Charter Township of Canton
Board Proceedings – June 26, 2024

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, June 26, 2024, in-person. Supervisor Graham-Hudak called the meeting to order at 7:00 p.m.

Members Present: Foster, Ganguly, Graham-Hudak, Siegrist
Members Absent: Borninski, Slavens, Sneideman

Adoption of Agenda:

Motion by Siegrist, supported by Foster to adopt the agenda as presented. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Ganguly to approve the minutes from June 4 & 11, 2024. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Ganguly to approve the payment of bills as presented. Motion carried unanimously.

CHARTER TOWNSHIP OF CANTON EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF June 25, 2024		
101	GENERAL FUND	1,172,520.93
204	ROADS FUND	506,466.37
206	FIRE FUND	601,349.70
207	POLICE FUND	831,139.42
208	COMMUNITY CENTER FUND	86,345.33
219	STREET LIGHTING FUND	25,422.91
230	CABLE TV FUND	18,090.78
246	COMMUNITY IMPROVEMENT FUND	47,438.00
248	DDA - CANTON	33,544.22
260	INDIGENT DEFENSE FUND	13,280.00
261	E-911 UTILITY	2,851.20
265	ORGANIZED CRIME - DRUG ENFORCEMENT	0.00
274	CDBG FUND	22,750.00
276	NSP GRANTS FUND	0.00
284	OPIOID SETTLEMENT FUND	2,851.33
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00
401	CAPITAL PROJECTS FUND	198,657.68
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	27,433.30

404	CAP PROJ - CHV DEVELOPMENT	145,208.44
584	GOLF FUND	59,898.86
592	WATER & SEWER FUND	1,074,140.68
596	GARBAGE & RUBBISH COLLECTIONS	430,575.32
661	FLEET MAINTENANCE FUND	50,784.35
701	TRUST & AGENCY FUND	0.00
702	CUSTODIAL FUND	0.00
736	POST EMPLOYMENT BENEFITS FUND	249,050.62
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
	TOTAL - ALL FUNDS	**5,599,799.44**

Presentation:

1) 2023 Annual Comprehensive Financial Report

Resolution:

Item R-1. Resolution in Recognition of Carolyn Cox

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution in Recognition of Carolyn Cox

Motion by Graham-Hudak, supported by Siegrist to approve the resolution as presented.

Whereas Carolyn Cox has completed 23 years of full-time service to the Canton Community;

Whereas Carolyn started her career with the Canton Finance Department as an Accountant for eight years, and worked as the Budget, Benefit, and Internal Audit Manager for the past fifteen years;

Whereas Carolyn demonstrated dedication to the Finance Department and entire organization by serving as a steadfast and compassionate leader to all who worked with her; and;

Whereas Carolyn played a vital role in delivering excellent financial services to the Township by developing and monitoring the annual budget and by managing both accounts payable and grants reporting. She has been a caring mentor and invaluable resource to all who had the privilege of working with her and leaves a legacy of hard work and commitment to the organization; now, therefore be it;

Resolved, that the Board of Trustees of the Charter Township of Canton does hereby recognize and extends its appreciation to Carolyn Cox for 23 years of dedication to the Canton Community, and wishes her a happy and healthy retirement.

Motion carried unanimously.

Consent Calendar:

Item C-1. Consider Approval of International Association of Fire Fighters (IAFF) Medical Expense Reimbursement Plan

Motion by Siegrist, supported by Foster to approve the International Association of Fire Fighters (IAFF) Union into the IAFF Medical Expense Reimbursement Plan and authorize the Finance Director to act as the Plan Administrator and sign all necessary documents. Motion carried unanimously.

Item C-2. Consider Approving the Annual Licensing Renewal of Power DMS

Motion by Siegrist, supported by Foster to approve the annual licensing renewal of Power DMS for Police and Fire, in the amount of $13,970.15, utilizing funds budgeted in the Police and Fire Maintenance & Repair of Software Support Accounts. Motion carried unanimously.

Item C-3. Request Approval of the Township's 2023 Annual Comprehensive Financial Report

Motion by Siegrist, supported by Foster to receive and place on file the 2023 Township's Annual Comprehensive Financial Report. Motion carried unanimously.

General Calendar:

Item G-1. Consider Authorizing EVCOH to Install a DC Fast Charger at Fellows Creek Golf Course

Motion by Siegrist, supported by Foster to authorize the use of Fellows Creek Golf Course as a location for EVCOH to purchase and install one DC Fast Charging station at their expense pending legal review and approval. Motion carried unanimously.

Item G-2. Consider an Increase of Purchase Order 2024-1474 – Sidewalk Gap Design

Motion by Siegrist, supported by Ganguly to reduce Purchase Order 2023-2029 to $150,000 and to increase Purchase Order 2024-1474 by $44,500 to Fishbeck to bring the total amount of Purchase Order 2024-1474 to $286,000. Motion carried unanimously.

Item G-3. Consider Awarding a Contract and Purchase Order to Replace the Pool Dehumidification HVAC Unit at the Summit on the Park

Motion by Siegrist, supported by Foster to approve the contract and approve a purchase order for Quality Aire Systems, in the amount of $558,000 plus a $58,800 contingency making the total amount $613,800 to replace RTU 3 at the Summit on the Park. Motion carried unanimously.

Item G-4. Consider First Reading of an Amendment to Appendix A – Zoning of the Code of Ordinances Regarding Grand River Road – Brighton, LLC Rezoning

Motion by Siegrist, supported by Foster to introduce and hold the first reading of the proposed amendment to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance of Planning Application #049-RZ-8219, which rezones tax parcel no. 049-99-0001-708 from C-3, Regional Commercial and Corporate Park Overlay District to C-3, Regional

Commercial and Central Business District (CBD) Overlay. Further, to table consideration of the amendment for a second reading, which will be held at a future meeting of the Board of Trustees. Motion carried unanimously.

Item G-5. Consider Special Land Use for Canton Banquet and Convention Center

Motion by Siegrist, supported by Foster to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Special Land Use for Canton Banquet and Convention Center

Whereas the Project Sponsor has requested special land use approval for a banquet and convention center at 4127 S. Lotz Rd. on parcel no. 71-141-99-0027-716, located on the east side of Lotz Road south of Michigan Ave.; and

Whereas the Planning Commission reviewed the request and applicable criteria and voted 7-0 to recommend approval, with conditions, as the request meets the criteria of special land use approval in Section 27.03(C) of the Zoning Ordinance; now, therefore be it;

Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Special Land Use for a banquet and convention center use at 4127 S. Lotz Rd. in Planning Application # 141-SLU-8263, as the request meets the Special Land Use criteria of the Canton Township Zoning Ordinance pursuant to the information and plans provided, subject to the items noted by staff being addressed or corrected at the time of site plan review.

Motion carried unanimously.

Item G-6. Consider Approval of Preliminary Site Plan and Condominium Ordinance Variances for Cherry Hill Preserve

Motion by Siegrist, supported by Foster to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Preliminary Site Plan and Condominium Ordinance Variances for Cherry Hill Preserve

Whereas the Project Sponsor has requested Preliminary Site Plan approval in Planning Application 052-SPP-7828 for 19 detached single-family homes at 39540 Cherry Hill Rd. (parcel nos. 71-052-99-0042-000, 71-052-99-0044-001, and 71-052-99-0044-002), as well approval of Planning Application 052-VCON-8227 for variances from the Condominium Ordinance to permit a non-boulevard cul-de-sac road with a cul-de-sac diameter of 96 feet; and;

Whereas the Planning Commission reviewed the Preliminary Site Plan for Cherry Hill

Preserve and voted 8-0 to recommend approval, with conditions, and voted 7-0 to recommend approval of variances from the Condominium Ordinance, as the site plan meets the design requirements of the Zoning Ordinance and Condominium Ordinance, except where variances are approved by the Zoning Board of Appeals and Township Board, as applicable; now, therefore be it;

Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the Cherry Hill Preserve Preliminary Site Plan at 39540 Cherry Hill Rd. in Planning Application 052-SPP-7828, and does hereby approve variances from Condominium Ordinance in Planning Application 052-VCON-8227, subject to all State, County, and Township requirements and subject to satisfactory review of the Master Deed and Bylaws by Township legal counsel.

Motion carried unanimously.

Item G-7. Consider FFM – Oil Exchange Business Condominium Plan

Motion by Siegrist, supported by Ganguly to approve the resolution as presented.

RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON, MICHIGAN

Approval of the Business Condominium Site Plan for FFM – Oil Exchange

Whereas the Project Sponsor has requested condominium site plan approval for the commercial uses on parcel no. 71-132-99-0010-712 at 45455 Michigan Ave.; and;

Whereas the Planning Commission reviewed the request and applicable criteria and voted 7-0 to recommend approval, with conditions, as the request meets the requirements of the Charter Township of Canton Code of Ordinances; now, therefore be it;

Resolved, the Board of Trustees of the Charter Township of Canton, Michigan does hereby approve the FFM – Oil Exchange Business Condominium site plan in Planning Application #132-SFP-8276 on tax parcel 71-132-99-0010-712 at 45455 Michigan Ave., subject to any modifications required by the Township legal counsel to the Master Deed and Bylaws

Motion carried unanimously.

Item G-8. Consider Approval of ERP Contracts with Tyler Technologies and with BS&A

Motion by Siegrist, supported by Foster to approve the execution of contracts between Canton Township and Tyler Technologies and between Canton Township and BS&A. I further move to approve the necessary budget amendments disclosed in the budget implications section and the purchase orders outlined below:

Tyler Technologies	Implementation Costs	$655,428
Tyler Technologies	Annual Licensing – Year 1	$205,460
BS&A	Implementation Costs	$543,204
BS&A	Annual Licensing – Year 1	$203,947

Motion carried unanimously.

Item G-9. Consider Awarding a Bid for the Engineering of the Cherry Hill Village Phase 0 Parking Lot

Motion by Siegrist, supported by Foster to award the bid for the Cherry Hill Village Phase 0 Parking Lot to Anglin Civil LLC for a total cost of $520,813.04, pending legal review. Motion carried unanimously.

Item G-10. Consider Approval to Award Bid for the Cherry Hill Village Water Feature

Motion by Siegrist, supported by Ganguly to approve to award the Cherry Hill Village Water Feature to ILE Excavating Inc. for a total project cost of $580,405, pending legal review. Motion carried unanimously.

Item G-11. Consider Approving the Annual Intrado NextGen 911 Maintenance Agreement

Motion by Siegrist, supported by Ganguly to approve the annual renewal of the Intrado NextGen 911 Maintenance Agreement in the amount of $28,493.78. Motion carried unanimously.

Item G-12. Consider Reappointment to the Canton Tax Board of Review

Motion by Siegrist, supported by Ganguly that the Canton Board of Trustees approve the reappointment of Asim Mohammad to the Canton Tax Board of Review for a two-year term to expire on 12/31/2025. Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Foster to adjourn the meeting. Motion carried unanimously.

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Michael A. Siegrist, Clerk — Anne Marie Graham-Hudak, Supervisor