience, past K9 officer input, and trainers, the consensus is to maintain training philosophies that fit with Canton's policies, practices and procedures, placing emphasis on obedience, tracking and scent work, and less on aggression and bite work. Working with one facility also provides for continuity of handler/canine training methods for interoperability within the department.

The department will utilize drug forfeiture for this full expense.

STRATEGIC PLAN/GOALS: n/a

ACTION REQUESTED: Waive the bidding process and approve the purchase and training of one German Shepherd in the amount of \$13,600, from K9 Academy Training Facility. Additionally, approve the below listed amendment to the 2023 Police budget:

Increase Police Revenues:

Fund Balance Appropriation Federal DEA:	#207-000.695.1004	\$13,600
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Increase Appropriations:

Program Exp. DEA Forfeiture	#207-301-50.-763_0021	\$13,600
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BUDGET IMPLICATIONS & ACCOUNT NUMBER: Increase the 2023 Police Fund Balance Appropriation Federal DEA Account #207-000-695_1004 by \$13,600 and increase Police Program Expense DEA Forfeiture Account #207-301-50.763_0021 by \$13,600.

IMPLEMENTATION PLAN: n/a

DIRECTOR'S RECOMMENDATION: Approve

FINANCE AND BUDGET DIRECTOR'S RECOMMENDATION: Approve

SUPERVISOR'S RECOMMENDATION: Approve

MODEL RESOLUTION:

- 1) I move to waive the bidding process and approve the purchase and training of one German Shepherd in the amount of \$13,600, from K9 Academy Training Facility; and
- 2) Additionally, I move to approve the below listed amendment to the 2023 Police Budget for this expense:

Increase Police Revenues:

Fund Balance Appropriation Federal DEA:	#207-000.695.1004	\$13,600
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Increase Appropriations:

Program Exp. DEA Forfeiture	#207-301-50.-763_0021	\$13,600
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ATTACHMENTS: Attachment A – K9 Academy Training Facility Proposal