

**Charter Township of Canton
Board Proceedings – November 28, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, November 28, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 6 p.m.

Motion by Sneiderman, supported by Foster to appoint Treasurer Slavens temporary Clerk. Motion carried unanimously.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Slavens, Sneiderman
Members Absent: Siegrist

Presentation:

- 1) Priority Based Budgeting

Adoption of Agenda:

Motion by Sneiderman, supported by Slavens to adopt the agenda as presented. Motion carried unanimously.

Approval of Minutes:

Motion by Slavens, supported by Borninski to approve the minutes from November 7, 14 & 21, 2023. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Ganguly to approve the payment of bills as present. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF November 28, 2023		
101	GENERAL FUND	1,177,720.48
204	ROADS FUND	1,895.75
206	FIRE FUND	310,433.19
207	POLICE FUND	442,778.44
208	COMMUNITY CENTER FUND	64,692.96
219	STREET LIGHTING FUND	0.00
230	CABLE TV FUND	10,592.34
246	COMMUNITY IMPROVEMENT FUND	0.00
248	DDA - CANTON	34,848.76
260	INDIGENT DEFENSE FUND	0.00
261	E-911 UTILITY	1,705.37
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG FUND	0.00

276	NSP GRANTS FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	295,823.21
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00
404	CAP PROJ - CHV DEVELOPMENT	0.00
584	GOLF FUND	25,121.05
592	WATER & SEWER FUND	591,466.81
596	GARBAGE & RUBBISH COLLECTIONS	4,757.67
661	FLEET MAINTENANCE FUND	72,090.64
701	TRUST & AGENCY FUND	4,875.00
702	CUSTODIAL FUND	0.00
736	POST EMPLOYMENT BENEFITS FUND	166,466.26
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		3,205,267.93

Public Hearing:

Item PH-1. Public Hearing and Adoption of Fiscal Year 2024 Budget

Motion by Slavens, supported by Foster to open the Public Hearing on the Adoption of the Fiscal Year 2024 Budget at 7:01 p.m. Motion carried unanimously.

Motion by Slavens, supported by Sneiderman to close the Public Hearing on the Adoption of the Fiscal Year 2024 Budget at 7:03 p.m. Motion carried unanimously.

Motion by Slavens, supported by Borninski to adopt the Fiscal Year 2024 Budget and approve the resolution as presented. Motion carried unanimously.

RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON, MICHIGAN

Public Hearing and adoption of Fiscal Year 2024 Budget

Whereas Act 359 of 1947, The Charter Township Act, requires that the annual budget be adopted by resolution;

Whereas pursuant to MCLA 141.412 and .413, notice of a Public Hearing on the proposed 2024 budget was published in a newspaper of general circulation on November 13, 2023, and a Public Hearing on the proposed budget was held on November 28, 2023, now, therefore, be it;

Resolved, that estimated total revenues and expenditures for the 2024 fiscal year are hereby appropriated on a fund level basis. Totals by fund are as follows:

<u>Fund#</u>	<u>Fund Description</u>	<u>2024 Proposed Budget</u>
101	General Fund	\$ 41,382,547

204	Roads Fund	\$	7,275,000
206	Fire Fund	\$	21,829,258
207	Police Fund	\$	28,639,383
208	Community Center Fund	\$	5,939,735
219	Street Lighting Fund	\$	353,000
230	Cable TV Fund	\$	2,445,636
246	Community Improvement Fund	\$	840,011
248	Downtown Development Authority	\$	1,671,000
260	Indigent Defense Fund	\$	400,000
261	911 Service Fund	\$	698,352
265	Organized Crime-Drug Enforcement	\$	642,000
274	CDBG Fund	\$	400,000
284	Opioid Settlement Fund	\$	118,849
301	Energy Project Debt Service	\$	433,958
302	Capital Projects Debt Service	\$	1,358,750
403	Capital Projects – Infrastructure	\$	500,000
584	Golf Course Fund	\$	6,136,733
592	Water & Sewer Fund	\$	41,648,425
596	Garbage & Rubbish Collection	\$	6,136,733
661	Post Employment Benefits Fund	\$	4,784,000

Further Resolved, that the Township Supervisor has the authority to approve budget adjustments between departments based upon recommendation by the appropriate Department Director and the Finance and Budget Director in accordance with adopted policies. Additionally, the use of contingency funds must be approved by both the Finance and Budget Director and Supervisor;

Further Resolved, that the Charter Township of Canton Board adopts the 2024 budget for the various funds on a fund level. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each fund;

Further Resolved, that the millage levy previously approved by the Board on September 12, 2023 will be utilized to support the 2024 budget;

Further Resolved, that there shall not be any new positions created that shall result in an increase in employee headcount within a department or division without prior Township Board approval;

Further Resolved, that the Township Supervisor has the authority to fill existing vacant and budgeted positions and reclassified positions based upon the recommendation by the appropriate Department Director and the Finance and Budget Director; and

Further Resolved, that claims against the Township shall be approved by the Charter Township of Canton Board prior to being paid. The Township Clerk and the Township Treasurer may authorize payment of certain claims prior to approval by the Township Board to avoid late penalties, service charges, and interest (for example, utilities and payroll) in accordance with approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of those claims paid prior to approval, for approval at the next Board meeting.

Consent Calendar:

Item C-1. Consider Approval of 2024 Building Board of Appeals Meeting Dates

Motion by Slavens, supported by Borninski to establish the Canton Township's Building Board of Appeals meeting schedule for the year 2024. Meetings will be scheduled as needed and will be held at the Charter Township of Canton Administration Building, 1150 S. Canton Center Road. Motion carried unanimously.

Item C-2. Consider 2024 Planning Commission Meeting Schedule

Motion by Slavens, supported by Borninski to set the 2024 Planning Commission Meeting schedule at 7:00 p.m. on the dates recommended by the Planning Commission at its meeting on November 6, 2023, subject to amendment by the Planning Commission as necessary. Motion carried unanimously.

Item C-3. Consider Approval of an Agreement with Wayne County to Provide Winter Maintenance on 9.28 Miles (18.21 Lane Miles) of County Roads

Motion by Slavens, supported by Borninski to approve the agreement with Wayne County to provide additional winter maintenance for 9.28 miles (18.21 lane miles) of County local roads and authorize the payment of \$16,261.53 from Account #101-447-03.801_0050 (ROW Maintenance - Professional & Contractual Services) and authorize the Township Clerk to sign the agreement resolution on behalf of Canton. Motion carried unanimously.

Item C-4. Consider 2024 Zoning Board of Appeals Meeting Schedule

Motion by Slavens, supported by Borninski to set the 2024 Zoning Board of Appeals meeting schedule for 7:00 p.m. on the following dates: January 11th, February 8th, March 14th, April 11th, May 9th, June 13th, July 11th, August 8th, September 12th, October 10th, November 14th, and December 12th. Motion carried unanimously.

Item C-5. Consider Award Amendment of the 2023 CDBG Program Year and Annual Action Plan

Motion by Slavens, supported by Borninski to amend the PY 2023 Community Development Block Grant Program. Motion carried unanimously.

Item C-6. Consider Approving an Increase to the Blanket Purchase Order Issued to AccuMed Billing Inc.

Motion by Slavens, supported by Borninski to approve increasing the blanket purchase order issued to AccuMed Billing Inc. by \$40,000. Motion carried unanimously.

Item C-7. Consider Approval of an Intergovernmental Agreement with Wayne County for the Western Wayne County Therapeutic Recreation (WWCTR) program.

Motion by Slavens, supported by Borninski to approve the Intergovernmental Agreement between Wayne County and the Charter Township of Canton for \$150,000, and to authorize the Township Supervisor to sign the contract on behalf of the Township. Motion carried unanimously.

Item C-8. Consider Increase of a Purchase Order for AKT Peerless Environmental Services to Perform an Environmental Assessment at the Village Arts Factory, 50755 Cherry Hill

Motion by Slavens, supported by Borninski to approve an increase PO#2023-2289 for an additional environmental assessment at 50755 Cherry Hill to AKT Peerless Environmental Services, 22725 Orchard Lake Rd, Farmington, MI 48336 in the amount of \$4,750 to be paid from account 404-727.801_0050 Professional Services. Motion carried unanimously.

General Calendar:

Item G-1. Consider Site Plan for Automobile Service Station (Discount Tire)

Motion by Slavens, supported by Sneiderman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Site Plan for Discount Tire

Whereas the Project Sponsor has requested Site Plan approval for an automobile service station establishment use on parcel no. 71-131-02-0001-000 at 5008 Research Dr. and;

Whereas the Planning Commission reviewed the request and applicable criteria and voted 7-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Zoning Ordinance; now therefore be it;

Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Site Plan in Planning Application #131-SPC-7919 for an automobile service station establishment use on tax parcel no. 131-02-0001-000 at 5008 Research Dr., as the request meets the requirements of the Charter Township of Canton Zoning Ordinance, subject to all federal, State, County, and Township requirements, including required corrections to the monument sign plan pursuant to Article 6A of the Zoning Ordinance.

Motion carried unanimously.

Item G-2. Consider Special Land Use and Site Plan for Fast Food Drive-Through Restaurant (Raising Cane's)

Motion by Slavens, supported by Sneiderman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Special Land Use and Site Plan for Raising Cane's

Whereas the Project Sponsor has requested Special Land Use approval and Site Plan approval for a fast food drive-through restaurant use on parcel no. 040-99-0001-703 at 44250 Ford Rd.;

Whereas the Planning Commission reviewed the Special Land Use application and applicable criteria and voted 7-0 to recommend approval, with conditions, as the request meets the criteria of special land use approval in Section 27.03(C) of the Zoning Ordinance, and;

Whereas the Planning Commission reviewed the Site Plan application and applicable criteria and voted 7-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Zoning Ordinance; now therefore be it;

Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Special Land Use and Site Plan in Planning Application #s 040-SLU-7843 & #040-SPC-7842, respectively, for a fast food drive-through restaurant use on parcel no. 040-99-0001-703 at 44250 Ford Rd., as the requests meets the Special Land Use criteria and development standards of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to all State, County, and Township requirements, including Fire Department approval of the drive aisle width.

Motion carried unanimously.

Item G-3. Consider Special Land Use and Site Plan for Fast Food Drive-Through Restaurant and Multi-Tenant Commercial Shopping Center (Dabaja Properties)

Motion by Slavens, supported by Sneiderman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Special Land Use and Site Plan for Dabaja Properties

Whereas the Project Sponsor has requested special land use approval and site plan approval for a multi-tenant commercial shopping center use with an attached fast food drive-through restaurant on parcel no. 131-99-0005-701 at the northeast corner of Michigan Ave. & Beck Rd.;

Whereas the Planning Commission reviewed the Special Land Use application and applicable criteria and voted 7-0 to recommend approval, with conditions, as the request meets the criteria of special land use approval in Section 27.03(C) of the Zoning Ordinance, and;

Whereas the Planning Commission reviewed the Site Plan application and applicable criteria and voted 7-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Zoning Ordinance; now therefore be it;

Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Special Land Use and Site Plan in Planning Application #s 131-SLU-7877 & #131-SPC-7878, respectively, for a multi-tenant commercial shopping center with an attached fast food drive-through restaurant use on parcel no. 131-99-0005-701, located at the northeast corner of Michigan Ave. & Beck Rd., as the request meets the Special Land Use criteria and development standards of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to all State, County, and Township requirements.

Motion carried unanimously.

Item G-4. Consider Site Plan for Multi-Tenant Commercial Shopping Center (Warren and Canton Center Plaza)

Motion by Slavens, supported by Sneiderman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN**

Approval of the Site Plan for Warren and Canton Center Plaza

Whereas the Project Sponsor has requested Site Plan approval for a multi-tenant commercial shopping center use on parcel no. 016-99-0013-003 at 7219 N. Canton Center Rd., and;

Whereas the Planning Commission reviewed the request and applicable criteria and voted 7-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Zoning Ordinance; now therefore be it;

Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Site Plan in Planning Application #016-SPC-7951 for a multi-tenant commercial shopping center use on parcel no. 016-99-0013-003 at 7219 N. Canton Center Rd., located at the northwest corner of N. Canton Center Rd. & Warren Rd., as the request meets the requirements of the Charter Township of Canton Zoning Ordinance, subject to all State, County, and Township requirements.

Motion carried unanimously.

Item G-5. Consider Approval of an Agreement with Fourth Economy Consulting for the Michigan Avenue Innovation Network (MAIN) Preliminary Assessment

Motion by Slavens, supported by Sneideman to approve the budget amendment stated in the Budget Implications & Account Number section of the RBA, further, to approve the Agreement between Fourth Economy Consultants and the Charter Township of Canton for \$49,580, and to authorize the Township Supervisor to sign the contract on behalf of the Township. Motion carried unanimously.

Item G-6. Consider Approval to Purchase 2024 Season's Fertilizer, Fungicide, Plant Protectant and Nutrients for Pheasant Run Golf Club and Parks in 2023

Motion by Slavens, supported by Sneideman to waive the bidding process and approve the purchase of 2024's seasons fertilizers, fungicides, plant protectants and nutrients for the Pheasant Run Golf Club and Parks divisions in 2023 for a total amount of \$134,000 to be paid from 2024's budget as detailed in the Budget Implications & Account Number section of the RBA. Motion carried unanimously.

Item G-7. Consider Approval for the Purchase of Golf CIP Equipment

Motion by Slavens, supported by Sneideman to approve Pheasant Run and Fellows Creek Golf Club to order CIP equipment in 2023 to be purchased as stated in the Budget Implications & Account Number section of the RBA. Motion carried unanimously.

Item G-8. Consider Awarding Towing Contract to J&T Crova, Nationwide Recovery, and Mayflower Towing for the southern part of Canton Township

Motion by Slavens, supported by Sneideman to approve the agreement from J&T Crova, Nationwide Recovery, and Mayflower Towing, for a contract beginning January 1st 2024 and end on December 31st, 2025, with one, two-year renewal option at the discretion of the Township Supervisor and authorize the Township Supervisor to sign the agreement, subject to final approval by legal counsel. Motion carried unanimously.

Item G-9. Consider Approval of Tentative Collective Bargaining Agreement with International Union of the American Federation of State, County and Municipal Employees (AFSCME), AFSCME LOCAL #3860, for a term commencing January 1, 2024 through December 31, 2026

Motion by Slavens, supported by Borninski to approve the Collective Bargaining Agreement between the Charter Township of Canton and AFSCME Local #3860, with a term ending December 31, 2026, and authorize the Township Supervisor sign on behalf of Canton Township. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Slavens, supported by Foster to adjourn the meeting at 8:09 p.m. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor