

**Charter Township of Canton
Board Proceedings – November 14, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, November 14, 2023, in-person. Clerk Siegrist called the meeting to order at 5:30 p.m.

Motion by Borninski, supported by Sneideman to appoint Treasurer Slavens Chair Pro Tem. Motion carried unanimously.

Members Present: Borninski, Foster, Siegrist, Slavens, Sneideman
Members Absent: Ganguly, Graham-Hudak

Closed Session: Discuss Pending Litigation (Charter Township of Canton v. IMAC Properties, LLC, Daniel McCausland and Robert McCausland)

Motion by Siegrist, supported by Sneideman to go into closed session under MCL 15.268 Sec 8 (1) (e) to discuss pending litigation. Motion carried unanimously by roll call vote.

Motion by Siegrist, supported by Sneideman to return to open session at 6 p.m. Motion carried unanimously.

Presentation:

- 1) Major Road Improvement Program Review

Adoption of Agenda:

Motion by Siegrist, supported by Sneideman to adopt the agenda as amended adding items G-A and G-B. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Sneideman to approve the minutes from October 17, 24 & November 1, 2023. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Sneideman to approve the payment of bills as present. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF November 14, 2023		
101	GENERAL FUND	1,482,539.78
204	ROADS FUND	86,357.74
206	FIRE FUND	775,057.81
207	POLICE FUND	1,478,697.27

208	COMMUNITY CENTER FUND	96,009.70
219	STREET LIGHTING FUND	0.00
230	CABLE TV FUND	25,639.75
246	COMMUNITY IMPROVEMENT FUND	13,140.00
248	DDA - CANTON	58,463.97
260	INDIGENT DEFENSE FUND	3,823.37
261	E-911 UTILITY	20,273.42
265	ORGANIZED CRIME - DRUG ENFORCEMENT	43,504.50
274	CDBG FUND	4,897.56
276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	214,089.80
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	641,402.59
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	650.00
404	CAP PROJ - CHV DEVELOPMENT	29,717.00
584	GOLF FUND	66,296.10
592	WATER & SEWER FUND	2,199,468.16
596	GARBAGE & RUBBISH COLLECTIONS	408,999.00
661	FLEET MAINTENANCE FUND	56,301.39
701	TRUST & AGENCY FUND	5,073.25
702	CUSTODIAL FUND	25,563.80
736	POST EMPLOYMENT BENEFITS FUND	97,624.98
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		7,833,590.94

Consent Calendar:

Item C-1. Consider Approval of Payment of the Annual Software License Fees to Kiriworks for the On-Base Document Management System

Motion by Siegrist, supported by Borninski approve payment of \$13,250.46 for the annual software license fees to Kiriworks for the On-Base document management system. Motion carried unanimously.

Item C-2. Consider Approval of Application for MLCC Special Liquor Licenses

Motion by Siegrist, supported by Borninski to approve the MLCC Special Liquor License application submission to the State of Michigan and to approve the attached Resolution for the serving and consumption of alcohol for the two events mentioned in the executive summary. Motion carried unanimously.

Item C-3. Consider Approving an Increase to the Blanket Purchase Order Issued to Airgas Great Lakes

Motion by Siegrist, supported by Borninski to approve increasing blanket purchase order issued to Airgas Great Lakes by \$5,000. Motion carried unanimously.

Item C-4. Consider Request to Increase Blanket Purchase Order for PSD – IT Systems

Technical Support

Motion by Siegrist, supported by Borninski to approve increasing blanket purchase order #2023-00002172 issued to Electronic Technical Solutions by \$8,000 for continued PSD-IT systems support. Motion carried unanimously.

Item C-5. Consider Request to Increase Blanket Purchase Order for Police Uniforms

Motion by Siegrist, supported by Borninski to approve increasing the blanket purchase order #2023-00000388 issued to Allie Brothers, Inc., by \$25,000 for the purchase of new police officer uniforms. Motion carried unanimously.

Item C-6. Consider Resolution Authorizing Board of Review to Schedule Alternate July and December Board of Review Meetings

Motion by Siegrist, supported by Borninski to approve the resolution as presented.

RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Authorizing Board of Review to Schedule Alternate July and December Board of Review Meeting Dates

Whereas, Section 53b of the General Property Tax Act, MCL 211.53b, requires a Board of Review that meets in July and December to meet on the Tuesday following the third Monday in July and the Tuesday following the second Monday in December; and

Whereas, Public Act 122 of 2008, effective May 9, 2008, allows for an alternate July and December Board of Review meeting date during the week of the third Monday in July and during the week of the second Monday in December, if authorized by the governing body of the municipality; now therefore be it;

Resolved, Pursuant to Public Act 122 of 2008, Board of Trustees of the Township of Canton, authorized the Board of Review to schedule an alternative meeting date during the week of the third Monday in July and during the week of the second Monday in December. Said meeting will be posted pursuant to the Open Meetings Act.

Motion carried unanimously.

General Calendar:

Item G-A. Resolution Authorizing Solid Waste Fee for Property Tax Bills

Motion by Siegrist, supported by Sneiderman to approve the Treasurer to place a \$195 solid waste fee on the property tax bill mailed on December 1, 2023. Motion carried unanimously.

Item G-B. Consideration of Board Action on Attorney's recommendation regarding pending litigation, *Charter Township of Canton v. IMAC Properties, LLC, Daniel McCausland and Robert McCausland*

Motion by Siegrist, supported by Borninski to approve the Attorney's settlement recommendation in the case of *Charter Township of Canton v. IMAC Properties, LLC, Daniel McCausland and Robert McCausland*, and authorize the Township Supervisor to sign all of the necessary documents to effectuate the recommendation. Motion carried unanimously.

Item G-1. Request Approval to Contract with New Security Systems Support Vendor

Motion by Siegrist, supported by Sneideman to approve the contract and purchase order in 2024 for the sole use of services, components, and systems as provided by GSI Inc. of Troy, Michigan in support of Township security systems for a period of 5 years. Motion carried unanimously.

Item G-2. Consider Approval of a Purchase Order to Partners in Architecture, PLC for the Architectural Designs, Bid Documents, Engineering, and Owner's Representation for the Western Wayne Building

Motion by Siegrist, supported by Borninski to approve the award for architectural design, engineering, bid documents and owner's representation for the Western Wayne Building renovations in an amount not to exceed \$152,000 to Partners in Architecture, PLC upon confirmation of the date of the award issued by the State of Michigan and the attached budget amendment. Motion carried unanimously.

Item G-3. Consider Purchase of Equipment to Upfit Two Dodge Durangos for the Police Department

Motion by Siegrist, supported by Sneideman to approve the purchase of equipment to upfit two 2023 Dodge Durangos for the Canton Police Department from Cruisers Inc. 5977 Brighton Pines Ct, Howell, MI 48843, in the amount of \$20,278.70. Funding will come from the 207-301-50.970_0030 Police Capital Outlay Machinery and Equipment account. Motion carried unanimously.

Item G-4. Consider Approval of a Purchase Order to Schena Roofing for Removal and Replacement of Village Theater Area D Roof

Motion by Siegrist, supported by Foster to approve a contract and a purchase order to Schena Roofing & Sheet Metal in the amount of \$107,661 to replace the flat roof over Area D at the Village Theater. Motion carried unanimously.

Item G-5. Consider Approval of a Purchase Order to Chromline Contracting for Window Caulking and Waterproofing at Administration Building

Motion by Siegrist, supported by Borninski to approve the contract and approve a purchase order to Chromline Contracting, 603 Estrada Dr. Belleville, MI 48111 in the amount of \$46,499 plus a 10% contingency of \$4,649 making the total \$51,148. Motion carried unanimously.

Item G-6. Consider Approval of Barn and Woodwork Restoration at Preservation Park

Motion by Siegrist, supported by Borninski to approve the contract and approve a purchase order to Allied Building Services, 1801 Howard St., Detroit, MI 48216 in the amount of \$20,000. Motion carried unanimously.

Item G-7. Consider Approval of iPad and Accessory Purchase

Motion by Siegrist, supported by Borninski to waive the purchasing policy and approve the purchase of 19 iPads and accessories for a total amount of \$14,428.41. Motion carried unanimously.

Item G-8. Consider Authorization to Purchase New Cardio and Strength Training Equipment

Motion by Siegrist, supported by Foster to approve the 2023 purchase of cardio equipment and hack squat, and 2024 order of strength training equipment as stated in the Budget Implications and Account Number section of the RBA. Motion carried unanimously.

Item G-9. Consider Approval of a Resolution to Authorize a Cadet/Explorer Program within the Fire Department

Motion by Siegrist, supported by Borninski that the following resolution be adopted as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of a Resolution to Authorize a Cadet/Explorer Program within the Fire Department

Whereas, the Charter Township of Canton recognizes the importance of a properly staffed professional fire department, for the well-being of residents and visitors to our community, and;

Whereas, it is further recognized that a cadet/explorer program will help to assure the availability of competent well-trained individuals to consider for future fire department vacancies; now therefore, be it;

Resolved, that the Board of Trustees of the Charter Township of Canton:

1. APPROVE the request to authorize the Director of Fire Services to establish and maintain a cadet/explorer program within the fire department, comprised of individuals from 16 through 17 years of age.

Motion carried unanimously.

Item G-10. Consider Request to Award the Shelter Pavilion Bid to Carpentry Concepts and Ceilings, LLC

Motion by Siegrist, supported by Sneiderman to approve awarding the bid to build a shelter pavilion at the gun range to Carpentry Concepts and Ceilings, LLC, in the amount of \$21,000. Motion carried unanimously.

Item G-11. Establish Board of Trustees Meeting Dates for 2024 and Consider Closing the Canton Township Administration Building on July 5, 2024

Motion by Siegrist, supported by Sneiderman to establish the Canton Township Board of Trustees meeting schedule for the year 2024 as follows: The Township Board shall meet on the first, second, third, fourth, and fifth Tuesdays of each month in regular session, excluding February 27th, June 18th, August 6th, September 24th, and November 5th and to approve the closure of the Administration Building on July 5, 2024. The first, third and fifth Tuesdays, the Township Board shall meet in a work or study session at 6:00 p.m. and all other meetings shall be at 7:00 p.m.

Meetings are normally held in the Board of Trustees meeting room on the First Floor of the Charter Township of Canton Administration Building, 1150 Canton Center South, Canton, Michigan. Meetings may be canceled based on the needs of the Township. All adjustments to this schedule to be posted individually on the Canton Website as well as posted on the Announcement Boards at the Township Administration Building. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor