Charter Township of Canton
Board Proceedings - May 13, 2025

7:00 P.M.

CALL TO ORDER

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, 5/13/2025, at 1150 Canton Center Rd. S., Canton Michigan. This meeting was called to order by Supervisor Graham-Hudak at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Ansari, Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens
Members Absent: None

ADOPTION OF AGENDA

Motion by Ganguly, supported by Foster to adopt the agenda as presented. Motion carried unanimously.

PRESENTATIONS/RECOGNITIONS/FORMAL RESOLUTIONS

BOARD AND COMMISSION REPORTS

PUBLIC COMMENT ON AGENDA ITEMS

Held.

APPROVAL OF MINUTES

Motion by Siegrist, supported by Ganguly to approve the minutes of April 15, 2025 and April 22, 2025 as presented. Motion carried unanimously.

1) Approval of Minutes for April 15, 2025

2) Approval of Minutes for April 22, 2025

TREASURER'S REPORT/PAYMENT OF BILLS

1) Payment of Bills 5-14-25

Motion by Slavens, supported by Siegrist to pay the bills. Motion carried unanimously.

CONSENT CALENDAR

Motion by Siegrist, supported by Borninski to adopt the Consent Calendar as presented. Motion carried unanimously.

1) Consider Approval of a Budget Transfer for the Leisure Services and Community Development Departments (CLS)

Approve the attached budget transfer between the Leisure Services Summit and the Community

Development Recreation divisions.

Charter Township of Canton
Budget Transfer between Summit and Recreation

101 General Fund			Increase	Decrease
Revenue				
Recreation - Special Events	Use and Admission Fees	101-756-59.654		31,265
Recreation - Enrichment	Use and Admission Fees	101-756-61.654		221,780
Total General Fund Revenue			-	253,045
Expenses				
Recreation - Special Events	Salaries & Fringes Part-time	101-756-59.703_0015		28,678
Recreation - Special Events	Fringe Benefits FICA	101-756-59.724_0010		2,626
Recreation - Special Events	Program Activity Supplies	101-756-59.762		18,073
Recreation - Special Events	Uniforms	101-756-59.767		1,750
Recreation - Special Events	Professional and Contractual Svc - Special Events	101-756-59.801_0070		18,222
Recreation - Enrichment	Salaries & Fringes Part-time	101-756-61.703_0015		170,893
Recreation - Enrichment	Overtime	101-756-61.713_0015		500
Recreation - Enrichment	Fringe Benefits FICA	101-756-61.724_0010		13,123
Recreation - Enrichment	Program Activity Supplies	101-756-61.762		17,325
Recreation - Enrichment	Uniforms	101-756-61.767		2,486
Recreation - Enrichment	Professional and Contractual Services	101-756-61.801_0050		29,470
Recreation - Enrichment	Transportation	101-756-61.860		10,757
Transfers Out	Transfers Out Community Center		60,859	
Total General Fund Expenses			60,859	313,904
		60,859		
Total Increase (Decrease) in Use of Fund Balance			0	

Charter Township of Canton
Budget Transfer between Summit and Recreation

208 Community Center Fund		Increase	Decrease
Revenue			
Transfer In General	208-757-50.699_1010	60,859	
Use and Admission Fees	208-757-59.654	31,265	
Use and Admission Fees	208-757-61.654	52,999	
Use and Admission Fees	208-757-84.654	168,781	
Total Revenue		313,904	-
Expenses			
Salaries & Fringes Part-time	208-757-59.703_0015	28,678	
Fringe Benefits FICA	208-757-59.724_0010	2,626	
Program Activity Supplies	208-757-59.762	18,073	
Uniforms	208-757-59.767	1,750	
Professional and Contractual Svc - Special Events	208-757-59.801_0070	18,222	
Salaries & Fringes Part-time	208-757-61.703_0015	21,863	
Overtime	208-757-61.713_0015	500	
Fringe Benefits FICA	208-757-61.724_0010	1,679	
Program Activity Supplies	208-757-61.762	2,090	
Professional and Contractual Services	208-757-61.801_0050	28,511	
Salaries & Fringes Part-time	208-757-84.703_0015	149,030	
Fringe Benefits FICA	208-757-84.724_0010	11,444	
Program Activity Supplies	208-757-84.762	15,235	
Uniforms	208-757-84.767	2,486	
Professional and Contractual Services	208-757-84.801_0050	959	
Transportation	208-757-84.860	10,757	
Total Expenses		313,904	-
Total Increase (Decrease) in Use of Fund Balance		(0)	

2) Consider Awarding a Contract and Purchase Order to Remove and Replace the HVAC and Boiler Systems at the Administration Building, Fleet Services, Summit on the Park, Village Theater and Human Services Building. (MSD)

Award the contract to Quality Aire Systems to remove and replace the HVAC and Boiler Systems at the Administration Building, Fleet Services, Summit on the Park, Village Theater and Human Services Building. Further, to approve a purchase order in the amount of

$1,244,803 and the associated budget amendment:

Reduce Expenditures:
246-265.970_0020 Capital Outlay Buildings $257,405

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Increase Expenditures:
246-969.995_1010 Transfer out to General $257,405
101-265.970_0030 Capital Outlay Machinery $257,405
208-757-56.970_0030 Capital Outlay Machinery $597,504

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Increase Revenue:
101-000.699_2460 Transfers in Community Improvement $257,405
208-757-50.696 Fund Balance Appropriation $597,504

3) Request Budget Amendments to the 2025 Capital Improvement Plan (FBD)

Approve the budget amendment required to complete the 2020-2022 CIP bond projects:

Increase Expense	584-772-78.970_0080	Capital Outlay Land Improvements	100,300.00
Increase Revenue	584-773-50.695	Fund Balance Appropriation	100,300.00
Increase Expense	401-261.970_0020	Capital Outlay Buildings & Improvemen	8,800.00
Increase Expense	401-441.970_0050	Capital Outlay Infrastructure	440,683.00
Increase Expense	401-441.970_0080	Capital Outlay Land Improvements	251,911.00
Increase Expense	401-772.970_0080	Capital Outlay Land Improvements	191,500.00
Increase Revenue	401-000.695	Fund Balance Appropriation	892,894.00

4) Consider Approval to Purchase Replacement Server Hardware (ITI)

Waive the purchasing policy Request for Proposal requirement for the purchase of a server replacement in an amount not to exceed $14,000 from Dell Computers, utilizing the State of Michigan negotiated pricing.

5) Consider Approving the Police Academy Costs for Three Candidates (POLICE)

Approve the sponsorship of three candidates to Schoolcraft College's Wayne County Regional Police Academy in the amount of $20,927.76.

6) Consider Approving a Purchase Order to Fishbeck, Inc. for Construction Engineering Services on the 2025 Major Road Improvement Program (MSD)

Issuance of a Purchase Order to Fishbeck Inc. for the 2025 Major Road Improvement Program to perform construction engineering services in an amount not-to-exceed $321,021 and the associated budget amendment:

Increase Revenue:
204-000.695 Fund Balance Appropriation $321,021

Increase Expenditure:
204-446-11.970_0050 Major Roads Capital Outlay Infrastructure $321,021

7) Consider Approval of a Resolution for the Wayne County Department of Public Service - 2025 Water Main Capital Improvement Project (MSD)

Approve Resolution #2025-13 and authorize the Township Clerk to sign it.

8) Resolution Declaring the Month of May as "Arbor Month" in Canton Township (MSD)

Approve Resolution 25-14 Declaring the Month of May as "Arbor Month" in Canton Township.

9) Consider Awarding a Contract and Purchase Order to Replace the UPS batteries at the Police Station with an Associated Amendment to the 2025 E/911 Budget (MSD)

Approve the contract and purchase order to Eaton Corporation, in the amount of $45,462 to replace the batteries in the UPS system for the Canton Public Safety building; and approve a required amendment to the 2025 E/911 budget to complete the project.

Increase Revenues:		
Fund Balance Appropriation	261-000-695	$5,462
Increase Appropriations:		
Capital Outlay Machinery & Equipment	261-346-50.-970_0030	$5,462

10) Consider Approval of a Purchase Order for Roofing Technology Associates for the Roofing Consulting Services for roof replacements at Village Theater, Cherry Hill School and the Bartlett Travis House. (MSD)

Waive the bid process and approve a purchase order for Roofing Consulting Services to Roofing Technologies Associate, LTD, 38031 Schoolcraft Rd, Livonia, MI 48150 in the amount of $29,800.

11) Consider Authorization of Permit for 2025 Liberty Fest Fireworks Display (FIRE)

Authorize the Canton Township Clerk to sign the permit for ACE Pyro, LLC, authorizing their permission to possess, transport and display fireworks at Canton's Liberty Fest on June 13, 2025.

12) Consider Authorization of a Permit for Fireworks Display (FIRE)

Authorize the Canton Township Clerk to sign the permit for ACE Pyro, LLC, authorizing their permission to possess, transport and display fireworks in Heritage Park on October 10, 2025.

13) Consider Approval of Updated Poverty Exemption Application for Tax Board of Review (Supervisor)

Approve the updated Application for Poverty Exemption as described in the Executive Summary and shown in Attachment 1.

GENERAL CALENDAR

1) Consider Preliminary Planned Development District for Viva Bene (MSD)

Motion by Siegrist, supported by Borninski to adopt Resolution 25-15 to approve the Preliminary Planned Development District for Viva Bene, with conditions. Motion carried unanimously.

2) Consider Preliminary Site Plan for Everton Reserve (MSD)

Motion by Siegrist, supported by Slavens to adopt Resolution 25-16 to approve the Preliminary Site Plan for Everton Reserve. Motion carried unanimously.

3) Consider Final Site Plan for Harvest Arbor (MSD)

Motion by Siegrist, supported by Slavens to adopt Resolution 25-17 to approve the Final Site Plan for Harvest Arbor. Motion carried unanimously.

4) Consider Approval to Utilize the EECBG Funding to Contract with Michigan Engineering Group and Income Power to Supply and Install Level 2 Electric Vehicle Charging Stations at the Administration Building. (MSD)

Motion by Siegrist supported by Borninski to approve a purchase order to Michigan Engineering Group and Income Power in the amount of $145,160 and the associated budget amendment:

<u>Increase Revenue:</u>

246-000.501 Federal Grants	$145,160

<u>Increase Expenditures:</u>

246-265.970_0020 Capital Outlay Buildings	$145,160

Motion carried unanimously.

5) Consider Request to Reclassify Two Public Safety Clerk III Positions to Clerk IV Positions (POLICE & FIRE)

Motion by Siegrist, supported by Slavens to approve the reclassification of two Public Safety Clerk III positions to Clerk IV positions within the TPOAM bargaining unit. Motion carried unanimously.

6) Consider Approval of a Purchase Order for OpenGov Asset Management Software (MSD)

Motion by Siegrist, supported by Ganguly to approve a purchase order to Vertosoft/OpenGov in the amount not to exceed $106,390.80. Motion carried unanimously.

7) Consider Bid Award for Board Room Audio and Video Equipment Upgrades (CD)

Motion by Siegrist, supported by Slavens to approve the purchase of equipment upgrades for the Township Board Room from Conference Technologies, Inc for a total amount of $94,321. Motion carried unanimously.

8) Consider Award of the Cherry Hill Village Construction – Phase 1 (CD)

Motion by Siegrist, supported by Slavens to reallocate the committed fund balance for Pocket Parks and other future Board priorities to the Cherry Hill Redevelopment Project and the associated budget amendment and award the Cherry Hill Village Construction – Phase 1 to Fonson Company, Inc. for a total project cost of $3,256,707.71.

Increase Expenditures

246-969.995_4040	Transfers out Capital Projects – CHV	$1,017,714

404-727.970_0080	Capital Outlay Land Improvements	$1,017,714

Increase Revenues

246-000.695	Fund Balance Appropriation	$1,017,714
404-727.699_2460	Transfers In Community Improvement	$1,017,714

Motion carried unanimously.

9) Consider Approval to Set the 2025 Budget and Award the Construction Administration for Cherry Hill Village Town Square Phase I (CD)

Motion by Siegrist, supported by Foster to award the construction administration of the Cherry Hill Village Town Square Phase I in an amount not to exceed $426,250 to OHM Advisors. Motion carried unanimously.

10) Consider Approval of an Inter-Governmental Agreement between Wayne County and Canton Township for Summit Senior Center Renovations and Heritage Park Decking Replacements (CLS)

Motion by Siegrist, supported by Slavens to authorize the Supervisor to sign the Intergovernmental Agreement between Wayne County and Canton Township for the Summit senior center renovations and Heritage Park Playground decking replacements and the related budget amendment:

Increase Revenue:

101-752-99.580	Contributions from Local Units	$ 30,103
208-757-50.580	Contributions from Local Units	$150,000

Increase Expenditures:

101-752-99.970_0080	Capital Outlay Land Improvements	$ 30,103
208-757-50.970_0020	Capital Outlay Building and Improvements	$ 150,000

Motion carried unanimously.

11) Consider Approval of a 3-Year Contract of Pond Maintenance (CLS)

Motion by Siegrist, supported by Borninski to award the purchase of 6 Bio Pod Systems in the amount of $25,230, and award 3-year service agreement to Rigero, LLC for pond maintenance pending legal review. Motion carried unanimously.

12) Receive and File the Annual Tree Program Report 2024-2025 (MSD)

Motion by Siegrist, supported by Borninski to receive and file the Annual Tree Program Report 2024-2025, which was reviewed by the Planning Commission on April 21, 2025. Motion carried unanimously.

ADDITIONAL PUBLIC COMMENTS

Held.

ADMINISTRATIVE COMMENTS

Held.

BOARD COMMENT

Held.

ADJOURN

Motion by Siegrist, supported by Ganguly to Adjourn. Motion carried unanimously.

Michael A. Siegrist, Clerk	Anne Marie Graham-Hudak, Supervisor