

**Charter Township of Canton
Board Proceedings - November 18, 2025**

7:00 P.M.

CALL TO ORDER

A regular meeting of the Board of Trustees of the Charter Township of Canton was held Tuesday, 11/18/2025, at 1150 Canton Center Rd. S., Canton Michigan. This meeting was called to order by Supervisor Graham-Hudak at 7:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Members Present: Ansari, Borninski, Foster, Ganguly, Graham-Hudak, Siegrist, Slavens

Members Absent: None

ADOPTION OF AGENDA

Motion by Siegrist, supported by Ganguly to adopt the agenda as presented. Motion carried unanimously.

PRESENTATIONS/RECOGNITIONS/FORMAL RESOLUTIONS

PUBLIC HEARING

1) Public Hearing and Adoption of Fiscal Year 2026 Budget (FBD)

Motion by Siegrist, supported by Borninski to open the Public Hearing on the Adoption of the Fiscal Year 2026 Budget. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to close the Public Hearing. Motion carried unanimously.

Motion by Siegrist, supported by Slavens to approve Resolution #2025-38 Public Hearing and Adoption of Fiscal Year 2026 Budget. Motion carried unanimously.

BOARD AND COMMISSION REPORTS

1) Youth Advisory Council

PUBLIC COMMENT ON AGENDA ITEMS

Held.

APPROVAL OF MINUTES

Motion by Siegrist, supported by Borninski to approve the minutes of the October 21, 2025 and October 28, 2025 meetings as presented. Motion carried unanimously.

1) Approval of Minutes from October 21, 2025

2) Approval of Minutes from October 28, 2025

TREASURER'S REPORT/PAYMENT OF BILLS

- 1) Payment of Bills 11-12-25

Motion by Slavens, supported by Foster to pay the bills. Motion carried unanimously.

CONSENT CALENDAR

Motion by Siegrist, supported by Borninski to approve the Consent Calendar as presented.

Motion carried unanimously.

- 1) Request Approval to Renew Crown Castle Internet Service Contract (ITI)

Approve signing a 3-year contract renewal with Crown Castle and entry of the necessary purchase orders needed to fulfill the contract in an amount not to exceed \$53,064.

- 2) Consider Awarding Thor Guard with a Purchase Order to Provide and Install a Lightning Detection System for Independence Park (MSD)

Approve the contract and purchase order for Thor Guard in the amount of \$35,000 to provide and install a lightning detection system for Independence Park.

- 3) Consider Award of Contract to Bidigare Contractors, Inc. for the 2025 Water Main Capital Improvement Project – Ridge Road (MSD)

Approve the award of the 2025 Water Main Capital Improvement Project (CIP) – Ridge Road, to Bidigare Contractors, Inc. and issue a Purchase Order in the amount of \$836,407.

- 4) Request Approval of Payment for Annual Software License Fees to Kiriworks for the On-Base Document Management System (MSD)

Approve payment of \$13,257.19 for the annual software license fees to Kiriworks for the On-Base document management system.

- 5) Consider Approval of a Purchase Order and Contract Award for a Construction Management Firm for Township Revitalization Projects (MSD).

Approve a purchase order and Professional Services Agreement with Higley Construction for the Sheldon School, Western Wayne, and Summit on the Park renovation projects in the amount of \$742,717 and the required associated budget amendment.

Increase Revenue:

246-000.539	State Grants	\$437,254
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Increase Expenditures:

246-757.970_0020	Capital Outlay Buildings & Improvements	\$437,254
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- 6) Consider Authorizing a Renewal with CivicPlus LLC for CivicRec Program Registration Software (CLS/CD)

Authorize a three-year agreement with CivicPlus, LLC, for \$150,860 through May 31, 2028.

- 7) Consider Authorizing the Purchase of a Toro Turf Sprayer for Fellows Creek Golf Course (CLS/CD)

Waive the bidding process and approve a purchase order for Spartan Distributors in the amount of \$91,039.30.

GENERAL CALENDAR

- 1) Consider Increasing the Purchase Order to Partners in Architecture, PLC for the Architectural Designs, Bid Documents, Engineering, and Owner's Representation for the Western Wayne Building (MSD)

Motion by Slavens, supported by Foster to recuse Clerk Siegrist from the item due to a conflict of interest. Motion carried unanimously with Siegrist abstaining.

Motion by Slavens, supported by Borninski to increase the purchase order for the contract with Partners in Architecture for architectural design, engineering, bid documents and owner's representation for the Western Wayne Building renovations. Motion carried 6-0 with Siegrist abstaining.

- 2) Consider Authorization of an Increase to a Purchase Order for The Mannik & Smith Group, Inc. for Professional Engineering Services for the Road Improvement Program – Major Intersection Design (MSD)

Motion by Siegrist, supported by Ansari to approve an increase to a Purchase Order to Mannik & Smith Group, Inc in the amount of \$145,150 for the design and consulting services for the intersection of Sheldon & Palmer and the required budget amendment:

Increase Revenue:

Fund Balance Appropriation 204-000.695 \$145,150

Increase Expense:

Major Capital Outlay Infrastructure 204-446-11.970_0050 \$145,150

Motion carried unanimously.

- 3) Consider awarding AECOM a Contract and Purchase Order to Assist with the Creation of the Township's Safe Streets for All (SS4A) Action Plan (MSD)

Motion by Siegrist, supported by Slavens to approve the contract and purchase order for AECOM in the amount of \$496,800 to assist in the creation of the Township's Safe Streets for All (SS4A) action plan and the necessary budget amendment:

Increase Revenue:

246-000.501	Federal Grants	\$396,800
246-000.695	Fund Balance Appropriation	\$100,000

Increase Expenditures:

246-441.801_0050	Professional & Contractual Svcs	\$496,800
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Motion carried unanimously.

- 4) Consider Authorization of a Purchase Order to Spalding DeDecker and Associates, Inc. for Professional Engineering Services (Design and Construction) for the 2026 Residential Road Improvement Program (MSD)

Motion by Siegrist, supported by Slavens to approve a purchase order contract for the 2026 Residential Road Improvement Program to Spalding DeDecker Associates, Inc. in the amount of \$794,750 and approve the required budget amendment:

Increase Revenue:

204-000.695	Fund Balance Appropriation	\$310,180
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Increase Expenditure:

204-446-12.970_0050	Capital Outlay Infrastructure	\$310,180
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Motion carried unanimously.

5) Consider First Reading of Public Trees and Woodlands Ordinance (MSD)

Motion by Siegrist, supported by Slavens to introduce and hold a first reading of the proposed Public Trees and Woodlands Ordinance as provided in the attached ordinance, which amends Chapter 34 (Environment) of the Code of Ordinances of the Charter Township of Canton by creating Article IV, Sections 34-81 through 34-100 for Public Trees and Woodlands. Motion carried unanimously.

6) Consider Corrections to Future Land Use Map of the Master Plan (MSD)

Motion by Siegrist, supported by Borninski to approve Resolutions #2025-39, 2025-40, and 2025-41 to adopt the corrected Future Land Use Map, shown as Draft #7, as final and to be included in *Canton's Vision for Tomorrow: A Comprehensive Community Master Plan*. Motion carried unanimously.

7) Consider First Reading of Amendment to Appendix A- Zoning of the Code of Ordinances for Zoning Board of Appeals Membership (MSD)

Motion by Siegrist, supported by Foster to introduce and hold the first reading of the proposed amendments to Appendix A – Zoning of the Code of Ordinances of the Charter Township of Canton as provided in the attached ordinance, which amends Section 28.04(B) (Zoning Board of Appeals Membership). Motion carried unanimously.

8) Request Approval to Purchase Upgrades for ITI Training Room - Phase II (ITI)

Motion by Siegrist, supported by Slavens to waive the Township's request for proposal purchasing policy requirement and approve the purchase of ITI training room equipment in an amount not to exceed \$27,000.00 from MDIS. Motion carried unanimously.

9) Establish Board of Trustees Meeting Dates for 2026 (Clerk)

Motion by Siegrist, supported by Slavens to establish the Canton Township Board of Trustees meeting schedule for the year 2026 as follows: The Township Board shall meet on the first, second, third, fourth and fifth Tuesdays of each month in regular session, excluding January 27th, February 3rd, March 10th April 21st, May 12th, May 26th, June 9th, June 16th, August 4th, August 18th, October 6th, November 3rd, December 1st, December 22nd, December 29th, and to approve the closure of the Administration Building on January 2nd, 2026. On the first, third and fifth Tuesdays, the Township Board shall meet in a work or study session at 6:00 p.m.,

and all other meetings shall be at 7:00 p.m.

Establish May 19th as a Regular Meeting.

Meetings are normally held in the Board of Trustees meeting room of the First Floor of the Charter Township of Canton Administration Building, 1150 Canton Center South, Canton, Michigan. Meetings may be canceled based on the needs of the Township. All adjustments to this schedule are to be posted individually on the Canton Website as well as posted on the Announcement Boards at the Township Administration Building. Motion carried unanimously.

10) Authorization of Appropriation for Emergency Community Food Assistance Program (Clerk)

Motion by Siegrist, supported by Foster to authorize an appropriation of up to \$10,000 and any necessary Purchase Orders from the Township's contingency fund to establish an Emergency Community Food Assistance Program to operate a food pantry in the basement of the Canton Administration Building, with unspent funds to revert to the General Fund at year-end. Motion carried unanimously.

11) Consider Approving the Purchase of a Mobile Modular Shoot House from Kontek Industries (PD)

Motion by Siegrist, supported by Slavens to approve the purchase of a Mobile Modular Shoot House from Kontek Industries in the amount of \$60,321.13, utilizing budgeted Continuing Professional Education funds from the State of Michigan's pilot training program. Motion carried unanimously.

12) Consider Amendment to the Service Agreement with the Partnership for the Arts & Humanities (CLS/CD)

Motion by Siegrist, supported by Foster to recuse Ganguly from voting on the item due to a conflict of interest. Motion carried unanimously with Ganguly abstaining.

Motion by Siegrist, supported by Slavens to approve and authorize the Township Supervisor to sign the amended agreement with the Partnership for the Arts & Humanities. Motion carried unanimously with Ganguly abstaining.

13) Consider Approval of a Purchase Order for the Cherry Hill Village Factory Building Furniture (CLS/CD)

Motion by Siegrist, supported by Ganguly to waive the bidding process and approve a purchase order for the furniture needs at the Historic Ford Factory Building, to be supplied by Gardner White Furniture, for a total amount not to exceed \$71,601. Motion carried unanimously.

14) Consider the Approval of the Leisure Services & Community Development Deputy Director position to the Non-Union Classified Employee (Merit) Wage Scale (HR)

Motion by Siegrist, supported by Slavens to approve the addition of the Leisure Services and Community Development Deputy Director position to the Non-Union Classified Employee Wage Scale at Grade 220. Motion carried unanimously.

15) Consider the Approval of the Supervisor's Office – Executive Assistant position to the

Non-Union Classified Employee (Merit) Wage Scale (HR)

Motion by Siegrist, supported by Ansari to approve the Executive Assistant – Supervisor’s Office position at Grade 207 on the Non-Union Classified Employee Wage Scale and take all appropriate steps to implement the new position, and approve the required budget amendment:

Increase Revenues	Fund Balance Appropriation	101-000.695	\$6,100
Increase Expenditures	Salaries and Wages	101-171.703_0010	\$5,100
	Fringes – Various	101-171.724_XXXX	\$1,000

Motion carried unanimously.

- 16) Consider the Approval of the Social Media and Marketing Coordinator Position to the Non-Union Classified Employee (Merit) Wage Scale (HR)

Motion by Siegrist, supported by Slavens to approve the addition of the Social Media and Marketing Coordinator position to the Non-Union Classified Employee Wage Scale at Grade 210. Motion failed 3-4 with Slavens, Siegrist, Borninski, and Ganguly voting against.

- 17) Consider Approval of a 3.00% Across the Board Wage Increase for Merit (Full-Time, Non-Union) Employees and Elected Officials for the 2026 Fiscal Year (HR)

Motion by Siegrist, supported by Slavens to approve a 3.00% across the board wage scale increase for Merit Employees and Elected Officials for the 2026 fiscal year; the coupling of the part-time salaries of the four Trustees with the annual Merit increase; and Resolution 2025-42; Resolution 2025-43; Resolution 2025-44; and Resolution 2025-45. Motion carried 6-1 with Borninski voting against.

ADDITIONAL PUBLIC COMMENTS

Held.

ADMINISTRATIVE COMMENTS

BOARD COMMENT

ADJOURN

Motion by Siegrist, supported by Slavens to adjourn. Motion carried unanimously.

Michael A. Siegrist, Clerk

Anne Marie Graham-Hudak, Supervisor