

**Charter Township of Canton
Board Proceedings - December 10, 2024**

CALL TO ORDER

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, December 10, 2024 at 1150 Canton Center S., Canton, Michigan. Supervisor Graham-Hudak called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: All

Members Absent:

ADOPTION OF AGENDA

Motion by Siegrist, supported by Slavens to adopt the agenda as presented. Motion carried unanimously.

PRESENTATIONS/RECOGNITIONS/FORMAL RESOLUTIONS

PUBLIC HEARING

BOARD AND COMMISSION REPORTS

PUBLIC COMMENT ON AGENDA ITEMS

Held.

APPROVAL OF MINUTES

- 1) Approval of Minutes from November 26, 2024

Motion by Siegrist, supported by Borninski to approve the minutes as presented. Motion carried unanimously.

TREASURER'S REPORT/PAYMENT OF BILLS

- 1) Payment of Bills December 11, 2024

Motion by Slavens, supported by Borninski to approve the payment of the bills. Motion carried unanimously.

CONSENT CALENDAR

Motion by Siegrist, supported by Foster to approve the Consent Calendar Items C1: Consider Approval of an Extension of the Contract with ARC Document Solutions for Continuous Scanning of the Building & Inspection Services Division Documents, C2: Consider Approving an Increase to the Blanket Purchase Order Issued to Priority One Emergency, C3: Consider Approval of 2024 Budget Adjustments, C4: Request Authorization to Pay Bills in 2025 When No Regular Board Meeting is Scheduled, C5: Consider Awarding a Contract and Purchase Order

to Replace the Exterior Windows at Fire Station #1, C6: Consider Request to Increase Blanket Purchase Order for PSD-IT Systems Technical Support, C7: Consider Request to Increase & Decrease Blanket Purchase Orders for Police Uniforms, and C8: Consider 2025 Meeting Dates for the Commission for Culture, Arts & Heritage. Motion carried unanimously.

- 1) Consider Approval of an Extension of the Contract with ARC Document Solutions for Continuous Scanning of the Building & Inspection Services Division Documents. (MSD)
- 2) Consider Approving an Increase to the Blanket Purchase Order Issued to Priority One Emergency (FIRE)
- 3) Consider Approval of 2024 Budget Adjustments (FBD)
- 4) Request Authorization to Pay Bills in 2025 When No Regular Board Meeting is Scheduled (FBD)
- 5) Consider Awarding a Contract and Purchase Order to Replace the Exterior Windows at Fire Station #1 (MSD)
- 6) Consider Request to Increase Blanket Purchase Order for PSD-IT Systems Technical Support (Police)
- 7) Consider Request to Increase & Decrease Blanket Purchase Orders for Police Uniforms (Police)
- 8) Consider 2025 Meeting Dates for the Commission for Culture, Arts & Heritage (CD)

GENERAL CALENDAR

- 1) Consider Award of CDBG Housing Rehabilitation Contract (FBD)

Motion by Siegrist, supported by Slavens to approve a housing rehabilitation contract to Optimum Contracting in the amount of \$25,000 and to reimburse all of the permit fees once the work has been completed and approved by the building department.

<u>Street</u>	<u>Home Type</u>	<u>Contractor</u>	<u>Low Bid/Cap</u>
XXXX Colling Dr.	Single Family Home	Optimum Contracting	\$25,000

Motion carried unanimously.

- 2) Consider Site Plan for Market Street Industrial Development (MSD)

Motion by Siegrist, supported by Slavens to approve the resolution approving Planning Application #003-SPI-5527 as presented. Motion carried unanimously.

- 3) Consider Site Plan for Prospect Hill Industrial Park (MSD)

Motion by Siegrist, supported by Slavens to approve the resolution approving Planning Application #136-SPI-7624 as presented. Motion carried unanimously.

4) Consider Site Plan for Singh Executive Park Building #9 (MSD)

Motion by Siegrist, supported by Ganguly to approve the resolution approving Planning Application #138-SPI-8300 as presented. Motion carried unanimously.

5) Consider First Reading of Amendment to Appendix A- Zoning of the Code of Ordinances for Nonconforming Lots (MSD)

Motion by Siegrist, supported by Borninski to introduce and hold the first reading of the proposed amendments to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance, which amends Section 3.05 (Nonconforming Lots of Record). Motion carried unanimously.

6) Consider Approval to Award the Bid for LED Lighting Upgrades at the Village Theater (CD)

Motion by Siegrist, supported by Slavens to award the bid and submit a purchase order to Mercury Sound and Lighting for the purchase of LED Lighting Upgrades at the Village Theater for \$365,015.66. Motion carried unanimously.

7) Consider Authorization to Purchase New Cardio Equipment (CLS)

Motion by Siegrist, supported by Slavens to amend the budget as listed and approve a 2025 purchase order to Direct Fitness Solutions for spin bikes at the Summit on the Park in the amount of \$29,635.20.

Increase Revenue:

208-757.50_699_1010	Transfers In General	\$17,357
101-000.695	Fund Balance Appropriation	\$17,357

Increase Expenditures:

208-757-50.970_0030	Capital Outlay Machinery & Equip	\$17,357
101-969.995_2080	Transfers Out Community Center	\$17,357

Motion carried unanimously.

8) Consider Request to Approve the Resident Service Advocate as a Permanent Merit Position (CD)

Motion by Siegrist, supported by Borninski to approve the Resident Service Advocate as a permanent Merit position. Motion carried unanimously.

ADDITIONAL PUBLIC COMMENTS

Held.

ADMINISTRATIVE COMMENTS

BOARD COMMENT

ADJOURN

Motion by Siegrist, supported by Foster to adjourn. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor