

**Charter Township of Canton
Board Proceedings – August 13, 2024**

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, August 13, 2024, in-person. Supervisor Graham-Hudak called the meeting to order at 7:01 p.m.

Members Present: Borninski, Ganguly, Graham-Hudak, Siegrist, Slavens, Sneiderman

Members Absent: Foster

Adoption of Agenda:

Motion by Siegrist, supported by Slavens to adopt the agenda with the addition of Item #C-3 and moving item #G-19 to #G-0. Motion carried unanimously.

Approval of Minutes:

Motion by Siegrist, supported by Slavens to approve the minutes from July 23, 2024. Motion carried unanimously.

Public Comment: Public comment was held.

Payment of Bills:

Motion by Slavens, supported by Sneiderman to approve the payment of bills as presented. Motion carried unanimously.

	CHARTER TOWNSHIP OF CANTON	
	EXPENDITURE RECAP FOR THE TOWNSHIP BOARD MEETING OF	
	August 13, 2024	
101	GENERAL FUND	1,790,635.24
204	ROADS FUND	1,346,188.72
206	FIRE FUND	629,627.73
207	POLICE FUND	860,109.83
208	COMMUNITY CENTER FUND	126,923.10
219	STREET LIGHTING FUND	25,239.61
230	CABLE TV FUND	31,265.39
246	COMMUNITY IMPROVEMENT FUND	2,154.00
248	DDA - CANTON	17,619.38
260	INDIGENT DEFENSE FUND	8,824.00
261	E-911 UTILITY	28,493.78
265	ORGANIZED CRIME - DRUG ENFORCEMENT	45,056.96
274	CDBG FUND	0.00
276	NSP GRANTS FUND	0.00
284	OPIOID SETTLEMENT FUND	3,067.04
285	AMERICAN RESCUE PLAN ACT	0.00
301	ENERGY PROJECT DEBT SVCE FUND	0.00
302	CAPITAL PROJECT DEBT SERVICE	0.00

401	CAPITAL PROJECTS FUND	125,462.97
402	CAP PROJ - WATER & SEWER	0.00
403	CAP PROJ - ROAD PAVING	122,304.05
404	CAP PROJ - CHV DEVELOPMENT	51,871.50
584	GOLF FUND	719,073.56
592	WATER & SEWER FUND	1,960,084.17
596	GARBAGE & RUBBISH COLLECTIONS	359,735.32
661	FLEET MAINTENANCE FUND	81,287.58
701	TRUST & AGENCY FUND	5,170.00
702	CUSTODIAL FUND	7,298.00
736	POST EMPLOYMENT BENEFITS FUND	363,202.10
852	SPECIAL ASSESSMENT DEBT SERVICE	0.00
	TOTAL - ALL FUNDS	8,710,694.03

Consent Calendar:

Item C-1. Consider Increasing One Blanket Purchase Order for MacQueen Equipment

Motion by Siegrist, supported by Borninski to approve an amendment to the purchase order #2024-00001263 for MacQueen Equipment increase from \$10,000 to \$20,000. Motion carried unanimously.

Item C-2. Consider Request to Increase Purchase Order Issued to GSI, Inc., for Security Camera System Repairs

Motion by Siegrist, supported by Borninski to approve increasing blanket purchase order #2024-0000675 issued to Gemellaro Systems Integration, Inc., (GSI) from \$3,666 to \$10,000 for security camera system repairs. Motion carried unanimously.

Item C-3. Consider Approval of Closing Cost to Obtain Donated Property Located East of Morton Taylor Rd. and North of Michigan Ave.

Motion by Siegrist, supported by Borninski to approve the closing costs for an amount not-to-exceed \$20,000 for the donation of 27 acres of vacant land located on Morton Taylor in Canton Township. Motion carried unanimously.

General Calendar:

Item G-0. Consider WTUA Annual Budget Approval

Motion by Siegrist, supported by Borninski to approve the attached resolution affirming approval of WTUA's proposed budget for the fiscal year ending September 30, 2025.

RESOLUTION OF BOARD OF TRUSTEES CHARTER TOWNSHIP OF CANTON, MICHIGAN

Resolution Considering WTUA Annual Budget Approval

Whereas Western Townships Utilities Authority has prepared a proposed budget for the fiscal year ending September 30, 2025, which has been reviewed by the Finance Committee on July 17, 2024 and the Board of Commissioners on July 22, 2024; and

Whereas the Authority is required to submit a budget to each of the member Townships for approval in August of each year; now therefore be it

Resolved, that the departmental budget for the Authority as presented on page 1 of the Proposed Annual Budget for the fiscal year ending September 30, 2025, in the amounts presented, is hereby approved.

Motion carried unanimously.

Item G-1. Consider Approval of a Three-Year Contract with SAK Construction LLC for As-Needed Sanitary Sewer Maintenance and Repair Services and Consider Waiving the Bid Process

Motion by Siegrist, supported by Slavens to approve a three-year contract with SAK Construction LLC for an annual amount not-to-exceed \$550,000, waive the bid process, and to authorize the Township Clerk and/or Township Supervisor to sign the contract on behalf of Canton Township subject to legal review. Motion carried unanimously.

Item G-2. Consider Increasing the Purchase Order to AM HIGLEY for the Public Works Storage Facility Expansion

Motion by Siegrist, supported by Slavens to approve the purchase order increase for AM. HIGLEY to contract the necessary trades to complete the construction of the Public Works Storage Facility. Motion carried unanimously.

Item G-3. Consider Awarding a Contract and Purchase Order to Replace the Folding Partition Dividers and Track System at the Fellow Creek Golf Course Banquet Center

Motion by Siegrist, supported by Slavens to approve the contract and approve a purchase order for Gardiner C Vose, Inc., in the amount of \$66,825 to replace Folding Partition Dividers at the Fellow Creek Golf Course Banquet Center. Motion carried unanimously.

Item G-4. Consider Approval of a Crew Leader - Maintenance Tech IV Position

Motion by Siegrist, supported by Sneiderman to approve the Crew Leader Maintenance Tech IV position for the Facilities Department. Further, to approve the LOA with AFSCME regarding the creation of the position. Motion carried unanimously.

Item G-5. Consider Awarding a Contract and Purchase Order to Replace the HVAC Split System in the ITI Server Room

Motion by Siegrist, supported by Slavens to approve the contract and approve a purchase order to All City Mechanical & Refrigeration, in the amount of \$23,446.38 to replace the HVAC split system in the ITI Server Room. Motion carried unanimously.

Item G-6. Consider Approval of a Purchase Order to Michigan Cat for the Installation of a Generator at the Fleet Services Building

Motion by Siegrist, supported by Borninski to approve the contract and purchase order to Michigan Cat, 7700 Caterpillar Drive, Grand Rapids, Michigan 49548 in the amount of \$123,889.70 which includes a contingency of \$11,262.70 for the installation of Fleet Services Generator. Motion carried unanimously.

Item G-7. Consider Approval of a Purchase Order for Crimboli Nursery, Inc. for the Summit Parkway Tree Planting Services

Motion by Siegrist, supported by Slavens to approve the budget amendment and to authorize a purchase order in the amount of \$13,446 to Crimboli Nursery, Inc. for the replanting of trees along the Summit Parkway.

Increase Expense:

Account #101-261.955_0001 Misc. Twp. Emergency \$13,446

Decrease Expense:

Account #101-261.960 Contingency \$13,446

Motion carried unanimously.

Item G-8. Consider Approval to Extend Agreement with Nankin Transit Commission and Approval of the Municipal Credit Agreement with Suburban Mobility Authority for Regional Transportation (SMART)

Motion by Siegrist, supported by Slavens to approve the auto-renewal contract agreement and letter of acceptance with Nankin Transit Commission for an additional 3 years of service. Further, to approve the 2024-2025 Municipal Credit Contract between SMART and the Charter Township of Canton for \$92,340 and to authorize the Township Supervisor to sign the contract on behalf of the Township. Motion carried unanimously.

Item G-9. Consider Approval of a Bid Award for Preservation Park Pavilion Construction

Motion by Siegrist, supported by Borninski to approve budget amendment and award the Preservation Park Pavilion construction to The Summit Company for a total project cost of \$1,166,554.80, pending legal review.

Increase Revenues

101-000.695 Fund Balance Appropriation 372,419.00

404-706.580 Contributions from Other Units 151,912.00

404-706.699_1010 Transfers In General Fund 372,419.00

Increase Expenses

101-969.995_4040 Transfers Out CHV 372,419.00

404-706.970_0080 Capital Outlay Land Improvements 524,331.00

Motion carried unanimously.

Item G-10. Consider Approval of Two Purchase orders for the Engineering Assistance in Cherry Hill Village

Motion by Siegrist, supported by Slavens to waive the bidding process and approve the submission of two purchase orders to OHM Advisors for the construction administration services for the Cherry Hill Village water feature for a total project cost of \$67,650 and parking lot construction for a total project cost of \$70,400. Motion carried unanimously.

Item G-11. Consider Awarding a Bid for the Audio-Visual Installation Services for the Cherry Hill Village Factory Building

Motion by Siegrist, supported by Slavens to award the bid for the Audio/Visual Installation Services at the Factory to Conference Technologies, Inc. for a total cost of \$107,154.70. Motion carried unanimously.

Item G-12. Consider Awarding a Bid for the General Construction of the Cherry Hill Village Factory Building

Motion by Siegrist, supported by Slavens to award the bid for the Cherry Hill Village Factory General Construction to D&S Contractors, Inc. for a total cost of \$2,493,267.60, pending legal review. Motion carried unanimously.

Item G-13. Consider Bid Award for Cable Studio Network Attached Storage (NAS) System and Server Room Upgrades

Motion by Siegrist, supported by Sneiderman to award the bid for the NAS Storage System and Server Room Upgrades to Conference Technologies Inc. in the amount of \$47,062.00. Motion carried unanimously.

Item G-14. Consider First Reading of an Amendment to the Canton Township Code of Ordinances, Chapter 46 Offenses and Misdemeanor Provisions

Motion by Siegrist, supported by Sneiderman to introduce the first reading of an amendment to the Canton Township Code of Ordinances, Chapter 46, Offenses and Misdemeanor Provisions. Motion carried unanimously.

Item G-15. Consider First Reading of an Amendment to the Canton Township Code of Ordinances, Chapter 70 Adoption of Uniform Traffic Code

Motion by Siegrist, supported by Slavens to introduce the first reading of an amendment to Canton Township Code of Ordinances, Chapter 70, Adoption of the Uniform Traffic Code. Motion carried unanimously.

Item G-16. Consider Approving an Amendment to the Purchase Order Issued to Kiesler Police Supply, Inc., with an Associated 2024 Police Budget Amendment

Motion by Siegrist, supported by Slavens to approve an amendment to Purchase Order #2024-00000568 issued to Kiesler Police Supply, Inc., increasing it from \$86,638.90 to \$100,504.45 and to approve the budget amendment to Police revenues and expenses, both in the amount of \$13,920.

Increase 2024 Police Revenues:
Miscellaneous Revenue: #207-000.670 \$13,920

Increase 2024 Police Appropriations:
Capital Outlay Machinery: #207-301-50.970.0030 \$13,920

Motion carried unanimously.

Item G-17. Consider Approving a One-Year Contract Renewal with Michigan Police Legal Advisor Group

Motion by Siegrist, supported by Borninski to approve a one-year contract renewal for police legal services with Michigan Police Legal Advisor Group LLC, in the amount of \$34,560. Motion carried unanimously.

Item G-18. Consider Approving an Agreement for Consulting Services between Canton Township and Treatment Intervention Services, LLC., with an Associated Amendment to the 2024 Opioid Recovery Budget

Motion by Siegrist, supported by Borninski to Amend the 2024 Opioid Recovery budget to increase revenue in Insurance Settlements #284-000.698 by \$12,000; and to increase expenses in Professional Services #284-300.801_0050 by \$12,000. Further, to approve a three-year agreement, with an optional renewal, for consulting services between Canton Township and Treatment Intervention Services, LLC, in the amount of \$36,000 annually, to be paid in monthly installments from the Opioid Recovery Fund. Motion carried unanimously.

Item G-19. Consider Increase of Purchase Order to R&R Asphalt Inc for Additional Work on Pheasant Run Golf Course Paths

Motion by Siegrist, supported by Slavens to approve the budget amendment, which increases the Purchase Order referenced above by \$300,400 for R&R Asphalt Inc. to complete the Pheasant Run Golf Course Path Improvements.

Increase Revenue:
Fund Balance Appropriation 101-000-695 \$300,400
Transfers in General 584-773-50.699_1010 \$300,400

Increase Expenditures
Transfer to Golf Course 101-969.995_5840 \$300,400
Capital Outlay Land Improvements 584-773-50.970_0080 \$300,400

Motion carried unanimously.

Additional Public comment was held.
Additional Board comment was held.

Adjourn: Motion by Siegrist, supported by Slavens to adjourn the meeting. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor