

**Charter Township of Canton
Board Proceedings - October 22, 2024**

CALL TO ORDER

Supervisor Graham-Hudak called the meeting to order at 7:00 PM.

ROLL CALL

Members Present: All

Members Absent:

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

Motion by Siegrist, supported by Ganguly to adopt the agenda. Motion carried unanimously.

- 1) Adoption of October 22nd, 2024 Agenda

PRESENTATIONS/RECOGNITIONS/FORMAL RESOLUTIONS

- 1) Resolution Recognizing K-9 Police Officer Brian Zinser and Tino

Motion by Graham Hudak, supported by Siegrist to approve the resolution. Motion carried unanimously.

PUBLIC HEARING

Motion by None, supported by None to . Motion unanimously.

- 1) Public Hearing and Adoption of Fiscal Year 2025 Budget

Motion by Siegrist, supported by Slavens to open the Public Hearing on the Adoption of the Fiscal Year 2025 Budget. Motion carried unanimously. Motion by Siegrist, Supported by Borninski to close the Public Hearing. Motion carried unanimously.

Motion by Siegrist, Supported by Foster to approve the following resolution. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF
CANTON, MICHIGAN**

Public Hearing and adoption of Fiscal Year 2025 Budget

Whereas Act 359 of 1947, The Charter Township Act, requires that the annual budget be adopted by resolution;

Whereas pursuant to MCLA 141.412 and .413, notice of a Public Hearing on the proposed 2025 budget was published in a newspaper of general circulation on October 14, 2024, and a

Public Hearing on the proposed budget was held on October 22, 2024, now, therefore, be it;

Resolved, that estimated total revenues and expenditures for the 2025 fiscal year are hereby appropriated on a fund level basis. Totals by fund are as follows:

Fund #	Fund Description	2025 Proposed Budget
101	General Fund	\$ 41,189,095
204	Roads Fund	\$ 7,480,000
206	Fire Fund	\$ 24,236,237
207	Police Fund	\$ 30,840,357
208	Community Center Fund	\$ 5,461,700
219	Street Lighting Fund	\$ 395,240
230	Cable TV Fund	\$ 1,467,047
246	Community Improvement Fund	\$ 634,200
248	Downtown Development Authority	\$ 1,800,000
260	Indigent Defense Fund	\$ 400,000
261	911 Service Fund	\$ 540,500
265	Organized Crime-Drug Enforcement	\$ 649,000
274	CDBG Fund	\$ 400,000
284	Opioid Settlement Fund	\$ 173,955
301	Energy Project Debt Service	\$ 442,768
302	Capital Projects Debt Service	\$ 1,293,871
584	Golf Course Fund	\$ 7,046,660
592	Water & Sewer Fund	\$ 41,140,712
596	Garbage & Rubbish Collection	\$ 5,878,673
661	Fleet Maintenance Fund	\$ 2,536,778
736	Post Employment Benefits Fund	\$ 5,130,817

Further Resolved, that the Township Supervisor has the authority to approve budget adjustments between departments based upon recommendation by the appropriate Department Director and the Finance and Budget Director in accordance with adopted policies. Additionally, the use of contingency funds must be approved by both the Finance and Budget Director and Supervisor;

Further Resolved, that the Charter Township of Canton Board adopts the 2025 budget for the various funds on a fund level. Township officials responsible for the expenditures authorized in the budget may expend Township funds up to, but not to exceed, the total appropriation authorized for each fund;

Further Resolved, that the millage levy previously approved by the Board on September 10, 2024 will be utilized to support the 2025 budget;

Further Resolved, that there shall not be any new positions created that shall result in an increase in employee headcount within a department or division without prior Township Board approval;

Further Resolved, that the Township Supervisor has the authority to fill existing vacant, budgeted, and reclassified positions based upon the recommendation by the appropriate Department Director and the Finance and Budget Director;

Further Resolved, that the Human Resources Department has the ability to negotiate the starting salary up to step 5 while filling a Grade 211 level position or higher on the Merit Scale; and

Further Resolved, that claims against the Township shall be approved by the Charter Township of Canton Board prior to being paid. The Township Clerk and the Township Treasurer may authorize payment of certain claims prior to approval by the Township Board to avoid late penalties, service charges, and interest (for example, utilities and payroll) in accordance with approved salaries and hourly rates adopted by the Township Board. The Township Board shall receive a list of those claims paid prior to approval for approval at the next Board meeting..

BOARD AND COMMISSION REPORTS

- 1) Swearing in of Youth Advisory Council

PUBLIC COMMENT ON AGENDA ITEMS

- 1) Public Comments - Agenda Items Only

Held

APPROVAL OF MINUTES

- 1) Board Meeting Minutes - October 8, 2024

Motion by Siegrist, supported by Foster to approve the minutes. Motion carried unanimously.

TREASURER'S REPORT/PAYMENT OF BILLS

- 1) Payment of Bills 10/23/2024

Motion by Slavens, supported by Sneideman to pay the bills. Motion carried unanimously.

CONSENT CALENDAR

Motion by Siegrist, supported by Borninski to approve the consent calendar. Motion carried unanimously.

- 1) Consider Awarding a Contract and Purchase Order to replace the Cart Corral Fence at Fellows Creek Golf Course.
- 2) Consider Approval of a Purchase Order to Michigan Cat for the installation of a Generator at the Parks Maintenance Building.
- 3) Consider Awarding a Contract and Purchase Order for Boiler / Hot Water Tank Replacements at four Township facilities.
- 4) Consider Second Reading and Adoption of an Amendment to Appendix A – Zoning of the Code of Ordinances regarding Canton Corners-Ford Road, LLC Conditional Rezoning Amendment
- 5) Consider Approval of DocuSign Annual Renewal

GENERAL CALENDAR

- 1) Consider Authorizing the Township Supervisor to Execute the Agreement with the Michigan Department of Transportation Authorizing the Township to Maintain the Turf Along the Michigan Avenue Median

Motion by Siegrist, supported by Sneideman to authorize the Township Supervisor to execute the agreement between the Michigan Department of Transportation and Canton Township for maintenance of the turf in the Michigan Avenue Road right of way. Motion carried unanimously.

- 2) Consider Authorization of a Purchase Order for Mannik & Smith Group to Perform Professional Engineering Services for the Administration Parking/Public Safety Parking Lot

Motion by Siegrist, supported by Sneideman to approve a Purchase Order for Mannik & Smith Group to perform professional engineering services for the Administration/Public Safety Parking Lot in the amount of \$4,100. Motion carried unanimously.

- 3) Consider Request to Upgrade Network Switch Equipment - Phase II

Motion by Siegrist, supported by Slavens to approve the request to upgrade phase 2 of the Township's network switches at a cost not exceeding \$244,000 and waive the RFP purchasing policy requirement, as pricing was aggressively negotiated directly with the manufacturer. Motion carried unanimously.

- 4) Request Approval to Renew Phone System Paging Service

Motion by Siegrist, supported by Borninski to approve the renewal of the InformaCast paging and notification phone system solution for a 3-year term and to waive the RFP purchasing policy requirement, as pricing from CDW is derived from the state-negotiated contract. Motion carried unanimously.

- 5) Request Approval to Refresh Phone System Hardware

Motion by Siegrist, supported by Sneideman to approve the purchase of phone system hardware for an amount not to exceed \$70,000 from CDW and waive the RFP purchasing policy requirement, as pricing from CDW is derived from the state-negotiated contract. Motion carried unanimously.

- 6) Consider Accepting a Michigan Department of Labor and Economic Opportunity Grant, Approving the Purchase of Turnout Gear, and an Associated Amendment to the 2024 Fire Budget

Motion by Siegrist, supported by Borninski to approve the acceptance of a Michigan Department of Labor and Economic Opportunity grant for firefighter turnout gear, in the amount of \$203,000, along with the purchase of 58 sets of turnout gear from Phoenix Safety Outfitters, and approve an amendment to the 2024 Fire budget, increasing revenues and expenses in the same amount.

Increase Revenues:

State Grants:	#206-000.539	\$203,000
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Increase Appropriations:

Uniforms Capital: #206-336-50.767_0006 \$203,000.

Motion carried unanimously.

7) Consider Authorization of Permit for Private Fireworks Display at BAPS Hindu Temple

Motion by Siegrist, supported by Slavens to approve the permit request for a private property fireworks display at approximately 8:30 p.m., October 31, 2024, on the vacant property located at 3339 S. Canton Center Road. Motion carried unanimously.

8) Consider Approving On-Site Medical Services for Firefighter Physical Exams

Motion by Siegrist, supported by Slavens to award the RFP to Henry Ford and approve the purchase of on-site medical services for firefighter medical exams, for an amount not to exceed \$48,000. Motion carried unanimously.

9) Consider Approval to Award the Bid for Barchester Park Playground Improvements

Motion by Siegrist, supported by Sneideman to approve the budget amendment and a purchase order to Decima, LLC for the Barchester Park Playground Improvements for a total amount of \$198,828.

Increase Revenue

274-000.501	Federal Grants	\$198,828
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Increase Expenditures:

274-694.970_0080	Capital Outlay Land Improvements	\$198,828
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Motion carried unanimously.

10) Consider Approving the Temporary Increase of Five Police Officer Positions

Motion by Siegrist, supported by Sneideman to approve the temporary addition of five police officer positions, temporarily increasing the department's overall sworn officer count from 100 to 105. Motion carried unanimously.

11) Consider Appointment of Melinda Korenchuk to the Historic District Commission

Motion by Siegrist, supported by Slavens to approve the appointment of Melinda Korenchuk to the Canton Township Historic District Commission for a three-year term to expire on 10/31/2027. Motion carried unanimously.

12) Consider Approving a Resolution in Honor of MiIndia.com's 25 Years of Service to the Canton Community

Motion by Ganguly, supported by Sneideman to approve the attached resolution honoring [MiIndia.com](https://miindia.com) for 25 years of service to the Canton Community. Motion carried unanimously.

**RESOLUTION OF
BOARD OF TRUSTEES
CHARTER TOWNSHIP OF CANTON,
MICHIGAN**

Resolution honoring MiIndia.com for 25 years of service to the Canton Community

Whereas the 25th anniversary of MiIndia.com is a significant milestone that reflects a quarter-century of dedicated service to the Indian community in Canton, Michigan, and beyond;

Whereas since its launch in 1999, Miindia.com has become an indispensable resource for over 140,000 users, committed to uniting and uplifting the community;

Whereas over the years, Miindia.com has guided newcomers by providing essential information on housing and transportation, while listing more than 600 community events each year;

Whereas the platform empowers local businesses through its comprehensive directory, facilitating connections between residents and vital services;

Whereas as a gateway for new residents, Miindia.com has helped thousands find their footing in Canton with ease and efficiency;

Whereas the website takes pride in promoting cultural events, such as the Canton Festival of Lights, which helps educate the wider community about the holiday Diwali during the Hindu month of Kartik, but is a significant festival in Hinduism, Jainism, and Sikhism. It not only celebrates local talent but also fosters a strong sense of community, symbolizing the triumph of light over darkness;

Whereas in addition to these cultural initiatives, Miindia.com actively supports non-profit organizations and charitable efforts, having championed numerous fundraising campaigns over the years; and

Whereas the platform routinely shares important news and updates, ensuring residents remain informed on critical issues such as immigration, health, and education; *now, therefore, be it;*

Resolved the Board of Trustees of the Charter Township of Canton honors Miindia.com for its extraordinary contributions to the Canton community and its unwavering commitment to fostering connections, sharing knowledge, and celebrating culture across the state and beyond.

ADDITIONAL PUBLIC COMMENTS

1) Public Comments

Held.

ADMINISTRATIVE COMMENTS

BOARD COMMENT

ADJOURN

Motion by Siegrist, supported by Slavens to adjourn. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor