

**Charter Township of Canton
Board Proceedings – September 12, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, September 12, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 6:31 p.m.

Motion by Borninski, supported by Ganguly to appoint Treasurer Slavens temporary clerk. Motion carried unanimously.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Slavens
Members Absent: Siegrist, Sneideman

Closed Session: Discuss pending litigation (Outdoor One vs Canton Township)

Motion by Slavens, supported by Borninski to go into closed session under MCL 15.268 Sec 8 (1) (e) to discuss pending litigation. Motion carried unanimously by roll call vote.

Motion by Slavens, supported by Foster to return to open session. Motion carried unanimously.

Adoption of Agenda:

Motion by Slavens, supported by Borninski to adopt the agenda as amended adding item G-0 and removing items G-4 and G-16. Motion carried unanimously.

Approval of Minutes:

Motion by Slavens, supported by Borninski to approve the minutes from August 15, 2023 and August 22, 2023. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Borninski to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF September 12, 2023		
101	GENERAL FUND	905,743.02
204	ROADS FUND	1,195,642.73
206	FIRE FUND	261,829.56
207	POLICE FUND	1,211,620.63
208	COMMUNITY CENTER FUND	99,432.94
219	STREET LIGHTING FUND	0.00
230	CABLE TV FUND	11,444.28
246	COMMUNITY IMPROVEMENT FUND	69,480.00
248	DDA - CANTON	17,638.74
260	INDIGENT DEFENSE FUND	931.70

261	E-911 UTILITY	83,274.71
265	ORGANIZED CRIME - DRUG ENFORCEMENT	43,512.94
274	CDBG FUND	3,200.00
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	343,670.79
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00
404	CAP PROJ - CHV DEVELOPMENT	0.00
584	GOLF FUND	48,853.28
592	WATER & SEWER FUND	2,100,985.17
596	GARBAGE & RUBBISH COLLECTIONS	413,271.10
661	FLEET MAINTENANCE FUND	56,518.68
701	TRUST & AGENCY FUND	4,775.00
702	CUSTODIAL FUND	25,130.35
736	POST EMPLOYMENT BENEFITS FUND	103,385.55
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		7,000,341.17

Presentation:

- 1) Cherry Hill Village Programming

Public Hearing:

Item PH-1. Public Hearing and Approval of Millage Rates for December 1, 2023 Tax Levy

Motion by Slavens, supported by Borninski to open the Public Hearing on the millage rates for the December 1, 2023 tax levy. Motion carried unanimously.

Motion by Slavens, supported by Foster to close the Public Hearing. Motion carried unanimously.

Motion by Slavens, supported by Borninski that the millage rates to be levied by Canton Township on December 1, 2023 be set as follows:

Charter Mills (General Fund)	1.4760
Fire Protection Special Assessment	3.7480
Police Protection Special Assessment	5.6760
Roads Assessment	<u>1.3909</u>
Total	12.2909

Motion carried unanimously.

Supervisor Flood Summary

Canton Township Flood and Tornado Events August 24th to September 6th, 2023

August 24th

On August 24th, Canton Township and surrounding communities experienced an unprecedented historical heavy rainfall within 6 hours from 12am to 6am.

According to the NWS

Thunderstorms producing torrential rainfall led to flash flooding in the Detroit metro area early Thursday morning. Western Wayne county into Monroe county was hardest hit resulting in widespread residential flooding, road closures, and stranded vehicles. Most notable was the closure of Dingell Drive at Detroit Metro Airport which cut off access to the McNamara terminal for several hours. A lengthy closure of I-94 at I-275 was also reported. Numerous rainfall totals in the 3 to 5-inch range were reported mostly in the 6-hour period from midnight to 6 AM. The highest total was 7.36 inches from a CoCoRaHS station in Belleville, a 24-hour total nearly all of which fell during this event. In Canton, we experienced 4 to 5 inches across the Township.

Public Safety

1. Public safety dispatchers received 1200 calls in 12 hours – from 7am – 7pm
 - a. Police were dispatched to several roads with increasing standing water and began to assist motorists out of their vehicles, as well as shut down roadways. The assistance to residents continued throughout the day, as police helped numerous individuals who found themselves in unsafe situations, whether through accidents or intentional acts, submerged in water, and often in a state of panic. Officers carried out a wide range of responsibilities, including conducting welfare checks, assisting with downed power lines, responding to medical emergencies, addressing gas leaks, attending to alarms, aiding citizens in distress, resolving disorderly conduct incidents, managing mental health crises, and handling assaults and civil disputes. Furthermore, officers entered floodwaters to rescue stranded individuals, demonstrating their commitment to public safety and community well-being during this challenging weather event. Police employees worked over 1300 total hours during the emergency, but no overtime hours were storm-related.
 - b. The Fire Department deployed 143 resources to 132 calls over a 48-hour period, responding to 58 medicals, 27 water rescues, flood assessments, utility pole issues, 19 fire alarms, 11 wires down, 4 public assists, 3 motor vehicle accidents, 3 company alarms and 1 structure fire to name a few of the calls. The department had 29 calls for service after midnight and within an 8-hour period. Firefighters were also deployed in water rescue suits pulling residents from their vehicles extinguished a structure fire and investigated all types of incidents including lightning strikes. Fire crews continued to respond to over 162 calls for service over the next 6 days tirelessly to rescue and assist citizens. They continued to work throughout the next 6 days helping residents after both storms.
 - c. Our emergency manager began communicating with teams to determine whether or not to declare emergency. Working with Wayne County and calling in the MSP, emergency assessments of the township began. Later that day, the Emergency Manager flew over the area with MSP to determine the damage. A petition was filed with Supervisor and MSP to declare a state of emergency, and brace for the next oncoming storm later that evening:

Communications

2. Our communications team released Caution information about several roadways that had standing water in Canton Community. They continued to react and communicate to residents throughout the day on social media and website, including releasing a video from Chief Chad Baugh and the Supervisor. The communications team took the lead on ensuring that timely updates approved by the Canton Supervisor were released with regarding early morning flooding, road closures, severe weather updates; GFL Collection updates; as well as responding to inquiries from residents, etc.

DPW

3. DPW received over 300 calls regarding flooding and 150 calls from residents with flooded basements. The DPW teams checked drains, put up signage on flooded roads and went into residents' basements to ensure sewage was not coming up into the basement, as they received their calls.
4. One of our administrators could not make it in due to flood waters and took calls from her home, dispatching what she could.
5. The DPW teams also put-up barriers, removed trees and blockaded what they could to prevent drivers from driving into flooded areas. They continued to work throughout the next 6 days helping residents after both storms.

Building & Inspection:

6. Assisted with inspecting buildings after the tornado and flooding to ensure safety for our residents.

Facilities:

7. Facilities assisted with building inspections and flood curing at Township properties as well as some local businesses.

Parks

8. Parks teams assisted public safety where possible and blocked roads with trucks to stop motorists from getting stuck. They also assisted with barricades and guiding residents to safety.
9. Summit was opened for residents to come for the day and determine if any needed shelter.
 - a. Our Recreation Supervisor came in at 11:30pm to open the Summit for residents that were seeking shelter from the storms Thursday night (August 24th)
 - b. The Parks Employees as a group assisted with blocking roads on August 24th during the flood and were instrumental in cleanup of trees, debris and pavilion clean up after the tornado. (Want to just call out the group as a whole instead of naming individuals as they all contributed).

Supervisors Office:

10. Release of information on WWJ radio station to warn residents to stay out of standing water, and to turn around.
11. Fielded calls from residents who were calling regarding flooded roads and basements
12. Flew over area to determine damage and continued to communicate through public service announcements.
13. Worked with MSP and emergency manager to declare state of emergency and communicate with local state, county and federal agencies.

Clerk's Office

14. Our clerk's office fielded hundreds of calls from residents, forwarded to DPW and assisted with logging for GPIRs. A clerk's office staff member helped with assessment of residents and businesses the week of August 28th.

Treasurer's Office

15. Treasurer's office fielded calls and forwarded to DPW and Public Safety.

Finance:

16. The finance department was on call to handle all purchasing related needs, including raising PCard limits and approving emergency purchase orders. The financial management system was

set up to properly account for any storm related expenses to organize Township costs to solicit insurance and any government assistance. Additionally, the payroll system was modified to account for time worked relative to any storm related damage to properly account for employee time incurred related to the storms.

Human Resources:

17. HR team assisted with scheduling and approving employees for overtime.

August 24th 10:30pm after power went out and high winds and tornado passed through the National Weather Service reported:

...Most tornadoes in a single day during the month of August...

...6 tornadoes impacted Southeast Michigan, with 7 tornadoes statewide...

Rapidly developing thunderstorms begin to pop up over Central and Southwest Lower Michigan by the early evening hours of August 24th, with the exceptional moisture and instability in place over southern Lower Michigan. The storms quickly grew upscale and became severe, leading to a west-east line of severe thunderstorms which dropped south through southeast Michigan during the evening hours. Strong winds in the mid levels allowed for damaging winds to be the primary hazard, with areas of southeast Michigan seeing 60-80 MPH wind gusts which lead to extensive tree damage and power outages. At the peak, close to 500,000 customers lost power in southern lower Michigan

– Day after high winds and Tornado> power was out to a major portion of Canton and lights at corners were not working. Water had pulled back, but many were without power and therefore communications.

An EF-0 tornado touched down in Canton at 10:30pm that night and much of Canton and the region were out of power. Our heritage park experienced trees knocked down, the splash pad sails being twisted and then our 3 picnic pavilions completely destroyed, before moving into neighborhoods and throwing more trees around, including a house on Sheldon north of Michigan Ave having a tree thrown through the roof.

Our teams again sprang into action assisting residents and the community. We joined the County through Debbie Dingell and Assad Turfe who had visited other damaged regions downriver and even next door to us – Romulus and Van Buren Township – in filing for emergency status. The filing was completed on September 6th and we await the states answer to our state of emergency request.

Public Safety

1. Public safety dispatchers continued to receive calls and dispatched public safety officers to areas damaged by high winds and tornadoes
 - a. Police were dispatched to several areas that sustained damage. The assistance to residents continued throughout the day
 - b. Fire continued to respond throughout the day to areas with wind damage.
 - c. Our emergency manager continued working with teams on managing the emergency situation, and also released information on a link for residents to report damage. He organized volunteers and employees to assist in conducting damage assessment by going into the impacted neighborhoods and conducting a site survey while speaking with homeowners about the damage they experienced and documenting the same.
 - d. This required a short Just-in-Time training by the Michigan State Police prior to deploying, and teams were deployed in pairs.

Communications

2. Our communications continued to release information about storm damage and what residents should do. They continued working through the weekend with the Supervisor on communications to residents and press. The communications team took the lead on ensuring that accurate approved messaging was distributed to inform and educate the public and employees with status updates regarding local states of emergency declarations for Canton Township and Wayne County; damage assessment procedures; storm debris removal; GFL Collection updates; additional DPW dumpster access; Heritage Park damage updates; DTE power outage updates; and River Rouge health advisories and precautionary measures; as well as responding to inquiries from residents; etc.

DPW

3. DPW cleared roads and sidewalks from fallen trees and continued to go to houses that called regarding their flooded basements. The team also put up additional barriers, and removed trees and blockaded what they could.

Parks

4. Parks teams began cutting trees that were across summit parkway, as well as removing trees and obstructions that the tornado had blown around. Parks also worked with MSD to clear fallen trees and pavilion destruction.
 - a. Summit was opened for the day to determine if anyone needed shelter. One resident was given shelter at a hotel.

Leisure Services

5. Cable filmed damage with drones and snapshots. They also went throughout Township to collect video evidence.

Clerk's Office

6. Clerk's office continued with fielding calls from residents, forwarded to DPW and assisted with logging for GPIRs. A clerk's office staff member went door to door and helped log information for FEMA and personally submitted claims into the online system on behalf of residents who lacked computer access or an ability to submit their issues.

Supervisors Office:

7. Fielded calls from residents who were calling regarding flooded roads and basements and storm damage

Treasurer's Office

8. Treasurer's office fielded calls and forwarded to DPW

Throughout weekend

August 26th to present

Emergency Management

1. Will trained CERT and resident volunteers to conduct assessments throughout the Township to gather damage assessments for state of emergency. This was submitted on September 6th to the state
2. Volunteers from the CERT teams, community and elected officials went to houses and businesses that registered for damage assessments. Their names are also being entered into the record.

ITI

9. At around 6:00 p.m. on August 28, 2023, ITI staff started getting alerts on the rising temperature of the data center. This quickly resulted in the loss of services such as:
- Non-emergency phone lines for Public Safety
 - Loss of all remote access/connections
 - All internet and Network connections
- a. Once ITI staff got to the Admin data center it was discovered that the cooling system for the data center had been affected by the storm and hence the sharp rise in room temperature which caused the systems to shut down. As a result of the abrupt nature of the loss of power that occurred the EATON UPS that supports the data center caused the fuse to blow and as a result 1/3 of the power feed was lost. The implication of this was that 208V of power could not be guaranteed to the Dell Compellent Storage Server which holds 100% of the Township's computer resources.
 - b. ITI staff worked with Facilities staff up until 2:00 A.M. to provide a stable temporary solution that would allow the systems to be brought back online so that services could be restored.
 - c. On August 29, 2023, the Water billing department reported to the ITI department that there was damage to their department's Rico Scanner/Printer. ITI staff investigated this and discovered that the Scanner/Printer was also affected by the storm. This was called in for services and the device has since been repaired.

You can see the teams in Canton were helping residents as well as keeping the Township running as an emergency lifeline for the community. I am proud, and I know the board is as well, for all the work that was accomplished and is still being accomplished. Can I make a motion to place this into the record on September 12, 2023.

Consent Calendar:

Item C-1. Payment for Environmental Assessment Work at 50525 Cherry Hill by AKT Peerless Environmental Services

Motion by Slavens, supported by Borninski to waive the bidding process and pay AKT Peerless Environmental Services, 22725 Orchard Lake Rd, Farmington, MI 48336 in the amount of \$24,850 for environmental assessment services at 50525 Cherry Hill to be paid from account 404-727.801_0050 Community Development Professional Services. Motion carried unanimously.

Item C-2. Consider Second Reading and Adoption of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Ford & Napier Rezoning

Motion by Slavens, supported by Borninski to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance of Planning Application #070-RZ-7754, which rezones tax parcel no. 070-99-0002-702 from RA, Rural Agricultural to R-2, Single Family Residential. Further, to adopt and publish the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones tax parcel no. 070-99-0002-702 from RA, Rural Agricultural to R-2, Single Family Residential. Motion carried unanimously.

Item C-3. Consider Second Reading and Adoption of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Nameti Rezoning

Motion by Slavens, supported by Borninski to remove from the table and hold the second reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of

Canton as provided in the attached ordinance of Planning Application #121-RZ-7853, which rezones tax parcel no. 71-121-99-0007-000 from R-1, Single Family Residential to R-2, Single Family Residential. Further, to adopt and publish the ordinance amending Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton which rezones tax parcel no. 71-121-99-0007-000 from R-1, Single Family Residential to R-2, Single Family Residential. Motion carried unanimously.

Item C-4. Consider Approving a One-Year Software Subscription Renewal for LEFTA

Motion by Slavens, supported by Borninski to approve the one-year renewal of LEFTA Systems SHIELD Suite in the amount of \$11,563.60, utilizing funds budgeted in the 2023 Police Maintenance Software Support. Motion carried unanimously.

Item C-5. Consider Approving the Annual Licensing Renewal of Power DMS

Motion by Slavens, supported by Borninski to approve the annual licensing renewal of Power DMS for Police and Fire, in the amount of \$13,117.51, utilizing funds in the Police and Fire Maintenance & Repair of Software Support Accounts. Motion carried unanimously.

General Calendar:

Item G-0. Consider Approval of Recommendation for Settlement of pending litigation in *Outdoor One Communication, LLC v. Charter Township of Canton*

Motion by Slavens, supported by Borninski to approve the recommendation of Township Legal Counsel in the case of *Outdoor One Communication, LLC v. Canton Township* as discussed in closed session to reject the facilitated settlement offer.

Item G-1. Consider Approving the Purchase of a Replacement Mailing System

Motion by Slavens, supported by Borninski to approve the purchase of a Neopost ix-7 SMART mailing machine from Quadient and the following Budget Adjustment:

Increase Revenue:

Acct# 101-000.695	Fund Balance Appropriation	\$11,675
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Increase Expenses:

Acct# 101-215.970_0060	Capital Outlay Office Equipment and Furniture	\$14,675
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Decrease Expenditures:

Acct# 101-215.930_0035	Maintenance and Repair	\$3,000
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Motion carried unanimously.

Item G-2. Consider Site Plan for Motor City Electric Utilities Co.

Motion by Slavens, supported by Foster to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON**

Approval of the Site Plan for Motor City Electric Utilities Co.

Whereas the Project Sponsor has requested approval of a site plan for Motor City Electric Utilities Co. at 5390 Belleville Rd. on the subject tax parcels (132-01-0027 and 132-01-0035-000 through 0042-000); and

Whereas the Planning Commission reviewed the request and applicable criteria and voted 9-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Code of Ordinances; now therefore be it

Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Motor City Electric Utilities Co. site plan in Planning Application #132-DIR-6993 at 5390 Belleville Rd. on the subject tax parcels (132-01-0027-000 and 132-01-0035-000 through -0042-000), subject to all State, County, and Township requirements.

Motion carried unanimously.

Item G-3. Consider Increase of Purchase Order 2023-1175 to Cadillac Asphalt, Inc. for the 2023 Major Roads - Asphalt Project

Motion by Slavens, supported by Borninski to approve the following Budget Amendment:

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$150,000
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Increase Expenditure:

204-446-11.970_0050	Major Roads Capital Outlay Infrastructure	\$150,000
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Additionally, to increase PO 2023-1175 by \$150,000 for the 2023 Major Roads Projects. Motion carried unanimously.

Item G-4. (removed)

Item G-5. Consider Approval of the Municipal Credit Agreement with Suburban Mobility Authority for Regional Transportation (SMART)

Motion by Slavens, supported by Borninski to approve the 2023-2024 Municipal Credit Contract between SMART and the Charter Township of Canton for \$92,340 and to authorize the Township Supervisor to sign the contract on behalf of the Township. Motion carried unanimously.

Item G-6. Consider Approval of Ground Lessor's Subordination Agreement on Arctic Edge Ice Arena

Motion by Slavens, supported by Borninski to approve the Ground Lessor's Subordination Agreement for Arctic Edge Ice Arena and further authorize the Clerk and Supervisor to execute the necessary documents. Motion carried unanimously.

Item G-7. Consider Approval for Two Emergency Purchase Orders for Golf Course Products and Pump Repair at Pheasant Run Golf Club

Motion by Slavens, supported by Borninski to approve the following budget amendment:

Increase Revenue:		
584-773-50.695	Fund Balance Appropriation	\$34,500

Increase Expenditures:		
584-773-50.955_0001	Miscellaneous Township Emergency	\$34,500

Further, approve the emergency purchase order to Nutrien AG Solutions, Inc., Sunfield Hub Sales, 9845 West Grand Ledge Highway, Sunfield MI 48890, in the amount of \$25,000 to be paid from account #584-773-50.955_0001 – Miscellaneous Township Emergency for additional nutrients and products at Pheasant Run Golf Club, additionally, to approve a purchase order to Pro-Pump & Controls, Inc., 610 Old Mount Eden Rd., Shelbyville, KY 40065 in an amount not to exceed \$9,500 to be paid from account #584-773-50.955_0001 – Miscellaneous Township Emergency to repair damage made to pump on hole #26 at Pheasant Run Golf Club. Motion carried unanimously.

Item G-8. Consider Approval to Upgrade Adobe Acrobat Licenses

Motion by Slavens, supported by Foster to approve the creation of a purchase order to CDW Government for \$23,059.92 for the purchase of 104 Adobe Acrobat Pro 2020 licenses. Motion carried unanimously.

Item G-9. Consider Request to Engage ESRI Professional Services for Software Upgrade

Motion by Slavens, supported by Borninski to approve the creation of a purchase order in the amount not to exceed \$16,750.00 payable to Environmental Systems Research Institute, Inc for consulting services in upgrading ESRI Enterprise. Motion carried unanimously.

Item G-10. Consider Request to Purchase Network Switch Equipment Upgrade - Phase I

Motion by Slavens, supported by Borninski to approve the creation of a purchase order in the amount not to exceed \$125,898.10 payable to Sentinel, Inc. for the purchase of Meraki networking equipment and support. Motion carried unanimously.

Item G-11. Consider Approving Payment of the Balance Owed to Sutphen Corporation, Due to a Change Order

Motion by Slavens, supported by Borninski to approve payment of the balance owed to Sutphen Corporation, in the amount of \$2,650.20, due to a change order that occurred after the original order. Motion carried unanimously.

Item G-12. Consider Creating and Filling an Embedded Police Clinician Position with an Associated Amendment to the 2023 Opioid Settlement Budget

Motion by Slavens, supported by Foster to approve the creation and filling of an Embedded Police Clinician, and additionally, to approve the below listed amendment to the 2023 Opioid Settlement Budget:

<i>Increase 2023 Opioid Settlement Revenue</i>		
Fund Balance Appropriations:	#284-000-695	\$28,147

<i>Increase 2023 Opioid Settlement Appropriations:</i>		
Salaries/ Fringes (Various):	#284-300.703_XXXX & 724_XXXX	\$28,147

Motion carried unanimously.

Item G-13. Consider Waiving the Bidding Process and Purchase Office Furniture

Motion by Slavens, supported by Borninski to approve waiving the bidding process and purchase office furniture in the amount of \$14,044.84 from Kentwood Office Furniture. Motion carried unanimously.

Item G-14. Consider Approving a Memo of Understanding with Growth Works for the Expansion of Canton's Youth Diversion Program

Motion by Slavens, supported by Borninski to approve the one-year Memo of Understanding with Growth Works to expand Canton's Youth Diversion Program for fees not to exceed \$25,000; with automatic annual renewals until terminated by either party. Motion carried unanimously.

Item G-15. Consider Creating and Filling a Public Safety IT Systems Coordinator Position

Motion by Slavens, supported by Borninski to approve the creation and filling of a Public Safety IT Systems Coordinator position. Motion carried unanimously.

Item G-16. (removed)

Item G-17. Consider Waiving the Bidding Process and Approve Proposal from EMPCO, Inc., for an External Promotional Process.

Motion by Slavens, supported by Ganguly to approve waiving the bidding process and accept the proposal from EMPCO, Inc. for an external process for Municipal Services Director for a total not to exceed \$9,500. Motion carried unanimously.

Additional Public comment was held.

Additional Board comment was held.

Adjourn: Motion by Slavens, supported by Ganguly to adjourn the meeting. Motion carried unanimously.

Dian Slavens, Treasurer

Anne Marie Graham-Hudak, Supervisor