

**Charter Township of Canton
Board Proceedings – December 12, 2023**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, December 12, 2023, in-person. Supervisor Graham-Hudak called the meeting to order at 6:30 p.m.

Members Present: Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneideman
Members Absent: none

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda as amended to include G-17, a revised G-15 and G-8, and to move the Public Hearing and Presentations above Public Comment. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Borninski to approve the minutes from November 28, 2023. Motion carried unanimously.

Payment of Bills:

Motion by Slavens, supported by Sneideman to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF December 12, 2023		
101	GENERAL FUND	614,864.14
204	ROADS FUND	936,511.77
206	FIRE FUND	248,678.27
207	POLICE FUND	437,921.46
208	COMMUNITY CENTER FUND	68,894.45
219	STREET LIGHTING FUND	25,714.00
230	CABLE TV FUND	6,781.20
246	COMMUNITY IMPROVEMENT FUND	0.00
248	DDA - CANTON	70,541.42
260	INDIGENT DEFENSE FUND	13,180.00
261	E-911 UTILITY	251.86
265	ORGANIZED CRIME - DRUG ENFORCEMENT	43,839.00
274	CDBG FUND	37.11
276	NSP GRANTS FUND	0.00
284	OPIOID SETTLEMENT FUND	0.00
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	1,318,186.55
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	0.00

404	CAP PROJ - CHV DEVELOPMENT	42,086.50
584	GOLF FUND	50,720.43
592	WATER & SEWER FUND	119,270.33
596	GARBAGE & RUBBISH COLLECTIONS	415,690.83
661	FLEET MAINTENANCE FUND	37,760.20
701	TRUST & AGENCY FUND	0.00
702	CUSTODIAL FUND	230.00
736	POST EMPLOYMENT BENEFITS FUND	227,624.73
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
TOTAL - ALL FUNDS		4,678,784.25

Public Hearing:

Item PH-1. Consider Holding the Public Hearing for the 2024 Sidewalk Repair Program

Motion by Siegrist, supported by Foster to open the Public Hearing to hear comments on the necessity of sidewalk repairs pursuant to the Township Sidewalk Ordinance, Sidewalk Repair Program Policy and as provided in Public Act 80 of the Public Acts of 1989 at 6:34 p.m. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to close the Public Hearing after hearing the comments on the necessity of sidewalk repairs to the Township Sidewalk Ordinance, Sidewalk Repair Program Policy and as provided in Public Act 80 of the Public Acts of 1989 at 7:03 p.m. Motion carried unanimously.

Motion by Siegrist, supported by Foster to adopt the attached resolution requiring replacement of sidewalks in the subdivisions and miscellaneous locations as indicated on the attached list and published in the DLN on December 4, 2023. Motion carried unanimously.

Presentation:

- 1) Micro Market for Employees Presented by Wellness Committee and AVI Foodsystems
- 2) Leisure Services Advisory Committee
- 3) Youth Advisory Council

Public Comment: Public comment was held.

Resolution:

Item R-1. Resolution Calling an End to the Conflict in Gaza and Israel

Motion by Borninski, supported by Sneiderman to approve the resolution as presented.

RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Calling for an End to the Conflict in Gaza and Israel

Whereas on October 7, 2023, Hamas launched an unprecedented attack against Israel, taking hostages and resulting in the deaths of Israelis;

Whereas the Cabinet of Israel subsequently formally declared war against Hamas;

Whereas outside of the brief humanitarian ceasefire Gaza has been largely cut off from humanitarian aid, and according to the United Nations Human Rights Council, the Palestinians have been internally displaced, without safe drinking water, food, fuel, electricity, and medical care which has created a humanitarian disaster;

Whereas the war against Hamas has destroyed much of the civilian infrastructure within Gaza, including hospitals, and resulted in the deaths of Palestinians, mostly women and children;

Whereas continued escalation could result in a larger regional conflict with devastating consequences;

Whereas all sovereign nations must comply with international humanitarian law regardless of geographic context;

Whereas all acts of violence aimed at Palestinian and Israeli civilians should be condemned and the loss of all civilian lives should be mourned; and

Whereas a lasting resolution can only be achieved by peaceful means and diplomacy; *now, therefore be it;*

Resolved the Board of Trustees of the Charter Township of Canton calls for return to an immediate, durable, and sustained ceasefire in order to protect and save human lives throughout the region, which would allow for humanitarian aid and the unhindered provision of goods to civilians in need; and the unconditional release of all civilians who are being illegally held hostage, demanding humane treatment in compliance with international law;

Further Resolved the Canton Township Clerk's Office will provide a copy of this resolution to Canton's delegation in the Michigan legislature, and the United States Congressional delegation which represents Canton Township;

Further Resolved the Board of Trustees of the Charter Township of Canton affirms its commitment to combat Antisemitism, Islamophobia, and anti-Palestinian/anti-Arab bigotry, its support for the people of both Israel and Palestine to live in peace and security, and the right of all people, here and abroad, to live, learn, work, play, pray, and engage in peaceful protest, all without threats, intimidation, or death. Additionally, the Board affirms that all people deserve to be treated with respect and dignity; and

Finally Resolved the Board of Trustees of the Charter Township of Canton affirms our collective duty to lead in our community with the values of peace, justice, and compassion. The Board reminds the community of our goal of being a Welcoming Community, as hate has no home here, and that in 2014 the Canton Township Equal Rights Ordinance was passed and then updated in 2022 to ensure each and every resident of our Township have the same benefits of safety and non-discrimination as anyone else.

Motion carried unanimously.

Consent Calendar:

Item C-1. Consider Award of a Contract to Berkshire Development for the Demolition of a Dangerous Building at 1822 Sheldon Rd. North

Motion by Siegrist, supported by Slavens to hereby confirm the order of the hearing officer, and the Township Board to approve the demolition of 1822 Sheldon Rd. North. Further, to authorize the Building Official to award a contract to Berkshire Development for an amount not to exceed \$21,430. Motion carried unanimously.

Item C-2. Consider Approval of 2023 Budget Adjustments

Motion by Siegrist, supported by Slavens to approve the attached listing of budget adjustments to the 2023 budget. Motion carried unanimously.

Item C-3. Request Authorization to Pay Bills in 2024 When No Regular Board Meeting is Scheduled

Motion by Siegrist, supported by Slavens to move to authorize the payment of the Township's bills as normally scheduled in 2024, subject to prior review by the Clerk and Treasurer, when no regular Board Meeting is scheduled. Motion carried unanimously.

Item C-4. Consider Payment of CityView Annual Software Maintenance Fees

Motion by Siegrist, supported by Slavens to authorize the creation of a purchase order to Harris Computer Systems for the CityView annual software maintenance fees for a total cost not-to-exceed \$75,654.74. Motion carried unanimously.

Item C-5. Consider Renewal of CivicPlus Website Hosting Services and CivicOptimize

Motion by Siegrist, supported by Slavens to approve the creation of a purchase order in the amount not to exceed \$69,383.91 payable to CivicPlus, Inc. for a renewal of hosting services, software support, and maintenance services provided by CivicPlus covering a period of one (1) year. Motion carried unanimously.

Item C-6. Consider 2024 Meeting Dates for the Commission for Culture, Arts & Heritage

Motion by Siegrist, supported by Slavens to establish the 2024 Canton Commission for Culture, Arts & Heritage meeting schedule beginning at 6:00 p.m. held quarterly on the following dates:

February 8, 2024
May 9, 2024
August 8, 2024
November 14, 2024

Motion carried unanimously.

Item C-7. Consider Approval of a Purchase Order Increase for Romulus Aquatic Center

Motion by Siegrist, supported by Slavens to approve an increase to PO#2023-2497 to Rink Management Services for a total amount of \$13,000. Motion carried unanimously.

General Calendar:

Item G-1. Consider Approval of a Purchase Order to Kennedy Industries for Removal and Replacement of Two Sump Pumps at the Administration Building

Motion by Siegrist, supported by Ganguly to approve the contract, budget amendment and approve a purchase order to Kennedy Industries Inc., P.O 930079, Wixom, MI 48393 in the amount of \$102,230.17 which includes a 10% contingency of \$9,293 for the removal and replacement of two sump pumps at Administration Building.

<u>Description</u>	<u>Account#</u>	<u>Amount</u>
Removal and Replacement two sump pumps	#246-265.970_0020	\$102,230.17

Motion carried unanimously.

Item G-2. Consider Approval of Headcount Increase for the Municipal Services Department

Motion by Siegrist, supported by Borninski to approve an increase in headcount for the Municipal Services Department, Engineering Division by one continuing part-time employee, and the related 2024 budget amendment. Motion carried unanimously.

Item G-3. Consider Award of CDBG Housing Rehabilitation Contract

Motion by Siegrist, supported by Borninski to approve the housing rehabilitation contract to Decima LLC listed below totaling \$24,989. We are also requesting to reimburse all of the permit fees once the work has been completed and approved by the building department.

<u>Street</u>	<u>Home Type</u>	<u>Contractor</u>	<u>Low Bid/Cap</u>
XXXX Cherry Hill	Single Family Home	Decima LLC.	\$24,989

Motion carried unanimously.

Item G-4. Consider Additional Contribution to OPEB Pre-funding

Motion by Siegrist, supported by Borninski to approve the additional OPEB funding to the MERS Retiree Health Funding Vehicle in the amount of \$1,500,000 for a total contribution of \$2,500,000. In addition, to approve the above-mentioned budget amendment. Motion carried unanimously.

Item G-5. Consider Approving the Purchase of the 2024 Motorola Dispatch Radio Equipment Service Agreement Renewal

Motion by Siegrist, supported by Slavens to approve the purchase of the 2024 Motorola dispatch radio equipment service agreement renewal in the amount of \$40,167.00. Motion carried unanimously.

Item G-6. Consider a Request to Approve a Letter of Agreement Between Canton Township and the IAFF Local 2289.

Motion by Siegrist, supported by Borninski to that we approve the Letter of Agreement between Canton Township and the IAFF Local 2289 to recognize how the conversion of leave time and future earn rate

shall be converted upon transfer between Administration/Prevention and Suppression. Motion carried unanimously.

Item G-7. Consider Award of Contract and Issue a Purchase Order to GHD for Submission of the LOMC to FEMA for Fire Station No. 2

Motion by Siegrist, supported by Slavens to issue a Purchase Order to GHD in the amount of \$45,850 for tasks 1 through 3 as described in their proposal and the above related budget amendment. Motion carried unanimously.

Item G-8. Approval of Resolution Setting Full-time Elected Official Salary Rates to Follow Merit System Scale

Motion by Siegrist, supported by Sneiderman to approve the resolution as presented.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON,
MICHIGAN**

Resolution Setting Full-time Elected Official Salary Rates to Follow Merit System Scale

Whereas Elected Officials in Canton serve as Department Heads, or Supervisor of all Department Heads; Whereas all Department Heads in Canton are compensated at a Grade 13 level on the Merit System scale; Whereas Elected Officials compensation has been determined separately from Merit positions which has historically created a large gap in compensation between classified and non-classified positions;

Whereas the Michigan Association of Municipal Clerks recently sent a communication asking jurisdictions to acknowledge the increased professionalism and workload requirements for appointed and elected Clerks in Michigan and setting their compensation in line with other department heads; and

Whereas salaries for full-time Elected Officials in neighboring communities have increased substantially larger than in Canton, while population, taxable value, and public services are exponentially larger; now, therefore, be it;

Resolved, that the Board of Trustees of the Charter Township of Canton rectifies the inconsistencies and ensures fidelity to a compensation regime between classified and unclassified positions;

Further Resolved, that the positions of Clerk and Treasurer shall start at a compensation level consistent with a Merit Grade 13, Step 1 and increase annually in line with the Step increases approved for Grade 13; *Further Resolved*, that the position of Supervisor shall start at a compensation level consistent with a Merit Grade 13, Step 4 and increase annually in line with the Step increases approved for Grade 13; and *Finally Resolved*, that the positions of Clerk and Treasurer shall start 2024 at a compensation level consistent with a Merit Grade 13, Step 1 while Supervisor shall start 2024 at a compensation level consistent with Merit Grade 13, Step 4 This does not prohibit the Board from approving any additional annual increases in line with other Merit Employee increases.

Motion carried 5-2 with Graham-Hudak and Slavens voting against the resolution.

Item G-9. Consider Approval of Architectural & Engineering Services for Barchester Park CDBG Project to MCSA Group, Inc.

Motion by Siegrist, supported by Slavens to award the Architectural and Engineering services of Barchester Park to MCSA Group, Inc. for a total amount of \$21,412. Motion carried unanimously.

Item G-10. Consider New Appointment and Two Reappointments to the Planning Commission

Motion by Siegrist, supported by Slavens that the Canton Township Board of Trustees appoint Clarence Lee Jr. to the Planning Commission for a term to expire on 12/31/26, further, that the Canton Township Board of Trustees reappoint Doug Weber and Harpreet Sachdeva to the Planning Commission for terms to expire on 12/31/26. Motion carried unanimously.

Item G-11. Consider Two Appointments to the Zoning Board of Appeals

Motion by Siegrist, supported by Borninski that the Canton Township Board of Trustees appoint Tareq Rahman from the Alternate position to a full position on the Zoning Board of Appeals, with a term to expire on 12/31/26, further, that the Canton Township Board of Trustees appoint Clarence Lee, Jr. to the Zoning Board of Appeals as the Planning Commission representative, with a term concurrent with his term on the Planning Commission. Motion carried unanimously.

Item G-12. Consider Appointment to the Historic District Commission

Motion by Siegrist, supported by Slavens to approve the appointment of Ellen Thomas to the Canton Historic District Commission for a three-year term effective through December 13, 2026. Motion carried unanimously.

Item G-13. Consider Reappointments to the Canton Cares Fund Committee

Motion by Siegrist, supported by Slavens to approve the reappointment of Tammy Haggerty and Kristina Wilson to the Canton Cares Fund Committee for a three-year term to expire November 17, 2026. Motion carried unanimously.

Item G-14. Consider Approval of Conference Expense for Supervisor and Economic Development Manager

Motion by Siegrist, supported by Slavens to approve the expense of \$5,900 for the Supervisor and Economic Development Manager to attend the Mackinac Policy Conference May 28-31, 2024. Motion carried unanimously.

Item G-15. Consider Approval of Wage Increases for Merit (Full-Time, Non-Union) Employees; Full-Time Elected and Appointed Officials; and Part-Time Employees, for the 2024 Fiscal Year.

Motion by Siegrist, supported by Slavens to approve a 3.00% across the board wage scale increase for Merit Employees, Full-Time Elected and Appointed Officials, and Part-Time Employees for the 2024 fiscal year. I further move to approve a 3% one-time inflationary increase for Merit Employees, Full-Time Elected, and Full-Time Appointed Officials. Motion carried unanimously.

Item G-16. Consider a request to approve service agreement between Canton Township and The Partnership for The Arts & Humanities

Motion by Borninski, supported Slavens to recuse Siegrist from voting due to a disclosed conflict of interest. Motion carried.

Motion by Foster, supported by Sneideman that we approve the service agreement with the Partnership for the Arts & Humanities and to authorize the Supervisor to sign the agreement upon legal review, further, to approve the budget amendment in 2024 included in the amount of \$125,000 to accommodate this cost. Motion carried.

Item G-17. Consider Increase of a Blanket Purchase Order for BS & A Software for the Treasury Department

Motion by Siegrist, supported by Borninski to approve a total blanket purchase to BS & A Software 14965 Abbey Lane, Bath, MI 48808 in the amount of \$13,355.00 to be paid from account 101-253.930_0015 Maintenance and Repair Software Support. Motion carried unanimously.

Additional Public comment was held.

Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor